



5. #446.1-(Locker) Student Search Activities.

6. #455.1-Supervision of Students.

R. Second Reading of Policies:

1. #342.3-(Gifted and Talented) Advanced Learning Program.

2. #351-Summer School.

3. #443.8-Gang-Related or Other Criminal Acts and Student Safety.

VI. Public Presentations.

VII. Business (Action Items):

A. Approval of Staff Changes: Retirements of Special Educational Assistant and District Administrative Assistant. Teachers Resignations.

VIII. Consent (Action Items):

A. Approval of 2019 Music Trip to New Orleans.

B. Approval of Dental Insurance.

C. Approval of Resolution Authorizing Issuance of Individual Procurement Cards, Resolution Number 052018-1.

D. Approval of 2018 Open Enrollment Applications.

E. Approval of Policies:

1. #374-School Fund Raising Activities

2. #374.1-Outside Fund Raising for Co-and Extra-Curricular Programs

3. #374.2-Fund Raising for Outside Organizations by Staff or Students

4. #374 Form-Fund Raising Form

5. #374 Form 1-Post Fund Raising Form

6. #374 Form 2-Fund Raising Activities

F. Approval of April 23, 2018, Regular Meeting and April 25, 2018, Special Meeting Minutes.

G. Approval of February Reconciliation and March Bills and Reconciliation.

IX. Future Agenda – June 13, 2018, Regular Board Meeting Agenda.

X. Executive Session – Under Wisconsin State Statute 19.85(1)(c)(e) and (g); namely to consider discussing negotiations strategy concerning the 2018-2019 contract with the Evansville Education Association (EEA) covering teachers and the Evansville Education Association Auxiliary (EEAA) covering support staff; and a personnel matter.

XI. Reconvene Into Open Session To Take Action, If Necessary, On Any Open or Closed Session Items.

A. Approval of Staff Changes: Hiring of First Grade Teacher and Cheerleading Coach.

XII. Adjourn.

This notice may be amended with additions to the agenda that come to the attention of the Board prior to the meeting. A final agenda will be posted and provided to the media no later than 24 hours prior to the meeting or no later than 2 hours prior to the meeting in the event of an emergency.

Upon reasonable notice, all reasonable efforts will be made to accommodate the needs of people with disabilities through appropriate aids and services. For additional information or to request this service, contact the District Office at 340 Fair Street, 882-3387 or 882-3386. Persons needing more specific information about the agenda items should call 882-3387 or 882-3386 at least 24 hours prior to the meeting.

Posted: 5/8/18; Re-Posted: 5/10/18



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VII. Business (Action Items):

A. Approval of Staff Changes: Retirements of Special Educational Assistant and District Administrative Assistant. Teacher Resignation. Hiring of First Grade Teacher and Cheerleading Coach.

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Posted: 5/8/18

EVANSVILLE COMMUNITY SCHOOL DISTRICT

Amended Board of Education Regular Meeting Agenda/Briefs

Monday, May 14, 2018

6:00 pm

District Board and Training Center

340 Fair Street (Door 36)

I. Roll Call: Eric Busse                      Ellyn Paul                      Thomas Titus  
                    Melissa Hammann                      John Rasmussen                      HS Board Rep Maddy Krueger  
                    Curtis Nyhus                      Kathi Swanson                      HS Board Rep Ava Parker

II. Approve Agenda.

**Suggested Motion: I move we approve the agenda as presented.**

III. Public Announcements/Recognition/Upcoming Events:

- Recognition of HS Board Rep Ava Parker and Maddy Krueger
- Teacher Appreciation Week – May 7 – 11, 2018
- 2017 Wisconsin Advanced Placement Advisory Council PaceSetter Award
- 2018 Jerry Awards
- End of Year Celebration – June 11

IV. Public Presentations.

V. Information & Discussion:

- A. High School Student Board Representatives Report – *Enclosed is the High School Board Reps. report.*
- B. 2019 Music Trip to New Orleans – *High School Music Teachers, Ms. Krebsbach and Ms. Leahy, have enclosed information on this proposed trip. You will vote on this later in the meeting.*
- C. CSI – Staff and Student Teaching and Learning Committee Data Update and Celebration – *Chair, Mr. Everson, will lead the discussion. Enclosed is information.*
- D. 2018 Referendum Update – *Legal counsel, Quarles & Brady, is currently creating possible referendum resolutions for the Board to review.*
- E. 2017-2018 Budget Update – *Business Manager, Ms. Merath, has enclosed information and will give an update.*
- F. 2018-2019 Budget Update – *Ms. Merath has enclosed information and will give an update.*

- G. 2018-2019 Lunch Prices – Ms. Merath has enclosed information and will give an update.
- H. Procurement Card Resolution – Ms. Merath has enclosed information. You will vote on this Resolution later in the meeting.
- I. Dental Insurance – Ms. Merath has enclosed information. You will vote on this later in the meeting.
- J. Employee Group Comparables – Ms. Merath has enclosed information on employee salary comparisons. Ms. Hammann has enclosed additional information.
- K. 2018-2019 High School Start and End Times – High School Principal, Mr. Knott, has enclosed information.
- L. Middle/High School Student Handbook Proposed Changes – Enclosed are the middle and high school changes. These changes will be voted on at the June meeting.
- M. 2018 Open Enrollment Applications – Enclosed is information. You will vote on this later in the meeting. Your motion back in January:

Motion by Mr. Rasmussen, seconded by Mr. Busse, moved to approve:

- that in grades K-12 we approve all 2018 open enrollment student applicants;
- that in grades PreK-12 we approve all applicants of students who qualify to receive special education services;
- that in grades PreK-12 we approve all applicants of students who qualify to receive related services in the areas of occupational therapy, physical therapy, and speech and language therapy. Motion carried, 7-0 (roll call vote).

- N. Open Enrollment Strategy – District Administrator, Mr. Roth, will lead a discussion regarding strategy to reduce our net loss of open enrollment students.
- O. Safety Grant Update – Ms. Merath and Director of Buildings & Grounds, Mr. Shulta, are currently developing the safety grant. This will be shared with the Board prior to submission to the Department of Justice.
- P. City of Evansville Joint Review Board Member – Mr. Roth will lead discussion.
- Q. First Reading of Policies:
1. #152-Employee Handbook.
  2. Appendix A of Employee Handbook – Proposed Change.
  3. #445-Student Interviews With Law Enforcement Officers (By Non School Personnel).
  4. #445.1-Procedures For Conducting Student-Law Enforcement (Social Services) Interviews on School Premises.
  5. #446.1-(Locker) Student Search Activities.
  6. #455.1-Supervision of Students.
- R. Second Reading of Policies:
1. #342.3-(Gifted and Talented) Advanced Learning Program.
  2. #351-Summer School.

3. #443.8-Gang-Related or Other Criminal Acts and Student Safety.

## VI. Public Presentations.

## VII. Business (Action Items):

- A. Approval of Staff Changes: Retirements of Special Educational Assistant and District Administrative Assistant. Teachers Resignations.

Retirements of:

- *Kathy Beal, Educational Assistant, retiring at the end of the 2017-2018 school year, after serving 24 years in the District.*
- *Kelly Mosher, District Administrative Assistant, retiring effective, August 3, after serving 27 years in the District.*

**Suggested Motion: I move to approve the retirements of Kathy Beal, Special Educational Assistant, effective June 10 and Kelly Mosher, District Administrative Assistant, effective August 3, and thank each of them for their service to the District.**

Teachers Resignations:

- *Michael Maves, Special Education Teacher, is resigning at the end of the 2017-2018 school year. Michael worked in the District for nine years.*
- *Kimberly Katzenmeyer, Special Education Teacher, is resigning at the end of the 2017-2018 school year. Kimberly worked in the District for 12 years.*

**Suggested Motion: I move to approve the special education teachers resignations of Michael Maves and Kimberly Katzenmeyer, effective at the end of the 2017-2018 school year, and thank Mr. Maves and Ms. Katzenmeyer for their service to the District.**

## VIII. Consent (Action Items): Do You Want to Remove Any Items?

- A. Approval of 2019 Music Trip to New Orleans.
- B. Approval of Dental Insurance.
- C. Approval of Resolution Authorizing Issuance of Individual Procurement Cards, Resolution Number 052018-1.
- D. Approval of 2018 Open Enrollment Applications.
- E. Approval of Policies:
  1. #374-School Fund Raising Activities
  2. #374.1-Outside Fund Raising for Co-and Extra-Curricular Programs
  3. #374.2-Fund Raising for Outside Organizations by Staff or Students
  4. #374 Form-Fund Raising Form
  5. #374 Form 1-Post Fund Raising Form
  6. #374 Form 2-Fund Raising Activities
- F. Approval of April 23, 2018, Regular Meeting and April 25, 2018, Special Meeting Minutes.
- G. Approval of February Reconciliation and March Bills and Reconciliation.

**Suggested Motion: I move to approve:**

- **2019 music trip to New Orleans;**

- Dental insurance, to go self-funded;
- Resolution authorizing issuance of individual Procurement Cards, Resolution number 052018-1;
- All 2018 open enrollment IN and OUT applications;
- Policies:
  - #374-School Fund Raising Activities
  - #374.1-Outside Fund Raising for Co-and Extra-Curricular Programs
  - #374.2-Fund Raising for Outside Organizations by Staff or Students
  - #374 Form-Fund Raising Form
  - #374 Form 1-Post Fund Raising Form
  - #374 Form 2-Fund Raising Activities
- April 23, 2018 regular and April 25, 2018, special meeting minutes;
- And the February reconciliation and March bills and reconciliation.

Roll Call Vote –

**IX. Future Agenda – June 13, 2018, Regular Board Meeting Agenda.**

- X. Executive Session** – Under Wisconsin State Statute 19.85(1)(c)(e) and (g); namely to consider discussing negotiations strategy concerning the 2018-2019 contract with the Evansville Education Association (EEA) covering teachers and the Evansville Education Association Auxiliary (EEAA) covering support staff; and a personnel matter.

**Suggested Motion:** I move to go into executive session, under Wisconsin State Statute 19.85(1)(c)(e) and (g); namely to consider discussing negotiations strategy concerning the 2018-2019 contract with the Evansville Education Association (EEA) covering teachers and the Evansville Education Association Auxiliary (EEAA) covering support staff; and a personnel matter.

Roll Call Vote –

**XI. Reconvene Into Open Session To Take Action, If Necessary, On Any Open or Closed Session Items.**

- A. Approval of Staff Changes: Hiring of First Grade Teacher and Cheerleading Coach.

Hiring of :

- *Hiring of McKenzie Baumberger, 1<sup>st</sup> Grade Teacher for the 2018-2019 school year. McKenzie completed her Bachelor of Science in Education degree from the University of Wisconsin in May 2017. Prior to graduation, McKenzie was a student teacher of 1<sup>st</sup> grade students at Schenk Elementary School in Madison. Since graduation, McKenzie has worked as a substitute teacher in the ECSD and as a long-term substitute working with kindergarten students with special needs in Edgerton. McKenzie will be paid a salary of \$\_\_\_\_\_.*



**Suggested Motion: I move to approve the hiring of McKenzie Baumberger, 1<sup>st</sup> Grade Teacher for the 2018-2019 school year, for a salary of \$\_\_\_\_\_.**

- *Hiring of Abby Beyerl, High School Varsity Cheerleading Coach. Abby will replace Brittan Shotliff starting August 1, 2018. She is our District Library Media Specialist who brings a wealth of cheerleading experiences, including college cheerleading at the UW, to our cheerleading program. Abby will be paid a stipend of \$3,046.*

**Suggested Motion: I move to approve the hiring of Abby Beyerl, High School Varsity Cheerleading Coach, for a stipend of \$3,046.**

**Motion: \_\_\_\_\_**

**XII. Adjourn.**

**Suggested Motion: I move to adjourn the meeting.**

**FOR YOUR INFORMATION:**

Upcoming Board Meetings:

- June 13, Regular Meeting, 6:00 pm
- June 27, Regular Meeting, 6:00 pm
- July 18, Regular Meeting, 6:00 pm
- August 8, Regular Meeting, 6:00 pm
- August 22, Regular Meeting, 6:00 pm



Wisconsin  
Advanced Placement  
Advisory Council



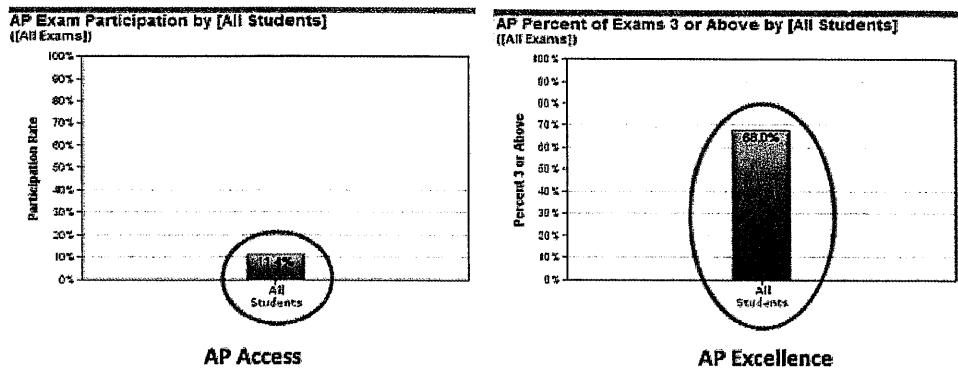
May 1, 2018

Dear School Principal,

Congratulations! Your school is the recipient of a 2017 Wisconsin Advanced Placement Advisory Council PaceSetter Award. The 2017 PaceSetter award is the result of your schools student participation and performance on the 2017 College Board Advanced Placement Exams.

The data for the WAPAC award is readily available, transparent, and allows WAPAC to recognize Access first and Excellence second. WAPAC's goal is to focus on increasing participation by recognizing PaceSetters or leaders in AP to encourage other districts to promote both access and excellence. The WAPAC awards model recognizes both large and small school districts.

The WAPAC PaceSetter Award is relatively straightforward and based on WISEdash data released from the DPI:



Using the above metric WAPAC created a 3 level award structure. Schools must be above both of the cut scores in order to qualify for a level.

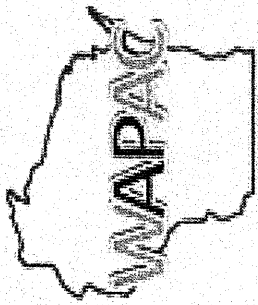
Metric	2017	2016	2015	2014
Level 1 % taking exams $\geq$ 30% and % of scores 3 or above $\geq$ 70%	17	15	12	7
Level 2 % taking exams $\geq$ 20% and % of scores 3 or above $\geq$ 65%	43	32	36	36
Level 3 % taking exams $\geq$ 10% and % of scores 3 or above $\geq$ 60%	89	93	85	89

Sincerely,

Jon Oestreich  
Wisconsin Advanced Placement Advisory Council, Chair  
Email: [joestreich@cesa9.org](mailto:joestreich@cesa9.org)  
Phone: 715-453-1953 (Wisconsin Virtual School Help Desk)



Antigo • Ashwaunsee • Woodruff • Athens • O.C. Everett • Edgar • Elcho • Lac du Flambeau • Lakeland Union High • Marathon City • Merrill  
MHT • Minocqua • Mosinee • North Lakeland • Northland Pine • Phelps • Prentice • Rhineland • Rib Lake • Stratford • Three Lakes • Tomahawk • Waupun



Wisconsin  
**Advanced Placement**  
Advisory Council

Evansville High School

*is recognized as a Level III Advanced Placement Pacesetter  
School for impressive student AP access and excellence in AP exam  
scores in the State of Wisconsin during the 2016-17 school year.*



April 2018

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Jon Oestreich, WAPAC Chair

SUNDAY JUNE 10, 2018

# JERRY AWARDS



## NOMINATIONS:

2018 Jerry Award recipients will be determined from the complete list of nominations. We will announce the award recipients in May.

If you are nominated for an Outstanding Musical, or Outstanding Lead Performer award please keep your Piano/Vocal, Bass and Percussion books. You will need to provide music for performance pieces if selected for an award in these categories. Schools nominated for an Outstanding Orchestra award who are interested in performing at the Awards Show should keep all of the materials.

## Your production was nominated for the following Jerry Awards:

**Outstanding Musical**

**Outstanding Ensemble**

**Outstanding Orchestra**

**Outstanding Lead Performance:**

Camden Zblewski (Man in Chair)  
Ava Parker (The Drowsy Chaperone)  
Druw Gassman (Aldolpho)  
Cedric Werner (Robert Martin)  
Trisha Louis (Janet Van De Graaff)

**Outstanding Supporting Performance:**

Haley-Jo Whiteaker (Mrs. Tottendale)  
Aidan Connolly (Underling)  
Irelyn Baumberger (Kitty)  
Erick Krainyk (George)  
Teresa Klopp (Trix the Aviatrix)  
Will Hammann (Gangster #1)  
Haley Schnepfer (Gangster #2)

**Outstanding Direction:** Doug Zblewski

**Outstanding Musical Direction:**

Keri Krebsbach, Amanda Leahy

**Outstanding Choreography:**

Alyssa Loest, Keri Krebsbach, Katie McDaniel

**Outstanding Stage Management:**

Megan Zuleger, Alison Hurda

**Outstanding Scenic Design:** Tony Riel

**Outstanding Lighting Design:** Marcial Martinez

**Outstanding Costume Design:**

Deb Herbers, Janeen Barlass

## May School Board Report:

Maddy Krueger

Ava Parker

### Previous Events:

- The Drowsy Chaperone was performed April 20th-22nd. There were over 100 people involved in making the show go on. Mr. Zblewski was the director, and there were many lead roles including Ava Parker playing the Drowsy Chaperone. There were multiple different ways in which students are able to participate like: cast, crew, pit, lights, and sound.
- On April 9th-10th nine EHS students traveled to LaCrosse to participate in FBLA State. We had a total of 5 students compete: Brady Deegan Impromptu Speaking, Bryan Bartlett Business Calculations, Maddy Krueger/ Kellan Sunness/ Sydney Cornwell Emerging Business Issues. Brady placed 1st in his category and Maddy Krueger/ Kellan Sunness/ Sydney Cornwell placed 4th, both of them qualified for nationals in Baltimore, Maryland.
- On April 4th seniors turned in the community scholarship packet, these included numerous different scholarships that are sponsored by those throughout the community. Each scholarship had different requirements which allowed each senior to apply for a variety of different scholarships.
- All spring sports have begun, including Track, Baseball, Softball, Girls Soccer and Golf. Tanner Geske recently broke the school record for long jump while jumping over twenty feet. For softball Sara Fredrickson is nearing a career high of almost 40 home runs and two coming from this spring season.

### Upcoming Events:

- May 5th was Prom for EHS, the theme was Midnight in Paris. King and Queen were:
- On May 6th- RVC Top 10 awards ceremony. The top ten from each RVC school in conference had the opportunity to attend a dinner and ceremony to be recognized for academic excellence. In attendance from EHS included (**Valedictorians:** Jillian McNett/ Madeline Stoker **Solutitorians:** Teresa Klopp and Sydney Stoker, Sara Fredrickson, Sydney Cornwell, Logan Katzenmeyer, Amanda Halzel, Ava Parker, and Maddy Krueger)
- May 7th- The final High School Band Performance of the year. We played a wide variety of different pieces which really allowed students to play different instruments for a song. Since there were numerous percussion parts many students got to play instruments like suspended bowls and a thunder sheet which was really interesting.
- Final Choir concert: (Ava go more into detail)
- There are many important Wednesday's in the month of May. On May 9th there is Awards Night in which many students will be recognized for excelling in different classes and the academic excellence. May 16th is scholarship night in which high school seniors will be awarded the scholarships they received from not only the community but also their own universities. And finally May 23rd is Fine Arts Awards night which is when students who are involved in band, choir, art, and musical will be awards for their accomplishments.
- Last but definitely not least we have graduation on May 25th starting at 7 in the high school gym. I know that many preparations are being made, the band and choir are each preparing their graduation performance pieces alongside the valedictorian and class officer speeches.



# **Evansville High School**

## **Music Department**

640 South 5<sup>th</sup> St.  
Evansville, WI 53536

Instrumental Music, Amanda Leahy 608-882-3586/Vocal Music, Keri Krebsbach 608-882-3585

### *New Orleans Music Tour 2019*

#### *Evansville High School Band and Choir*

Dear Evansville School Board Members,

The high school music department is planning another music tour for spring break 2017. This tour will be our 12<sup>th</sup> tour in the past 25 years. Our destination this time around is New Orleans, Louisiana. Included with this cover letter is the following information:

1. Summary for 2019 music tour, including estimated price (sent to students/parents)
2. Information about Bob Rodgers Travel and Sarah McVeigh
3. Trip inclusions/payment schedule from Bob Rodgers Travel
4. New Orleans Tour Itinerary (tentative)
5. Payment Contract (school copy and parent copy)
6. Chaperone Application
7. Permission to Travel
8. Consent to Search form

The music department would like to emphasize the musical and educational value of participating in this kind of a trip. The students will gain valuable life-long experiences by participating in the trip. Along with musical performances and for both the band and choir, this trip will provide a multitude of cultural experiences for students that will enhance their understanding of the world around them.

We have a strong successful history of music tours in Evansville. Please allow us to once again give the music students of Evansville High School this wonderful experience. Activities such as these continue to build and strengthen the music program and help to develop our students' musical, social and cultural awareness.

Sincerely,

Keri Krebsbach  
Amanda Leahy  
High School Music Teachers



INDIVIDUAL PAYMENT SYSTEM

Your group leader has elected to utilize Bob Rogers Travel's online Individual Payment System (IPS) to collect trip payments. Please read the following information to assist you in registering for this trip.

TRIP DETAILS

Table with 2 columns: Field (Trip ID, Group Name, Group Leader, Destination, Trip Dates) and Value (WI005100011, Evansville High School Band & Choir, Keri Krebsbach & Amanda Leahy, Directors, New Orleans, LA, March 22-27, 2019)

All package costs are based on projected participation and occupancy, and are subject to change.

Table with 3 columns: Participant Type, Occupancy, and Amount. Rows include Student (\$975.00), Chaperone (\$975.00), and occupancy options (Double, Single, Not Available).

Table with 3 columns: Payment Details, Due Date, and Amount Due. Rows include Registration Deadline, Deposit, 2nd Payment, 3rd Payment, 4th Payment, and Final Payment.

Payments must be made through the IPS system via VISA, MasterCard, DISCOVER Credit/Debit Card or VISA/Mastercard Reloadable Prepaid Card (available at your local financial institution) and will be automatically deducted from your selected card on the payment due dates.

All Gift Cards are not accepted.

CANCELLATION POLICY

All cancellations must be in writing to Bob Rogers Travel. All money and fees paid prior to the individual cancellation (determined by the postmark or email date) are nonrefundable and nontransferable. No refunds or credits will be issued for a cancelled participant.

## About Bob Rodgers Travel

In the fall of 1981, Bob Rodgers set out to fill a need. The resources weren't plentiful, but the vision was grand: to create a group travel company that understood the unique needs of student groups and made it easy for educators to take their students on amazing trips. Bob, a former band director with 10 years of teaching experience, knew the impact that travel could have on a student's life. So he withdrew his retirement, converted his son's percussion room into an office, and went to work.

From the beginning, relationships were key to Bob's success – many of the company's first clients were Bob's friends and colleagues. In its first year of operation, Bob Rodgers Travel took performance and education groups to the *Walt Disney World*® Resort and the World's Fair in Knoxville, TN. Bob traveled with every group, calling home to collect messages and returning phone calls from pay phones when time permitted.

With a year of trips behind him and a desire to continue building meaningful relationships with his clients, Bob typed up a single page newsletter and began mailing it to his friends so they could keep up with their colleagues. Bob's son and daughter, Tami and Todd, made their first contribution to their father's company by sitting on the family room floor, folding newsletters and preparing them for mailing.

Today, Bob's vision for exceptional service and attention to detail is carried out by travel professionals in seven states, who help clients in over 30 states travel across the country and around the world. That single page newsletter has evolved to become the current TRAVELnotes magazine, which is distributed twice a year to over 9,000 group leaders. Tami and Todd now serve as the leaders of the company. Throughout this growth, Bob's original vision for a company that cared about people, relationships and worry-free travel experiences hasn't changed.

With Bob's vision as our guide, Bob Rodgers Travel is making moments that matter.

### Mission

**We make the student group leader's vision for travel a reality** by developing meaningful relationships with our clients & partners, providing industry-leading service and attention for every group, and combining substantial buying power with the personalized touch of a family-owned company.

### Vision

**Our vision is to be the group travel company that brings dreams to life** — with clients who look to us first, employees who can't imagine a better place to collaborate, and partners who share our dream for a perfect travel experience.

### We Value

**Relationships:** The depth of our relationships with clients, vendors and fellow employees enhances our ability to provide meaningful experiences and memories for trip participants.

**Quality:** We believe that the quality of the customer experience is directly related to a superior commitment to service and attention to detail.

**Trust:** We understand that our success depends upon a mutual trust between all stakeholders.

**Expertise:** We appreciate the breadth of knowledge, experience and problem-solving abilities inherent within our team.

**Accountability:** We accept responsibility for the success or failure of the customer experience, and recognize that anticipating the customer's needs is a vital contributor to that success.



## **Sarah McVeigh, Travel Consultant**

An experienced music teacher, conductor and former BRT client, Sarah is an expert when it comes to creating exceptional student experiences. After earning undergraduate and graduate degrees from the University of Wisconsin, Sarah taught choral music for 12 years, introducing her students to what she considers one of the most powerful classrooms that exists – travel. She believes that music and travel afford directors a medium to help each student become the best they can be.

### **My favorite travel memory**

My first teaching job was in a very small community in northern Wisconsin. Many of the families did not have a lot of financial resources and had never traveled further than Eau Claire, Wisconsin. For many of my students, Eau Claire was the largest city they had ever been to. My first year teaching, we took a trip to Chicago. I will never forget the looks on the students' faces, and the lump that rose in my throat, as they walked off the bus on Michigan Ave. All eyes went straight to the sky as they looked in awe at the tops of building after building. We finished the night off with *The Lion King*. The experience was not only inspiring for my students, but it was also inspiring and life-changing for me!

### **My favorite movie character**

My favorite movie character is a cross between Cinderella's mother in the live-action Disney release *Cinderella* and Baymax from *Big Hero 6*. Cinderella's mother's message of "have courage and be kind" and Baymax's programming to help and only help others demonstrate the simplest way to live. If we all could live with those ideas in mind, imagine how much peace and joy would openly flow through our world!

### **My favorite book**

*Start with Why* written by Simon Sinek has been life changing through its inspirational message. While the book is written from a business perspective, I would recommend it for anyone who finds themselves in a leadership position, which, let's face it, is everyone at some point in their lives!



**EVANSVILLE HIGH SCHOOL BAND & CHOIR**  
**KERI KREBSBACH & AMANDA LEAHY, DIRECTORS**  
**DESTINATION: NEW ORLEANS, LA**  
**DATES: MARCH 22 – 27, 2019**

**SUMMARY OF INCLUSIONS**

- Personal **SERVICE** and **ATTENTION**
- Two (2) Deluxe 56 passenger, climate controlled, DVD, Wi-Fi and restroom equipped motor coaches
- **Gratuities** and **accommodations** for your motor coach drivers
- Three (3) nights' accommodation at a **New Orleans Area Hotel**
- Two (2) Private nighttime **security guards** at the hotel (10:30 pm-5:30 am)
- Three (3) **Breakfasts** at the hotel
- Group Dinner with Cajun dance lessons at **Mulate's Live Cajun Music Restaurant**
- Group Dinner at **Palm Court Jazz Club** (*based on availability*)
- Group Dinner at **Hard Rock Café**
- **Boxed Lunch** at **Oak Alley Plantation**
- Group Dinner aboard **Natchez Steamboat Dinner & Jazz Cruise**
- **Guided Walking Cemetery/Voodoo Tour**
- Admission to the **New Orleans Museum of Art (NOMA)**
- Admission to **National World War II Museum** (*including 4-D movie*)
- **Cajun Pride Swamp Tour**
- Tour of **Oak Alley Plantation "Big House"**
- Tour and Admission to **Blaine Kern's Mardi Gras World**
- Private concert at **Preservation Hall** (*based on availability*)
- Excursions to **French Quarter, Sydney and Walda Besthoff Sculpture Garden, Outlet Collection at Riverwalk, and S Miro Street**
- **Honorarium for University Clinic** (*not to exceed \$750 per clinician (\$1500 total) and based on availability*)
- **Assistance with Performance at Vista Shores Assisted Living and Memory Care Center** (*or similar based on availability*)
- **Bob Rogers Travel Video Souvenir + Tracking/Messaging App** – Take pictures throughout your trip and upload or share them via BRT's mobile app. After your trip a souvenir video will be created, and each traveler will receive a DVD copy. The app also features **GPS Map Tracking** of trip participants via registered passenger lists & **Message Center** for one way group announcements.
- **BRT Drawstring bag** for every participant
- **Bob Rogers Travel Online Individual Payment System (IPS)**
- Two (2) **Complimentary Director Packages** (*based on double occupancy*)
- All taxes, service charges, and gratuities for restaurant and hotel facilities
- **Bob Rogers Travel Tour Manual**

- Bob Rogers Travel Hotel Contract- Assurance that the hotel will abide by the student friendly bylaws that BRT has agreed upon with the hotel.
- Insurance Coverage as Recommended by Student Youth Travel Association
- \$200,000 Consumer Protection Plan
- **Company Tour Director** - On-site trip coordinator who manages all trip details at your destination

**NON-INCLUSIONS / OPTIONS**

- Meals stated as student cost
- Rental costs for any chairs or keyboard for performances / clinics
- **Travel Protection is optional** (though highly suggested) and available for purchase. We offer two options through Travel Insured International – Student Protection Plan with or without the CFAR\* (Cancel For Any Reason) benefit. \*CFAR coverage is 75% of the nonrefundable trip cost. Trip cancellation must be 48 hours or more prior to scheduled departure. CFAR must be purchased at the time of plan purchase and within 14 days of initial deposit. This benefit is not available to residents of New York. Link to purchase Travel Protection Plan: <http://www.travelinsured.com/agency?agency=49046>

**ESTIMATED TOUR PACKAGE COSTS (based on 105-109 Paying Participants)**

\*Two motor coach maximum

~~\$909.00~~/person (based on quad occupancy)  
~~\$975.00~~/person (based on triple occupancy)  
~~\$1,033.00~~/person (based on double occupancy)  
~~\$1,284.00~~/person (based on single occupancy)

**ESTIMATED TOUR PACKAGE COSTS (based on 100-104 Paying Participants)**

~~\$929.00~~/person (based on quad occupancy)  
~~\$995.00~~/person (based on triple occupancy)  
~~\$1,055.00~~/person (based on double occupancy)  
~~\$1,305.00~~/person (based on single occupancy)

**ESTIMATED TOUR PACKAGE COSTS (based on 95-99 Paying Participants)**

~~\$955.00~~/person (based on quad occupancy)  
~~\$1,017.00~~/person (based on triple occupancy)  
~~\$1,077.00~~/person (based on double occupancy)  
~~\$1,327.00~~/person (based on single occupancy)

2/26/2018

Proposal Valid for 30 days



*Bob Rogers Travel*

**Evansville High School  
Important Dates**

	<b>Due to BRT Office</b>
Online Payment System Registration Deadline	<u>May 22, 2018</u>
Signed BRT Tour Agreement and Deposit (\$100 per person)	<u>May 31, 2018</u>
Second Payment (\$200 per traveler)	<u>September 21, 2018</u>
Third Payment (\$200 per traveler)	<u>November 15, 2018</u>
Fourth Payment (\$200 per traveler)	<u>January 15, 2019</u>
Rooming List (Actual names - no "Mr./Mrs. Chaperone")	<u>January 15, 2019</u>
Dietary Restrictions Form	<u>January 15, 2019</u>
Final Balance Payment (Based on room list configuration)	<u>February 15, 2019</u>
Pre-trip meeting to discuss final trip details	<u>March 2019</u>

No name changes/ additions/ subtractions within the last 45 days

**SPRING BREAK 2019**  
**Evansville High School Band/Choir Tour**  
**New Orleans, LA**

**RETURN  
THIS  
COPY TO  
SCHOOL**

**Payment Contract**

This contract has been designed by the Evansville High School Music Department in accordance with EHS policy. The importance of a firm commitment at the earliest time possible ensures the cost of the trip will stay the same and not cause the conflict of a price increase just prior to our departure. Hotel reservations also need to be booked at the earliest possible date. New Orleans is a popular destination for groups our size, and hotels fill up fast. Our tour company will base the cost on the number of participants and buses requested. If someone would pull out of the trip for whatever reason, the rest of the group would have to pick up the cost of the student not attending. Therefore we feel it is important that you understand and agree to a commitment through participation and payment. It is the responsibility and commitment of every student to stay academically eligible throughout the entire year. Students will not be allowed to participate in the tour if they are academically ineligible at the end of the 1<sup>st</sup> semester of the 2018-2019 school year. Students will not be allowed on the trip if they violate any school policy regarding, drinking, drugs, or other infractions that may affect student safety anytime during the 2018-2019 school year. The directors have the right to not allow any student to attend the trip if they exhibit behavior in the classroom that is not conducive to learning which may include but are not limited to rude behavior, insubordination, disrespect, bullying. Full payment is not guaranteed to be refunded in the case of these school violations or if you back out of the trip anytime next year. Directors also reserve the right to pull any student from the trip if payments are not made on time. Students must be in band or choir the semester prior to a trip year to be eligible to participate.

We make the commitment to participate in the 2019 New Orleans music tour in accordance with the EHS Co-Curricular Code. We have read and understand the above paragraph. We furthermore understand the importance of the payment schedule and will meet the payment deadlines. This contract will bind us to full payment, participation and compliance with school policy regarding the items mentioned above. We also understand that the final numbers will be based upon signed contracts. Because of the limited number of buses and required chaperone-to-student ratio there is a possibility that students may not be allowed to add to the trip after the end of the 2018-2019 school year.

Student Name (printed) \_\_\_\_\_  
Student Name (signed) \_\_\_\_\_ Date: \_\_\_\_\_

(if applies):  
2<sup>nd</sup> Student Name (printed) \_\_\_\_\_  
2<sup>nd</sup> Student Name (signed) \_\_\_\_\_ Date: \_\_\_\_\_

Parent/Guardian Name (printed) \_\_\_\_\_

Parent/Guardian Name (signed) \_\_\_\_\_ Date: \_\_\_\_\_

- ♪ Please return this contract by Friday, June 1<sup>st</sup>, 2018.
- ♪ *Please return all contracts and applications to the High School Office, Mrs. Krebsbach, or Mrs. Leahy*

**RETURN this copy to school.**



---

**EVANSVILLE HIGH SCHOOL BAND & CHOIR**  
**KERI KREBSBACH & AMANDA LEAHY, DIRECTORS**  
**DESTINATION: NEW ORLEANS, LA**  
**DATES: MARCH 22 – 27, 2019**

**SUGGESTED ITINERARY**  
**AS OF**  
**APRIL 16, 2018**  
*Sarah McVeigh, Travel Consultant*

**FRIDAY, MARCH 22**

- 3:00 PM Motor coaches arrive at **Evansville High School**; begin loading  
640 S. 5<sup>th</sup> Street, Evansville, WI 53536
- 4:00 PM Depart for **New Orleans!** (1,016 miles; 17 ½ hours allotted for drive time, plus 2 ½ hours  
for dinner and breakfast (student cost) and driver change)

*\*\*Students should eat lunch prior to departure*



**SATURDAY, MARCH 23**

12:00 PM Arrive in New Orleans at the **French Quarter**  
Enjoy lunch (student cost) and time to explore in the **French Quarter**  
*The French Quarter is the original settlement of New Orleans and is considered a National Historic Landmark. The area is a true melting pot atmosphere influenced by the French, Spanish, Sicilians, Italians, Africans, Irish, and others. See the stunning architecture, hear the sounds of incredible street musicians, and experience great food and shopping opportunities.*

~ Meet your Professional BRT Tour Director upon arrival ~

1:45 PM Meet at **Cemetery #1**  
1380 Port of New Orleans Place, New Orleans, LA 70130

2:00 PM Take the **Voodoo Cemetery Tour**  
*Learn about the past and present of this fascinating city viewed through St. Louis Cemetery #1 (established 1789) with one of New Orleans' top-rated guides. Hear humorous, tragic, and inspiring stories of numerous legendary New Orleanians and the tomb of voodoo Queen Marie Laveau and learn about the mysteries of Voodoo.*

4:00 PM Load motor coaches; depart for a **New Orleans area hotel**

4:30 PM Arrive at your hotel; check-in and freshen up for tonight's activities

6:00 PM Load motor coaches; depart for **Mulate's Live Cajun Music Restaurant**  
201 Julia Street, New Orleans, LA 70130

6:30 PM Enjoy a group dinner at **Mulate's** with **dance lessons**  
*Dedicated to the preservation of Cajun Music and dance – Learn all the best Cajun dances from the professionals! For dinner, have your choice of Catfish Platter, Fried Shrimp Platter, Grilled or Fried Chicken Strips, or a Hamburger plus soft drinks, iced tea, coffee, and dessert.*

8:30 PM Load motor coaches; depart for your hotel

9:00 PM Arrive at your hotel and rest after a long day's travel!

~ 2 Private nighttime security guards at the hotel from 10:30pm – 5:30am ~



**SUNDAY, MARCH 24**

- 8:30 AM Enjoy breakfast at the hotel
- 9:30 AM Load motor coaches; depart for **New Orleans Museum of Art**  
1 Collins Diboll Circle, New Orleans, LA 70124
- 10:00 AM Explore the **New Orleans Museum of Art (NOMA)**  
*NOMA hosts an impressive permanent collection of almost 40,000 objects. The Museum has extraordinary strength in French, American, African, and Japanese art as well as in photography and glass.*
- Afterward Explore the five-acre **Sydney and Walda Besthoff Sculpture Garden**  
*The Sculpture garden contains over 60 sculptures! Explore the various sculptures while enjoying the lovely landscaping, footpaths, reflecting lagoons, pedestrian bridges, and beautiful variety of mature plants and trees.*
- 12:00 PM Load motor coaches; depart for the **Outlet Collection at Riverwalk**  
500 Port of New Orleans, New Orleans, LA 70130
- 12:30 PM Enjoy lunch (student cost) and time to shop and explore
- 2:00 PM Load motor coaches; depart for the **National WWII Museum**  
945 Magazine Street, New Orleans, LA 70130
- 2:30 PM Group views **“Beyond All Boundaries” in the Victory Theatre**  
*Soak in this 4D journey through the war that changed the world. This film is narrated by Tom Hanks and uses dazzling effects, CGI animation, multi-layered environments, and first-person accounts from the trenches to the Home Front.*
- 3:30 PM Explore the **National WWII Museum**  
*Experience the history of the American experience in WWII in a way that is meant to move and educate!*
- 5:00 PM Load motor coaches; depart for **Palm Court Jazz Café**  
1204 Decatur Street, New Orleans, LA 70116
- 5:30 PM Explore the area; including the National Historic Jazz Park
- 7:30 PM Meet back at the **Palm Court Jazz Café**; enjoy a group dinner  
*The Palm Court is a must for every visit to New Orleans – this is where it’s happening! You will feast on traditional New Orleans cuisine and soak in live Jazz for an authentic New Orleans experience! **NOTE: Live music begins at 8:00pm***
- 9:00 PM Load motor coaches; depart for your hotel
- 9:30 PM Arrive at your hotel

~ Private nighttime security guard at the hotel from 10:30pm – 5:30am ~





**MONDAY, MARCH 25**

8:00 AM Enjoy breakfast at the hotel

9:00 AM Load motor coaches; depart for **Loyola University**  
6363 St. Charles Avenue

9:30 AM Arrive at **Loyola University**; meet your clinicians and warm-up

10:00 AM **Evansville High School Band and Choir** participate in clinics with **Dr. Serena Weren (Band)** and **Dr. Meg Frazier (Choir)** at **Loyola University** (or *Tulane* based on availability)

12:00 PM Load motor coaches; depart for **S Miro Street and Calhoun Street**

12:15 PM Enjoy lunch (student cost) in the area  
*Choose from a variety of restaurants including: Pizza Hut, Subway, Felipe's Mexican Taqueria, Ted's Frostop Diner, Bud's Broiler, Pyramids Café Mediterranean Cuisine, and more! If you have time, make a stop at the Kupcake Factory for dessert.*

2:00 PM Load motor coaches; depart for **Mardi Gras World**  
1380 Port of New Orleans Place, New Orleans, LA 70130

2:30 PM Tour **Mardi Gras World**  
*Colorful Mardi Gras props, like a gigantic jovial jester, fiercely realistic alligators, and a gorgeously exciting Marilyn Monroe with skirt flying greet one and all to this amazing fantasy factory. You will even view the most awesome floats ever built for carnival – the Orpheus 140-foot triple-tandem sea monster "Leviathan" and the 240-foot quintuple-tandem "Captain Eddie's S.S. Endymion," with tens of thousands of fiber optic lights.*

3:45 PM Load motor coaches; depart for **Vista Shores Assisted Living and Memory Care**  
5958 St. Bernard Avenue, New Orleans, LA 70122

4:15 PM Arrive at **Vista Shores Assisted Living and Memory Care**; unload and prepare for performance

5:00 PM **Evansville High School Band and Choir** performance at **Vista Shores Assisted Living and Memory Care**  
(based on availability)  
*\*Space is small – depending on the size of the group, this performance may need to be solo and ensemble style performances*  
*\*Students may have the opportunity to perform for both the assisted living residents and the memory care residents*



*Bob Rogers Travel*

Making Moments That Matter

since  
**1981**

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6:00 PM Load motor coaches; depart for Hard Rock Café New Orleans  
*125 Bourbon Street, New Orleans, LA 70130*

7:30 PM Load motor coach; depart for your hotel

8:00 PM Arrive at your hotel; enjoy hotel amenities

~ Private nighttime security guard at the hotel from 10:30pm – 5:30am ~

---

3440 Lacrosse Lane  
Naperville, IL 60564

[bobrogerstravel.com](http://bobrogerstravel.com)

TOLLFREE (800) 373-1423  
FAX (630) 824-4349



**TUESDAY, MARCH 26**

- 7:00 AM Enjoy breakfast at the hotel
- 8:00 AM Check-out; begin loading
- 8:30 AM Depart for your **Cajun Pride Swamp Tour**  
110 Frenier Road, Laplace, LA 70068
- 9:15 AM Arrive at **Cajun Pride Swamp Tour**
- 9:30 AM Enjoy a **guided swamp tour**  
*Includes an approximately 90 minute narrated tour by private boat in the Manchac Swamp. Tour this privately owned wildlife refuge in a comfortable, covered boat with removable windows, walking room, and open viewing from any seat. Swamp creatures are unafraid and responsive to our captain's voice. In the safety and comfort of the boat, you will be able to get within a few feet of our "jumping gators".*
- 11:00 AM Tour ends; load motor coach
- 11:15 AM Load motor coach; depart for the **Oak Alley Plantation**  
3645 LA-18, Vacherie, LA 70090
- 12:00 PM Arrive at **Oak Alley Plantation**; enjoy a **boxed lunch (included)**  
*The Oak Alley Plantation was built when the River Region sugar industry was flourishing and plantations were being built all along the banks of the Mississippi. Oak Alley is one of very few plantations that remain as a testimonial to a bygone era. Enjoy this glorious mansion with a walkway of old and glorious Oak Trees!*
- 1:00 PM Tour the **Oak Alley Plantation "Big House"**
- Afterward Explore the grounds of the **Oak Alley Plantation**
- 2:30 PM Load motor coach; depart for **Preservation Hall**  
726 St. Peter Street, New Orleans, LA 70116
- 4:00 PM Arrive at **Preservation Hall**
- 4:15 PM Enjoy a private concert at **Preservation Hall (based on availability)**  
*Experience a one-hour private student concert inclusive of a brief history of Preservation Hall, 45 minute concert, performed by a six piece Preservation Hall Band, and 15 minute question and answer session with the musicians!*  
**\*\*Please note: There is a maximum of 80 students for this event**
- 5:15 PM Walk as a group to **Natchez Steamboat Company**  
600 Decatur Street, New Orleans, LA 70130



- 
- 6:00 PM Boarding for your Natchez Steamboat Dinner Jazz Cruise begins
- 7:00 PM Cruise begins  
*This is a great way to enjoy 3 attractions-in-one ... New Orleans food and music during a cruise down the Mississippi. Since this is a real steamboat, you'll hear the beautiful music of its calliope (a musical instrument powered by steam that is atop the steamboat). As you stroll through the French Quarter -- just follow the sounds to the river! Featuring the Dukes of Dixieland performance.*
- 9:30 PM Load motor coach; depart for home (1,016 miles; 17 ½ hours allotted for drive time, plus 2 ½ hours for breakfast and lunch (student cost) and driver change)

**WEDNESDAY, MARCH 27**

- 5:30 PM Approximate arrival at Evansville High School – WELCOME HOME!

**KEEP THIS COPY FOR  
YOUR RECORDS**

**KEEP THIS COPY FOR  
YOUR RECORDS**

**SPRING BREAK 2019**

**Evansville High School Band/Choir Tour  
New Orleans, LA**

**Payment Contract**

This contract has been designed by the Evansville High School Music Department in accordance with EHS policy. The importance of a firm commitment at the earliest time possible ensures the cost of the trip will stay the same and not cause the conflict of a price increase just prior to our departure. Hotel reservations also need to be booked at the earliest possible date. New Orleans is a popular destination for groups our size, and hotels fill up fast. Our tour company will base the cost on the number of participants and buses requested. If someone would pull out of the trip for whatever reason, the rest of the group would have to pick up the cost of the student not attending. Therefore we feel it is important that you understand and agree to a commitment through participation and payment. It is the responsibility and commitment of every student to stay academically eligible throughout the entire year. Students will not be allowed to participate in the tour if they are academically ineligible at the end of the 1<sup>st</sup> semester of the 2018-2019 school year. Students will not be allowed on the trip if they violate any school policy regarding, drinking, drugs, or other infractions that may affect student safety anytime during the 2018-2019 school year. The directors have the right to not allow any student to attend the trip if they exhibit behavior in the classroom that is not conducive to learning which may include but are not limited to rude behavior, insubordination, disrespect, bullying. Full payment is not guaranteed to be refunded in the case of these school violations or if you back out of the trip anytime next year. Directors also reserve the right to pull any student from the trip if payments are not made on time. Students must be in band or choir the semester prior to a trip year to be eligible to participate.

We make the commitment to participate in the 2019 New Orleans music tour in accordance with the EHS Co-Curricular Code. We have read and understand the above paragraph. We furthermore understand the importance of the payment schedule and will meet the payment deadlines. This contract will bind us to full payment, participation and compliance with school policy regarding the items mentioned above. We also understand that the final numbers will be based upon signed contracts. Because of the limited number of buses and required chaperone-to-student ratio there is a possibility that students may not be allowed to add to the trip after the end of the 2018-2019 school year.

Student Name (printed) \_\_\_\_\_  
Student Name (signed) \_\_\_\_\_ Date: \_\_\_\_\_

(if applies):  
2<sup>nd</sup> Student Name(printed) \_\_\_\_\_  
2<sup>nd</sup> Student Name(signed) \_\_\_\_\_ Date: \_\_\_\_\_

Parent/Guardian Name(printed) \_\_\_\_\_

Parent/Guardian Name(signed) \_\_\_\_\_ Date: \_\_\_\_\_

**KEEP THIS COPY  
FOR YOUR  
RECORDS**

# New Orleans 2019

## Chaperone Application

Music tour chaperones are needed to help guide and take care of the students on the trip. In many ways, this is not a vacation for the chaperone. They are in charge of a small group of students as well as the entire group during the duration of the trip. Bus supervision, student checks, enforcing school policies, bed-check, staying up late in the hotel are some of the duties of a chaperone. Chaperones will not be allowed to drink alcoholic beverages while on the trip as they are looking out for the well-being of all students and must be able to make rational judgments when dealing with students or directors. Only parents or guardians of students going on the trip will be considered.

This year we will be looking for approximately 15-20 chaperones depending on how many students go. Our mandatory ratio of chaperone to student is 10 to 1. Much like other trips, we may not be able to take everyone's request. We must also have a ratio of male and female chaperones depending on the student gender count. We thank you for your interest and look forward to working with all of you.

\*Please understand that background checks will be completed on every chaperone going on the New Orleans 2019 Trip per school district policy.

Name (please print) \_\_\_\_\_

Student(s) name in music program (please print) \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Relation to student(s) \_\_\_\_\_

Have you been a chaperone for a high school band/choir tour in the past? Yes No

If so indicate which trip(s) \_\_\_\_\_

Do you have medical experience? Yes No

If Yes please explain:

**PLEASE RETURN THIS APPLICATION BY SEPTEMBER 12**

# PERMISSION TO TRAVEL

*Each student must complete this form and return it to the director/educator in order to participate in the tour.  
Please return by January 11<sup>th</sup>, 2019*

I hereby give \_\_\_\_\_ / \_\_\_\_\_ the permission  
(Student's Name-please print clearly) (2<sup>nd</sup> Student's Name-please print clearly-if applies)

to travel with the Evansville High School Band and Choir to New Orleans from Friday, March 22-  
Wednesday, March 27, 2019.

In consideration of the opportunity for the Student listed above to participate and fully recognizing that such an undertaking involves an element of risk, I assume all risks and hazards incidental to such participation and do hereby release, absolve, indemnify, and agree to hold harmless Evansville High Bob Rodgers Travel, its agents, employees and officers, and the chaperones, leaders, organizers and sponsors, and persons transporting the Student to and/or from these activities. Evansville High School, Bob Rodgers Travel, nor any said persons, neither shall be held financially responsible for any stolen personal property, injury, or death incurred as a result of the said student being negligent in their actions. The rules and regulations have been clearly given to each student and they are responsible for following those rules and regulations.

It is expressly understood that in the event the Student becomes involved in any activity which would involve some type of punitive action, the directors have the discretion of sending the student home at my expense. I further understand that a director would contact me before taking action.

Furthermore, Bob Rodgers Travel will act only as an agent for tour members in arranging room accommodations, transportation, sightseeing, meals, performances, festivals, and clinics. Bob Rodgers Travel reserves the right to change the itinerary as circumstances dictate, and is not responsible to any person or institution for loss of time and money or eventualities resulting from occurrences beyond reasonable control, such as but not limited to airline delays or transportation breakdowns.

I, the undersigned, have read this release and understood all its terms and execute it voluntarily and with full knowledge of its significance.

\_\_\_\_\_  
(Parent/Guardian-Please Print)

\_\_\_\_\_  
(Signature of Parent/Guardian) (Date)

Home Phone: \_\_\_\_\_ / Work Phone \_\_\_\_\_

Cell Phone: \_\_\_\_\_

# EVANSVILLE HIGH SCHOOL MUSIC TRIP to NEW ORLEANS

Friday, March 22- Wednesday, March 27, 2019  
**CONSENT TO SEARCH POLICY**

**This document is intended for the purpose of notifying EHS music students participating in the New Orleans trip and their parents/guardians of the right to search any items belonging to the Evansville School District, at any time, without notice and without consent of the student or the parents/guardians.**

The Evansville High School Music Department is planning a trip to New Orleans from March 22 through March 27, 2019. Those participating will include band and choir students, directors, and chaperones. Students participating in the trip will be bringing their dress clothes and/or either their own band instrument or a school-owned instrument (in appropriate instrument case). In addition, students will bring their own personal items including suitcases and backpacks. The school-owned instruments and cases are property of the Evansville School District and at no time does the District relinquish its exclusive control of said band/choir items that are provided for the convenience of the students. School authorities (or directors) may conduct, for any reason, periodic general inspections of said band items, without notice and without student consent.

In addition to the above described band items to be brought along on the trip, the School District recognizes that students will also be bringing personal suitcases, backpacks and other personal items.

The student's participation in the trip is due to a co-curricular ensemble which meets regularly. Not all band and choir students will be going on the trip. As a condition of going on the trip, the student and parent (if the student is under the age of 18) agree as follows:

1. The student's suitcase(s), backpack(s), or any other item in the possession of the student may be searched by a school official prior to boarding the bus upon departure. Said items will be searched by a female chaperone for female students and by a male chaperone for male students.
2. The student and/or parent/guardian further agrees that once the trip is commenced, if school officials and/or chaperones on the trip have reasonable suspicion to believe that the student has contraband and/or illegal materials and/or substances in his/her possession and/or has reasonable suspicion to believe that the student has committed a violation of the law and/or of school policy, the student and his/her luggage, including personal belongings, will be subject to a search. If necessary, appropriate police officials in the local jurisdiction will be contacted to assist in/or conduct the searches.

I have read the above notice concerning my participation or the participation of my child on the Evansville High School Music Trip 2019, and I understand the extent of any searches that may be made and hereby give consent to searches being made as set forth above.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ in the year \_\_\_\_\_.


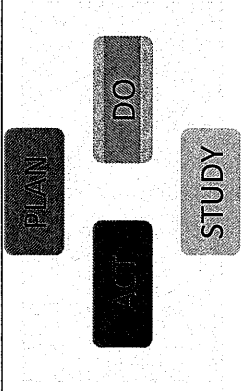
\_\_\_\_\_  
Print Student Name

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Print Parent/Guardian Name  
(If student is under age 18)

\_\_\_\_\_  
Student's Parent or Legal Guardian Signature



 <b>Evansville Community School District</b>	<p align="center"><b>Continuous Improvement Plan Staff and Student Teaching and Learning Committee 2017-18</b></p>																					
<p align="center"><b>Priority Area</b></p> <p align="center"><b>Literacy</b></p> <p align="center"><b>English Language Arts (ELA)</b></p>	<p align="center"><b>Strategic Objective</b></p> <p align="center"><i>The Evansville Community School District will provide a rigorous and relevant curriculum delivered by highly effective staff who use innovative, research-based strategies to prepare students to compete/succeed in a 21<sup>st</sup> Century Global environment</i></p>	<p align="center"><b>Strategic Focus</b></p> <p align="center">Proficient ELA Literacy Achievement for All Students</p>																				
<p><b>Strategic Plan Aligned Goal</b>  <i>The Goal of the Evansville Community School District is to achieve exceptional Literacy growth for all students by steadily increasing the number of students meeting state proficiency targets for English Language Arts in Grades 3 through Grade 11, as measured annually by the respective state assessments.</i>  2016 - 2020 Grades 3-8 FORWARD EXAM, Grades 9 &amp; 10 ACT ASPIRE, Grade 11 ACT using an ASPIRE weighted measure of 1/3 English, Reading, and Writing</p> <p><b>Growth targets begin with the baseline in 2015-16: 48.9% of Grades 3-11 students reaching proficiency in English Language Arts.</b>  To meet expectations with continuous improvement results, growth targets increase as follows:</p> <table border="1" data-bbox="922 892 1096 1942"> <thead> <tr> <th><u>School year</u></th> <th><u>% of increase</u></th> <th><u>% Proficient or Advanced</u></th> <th><u>Status</u></th> </tr> </thead> <tbody> <tr> <td>2016-17</td> <td>1%</td> <td>49.9%</td> <td>53.1% -- GOAL MET!</td> </tr> <tr> <td>2017-18</td> <td>2%</td> <td>51.9%</td> <td>TBD – June 2018?</td> </tr> <tr> <td>2018-19</td> <td>3%</td> <td>54.9%</td> <td></td> </tr> <tr> <td>2019-20</td> <td>3%</td> <td>57.9%</td> <td></td> </tr> </tbody> </table>			<u>School year</u>	<u>% of increase</u>	<u>% Proficient or Advanced</u>	<u>Status</u>	2016-17	1%	49.9%	53.1% -- GOAL MET!	2017-18	2%	51.9%	TBD – June 2018?	2018-19	3%	54.9%		2019-20	3%	57.9%	
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2016-17	1%	49.9%	53.1% -- GOAL MET!																			
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2018-19	3%	54.9%																				
2019-20	3%	57.9%																				
<p><b>Timeline for Completion</b>  The goal of reaching the targeted growth in English Language Arts will be accomplished by the end of the 2019-20 school year.</p>																						

DATE	ACTION STEP	MEASURE/INDICATOR What data will be collected and analyzed? How will you know when the step is complete/successful? By when?	LEADER	STATUS/OUTCOME
<b>Beginning of Year</b>				
09/17	<p>K-2 Units of Study in Writing and Writers Workshop</p> <p>3-5 Units of Study in Reading and Readers Workshop</p> <p>6-8 Units of Study in Writing and Disciplinary Literacy</p> <p>9-12 Disciplinary Literacy with focus departments; RAAD training</p>	<p>The goal of the Literacy Plan: <i>Create independent, strategic problem solvers who are college and career ready in Literacy.</i></p> <p>The Literacy Plan will be considered to be successful during 2017-18 if the 53.2% of the students in grades 3-11 reach proficiency in Literacy.</p>	<p>Director of Curriculum &amp; Instruction, Principals and School Literacy Leaders</p>	
09/17	<p>Each school has developed an action plan for school improvement in Literacy instruction and student achievement.</p> <p>LEVI LEONARD ELEMENTARY SCHOOL</p> <ol style="list-style-type: none"> <li>1. Continue professional learning based on Units of Study in Reading</li> <li>2. Continue the model teaching Fishbowl activities</li> <li>3. Increase High Frequency Words/Vocabulary instruction</li> <li>4. Utilize Spelling City and games</li> </ol>	<p>The School Action Plans have been developed based upon the student assessment data which was shared with the Building Leadership Teams</p> <p>LLE</p> <ol style="list-style-type: none"> <li>1. Staff participation and feedback</li> <li>2. Staff participation and feedback</li> <li>3. Staff participation and feedback</li> <li>4. Staff participation and feedback</li> </ol>	<p>Resource Staff w/ consultation from Erin Loritz, Leadership Team, Katie Johnson, Deb Fritz, Terrie Schmoltdt</p>	
09/17	<p>THEODORE ROBINSON INTERMEDIATE SCHOOL</p> <ol style="list-style-type: none"> <li>1. Continue professional learning based on the Reading and Writing Units of Study</li> <li>2. Continued implementation of Reading and Writing Units of Study</li> <li>3. Professional learning based on Word Study and Grammar</li> <li>4. Consultation with LLE staff to build consistency in the implementation of the Reading and Writing Units of Study K-5; Word Study and Grammar</li> </ol>	<p>TRIS</p> <ol style="list-style-type: none"> <li>1. Professional learning agendas, exit slips, walkthrough data</li> <li>2. Professional learning agendas, exit slips, walkthrough data</li> <li>3. Professional learning agendas, exit slips</li> <li>4. Agendas and notes from meetings</li> </ol>	<p>Barb Dorn w/ consultation from Erin Loritz, Leadership Team, all teachers</p>	
09/17	<p>JC McKENNA MIDDLE SCHOOL</p> <ol style="list-style-type: none"> <li>1. Provide professional learning time to address text types and purposes for all</li> </ol>	<p>JCM</p> <ol style="list-style-type: none"> <li>1. Observation of teachers using the strategies with success in their classroom and provide</li> </ol>	<p>Joanie Dobbs, Leslie Ferrell with</p>	

	<p>content areas</p> <ol style="list-style-type: none"> <li>Provide professional learning time to increase the focus upon improving student listening skills</li> <li>Continue implementation of Units of Study in Writing with professional learning opportunities during the school year</li> </ol>	<p>evidence of these observations to the principal</p> <ol style="list-style-type: none"> <li>Observation of teachers using the strategies with success in their classroom and provide evidence of these observations to the principal</li> <li>Improved student proficiency in writing</li> </ol>	<p>all staff; English Language Arts teachers</p>	
09/17	<p>EVANSVILLE HIGH SCHOOL</p> <ol style="list-style-type: none"> <li>Engage in intensive Reading Apprenticeship Across Disciplines (RAAD) training with core group of teachers receiving intensive training.</li> </ol>	<p>EHS</p> <ol style="list-style-type: none"> <li>Teachers will meet monthly, and will have two refresher RAAD trainings throughout the year as part of the RAAD implementation process. Consistent planning, instruction, and delivery practices will be the focus to improve student reading, writing, and discussion.</li> </ol>	<p>1. Jason Knott, all teachers; RAAD trained teachers</p>	
<b>Middle of Year</b>				
<b>End of Year</b>				

<b>Summary Report of Progress in 2017-18</b>
Final student assessment data will be available for Grades 3 - 11 in September, 2018.
<b>Focus for 2018-19</b>

## **Notable (>10%) Achievement Increases for Celebration!**

Grade 7 ELA increased by 11.07% from last year

Grade 10 English increased 10.4% from last year

Grade 10 Reading increased 12.26% from last year

Grade 10 Writing increased 26.99% (!) from last year

Districtwide ELA score increased by 4.21%

Grades 3-8 ELA score increased by 2.99%

Grades 9-11 ELA score increased by 6.25%

Concerns to keep an eye on: Stubborn Grade 9 achievement gaps.

Grade 9 E -3.41% vs. last year Ev data, -0.06% vs this year state.

Grade 9 R -0.79% vs. last year Ev. Data, -5.47% vs this year state.

Grade 9 W -1.60% vs last year Ev. Data, -8.4% vs this year state.

There will be a report and a celebration at the May 14 board meeting.

### 01 STRATEGIZE

#### MID-JUNE – JULY

- » Hold a Communications Kick-Off Meeting
  - Decide on meeting schedule (bi-weekly, etc.)
- » Develop key messages to effectively inform the community of the proposed solution(s). Focus on:
  - Need, Solution, Cost
- » Incorporate the community's current disposition toward a referendum into messaging approach
- » Audit and access current communications tools the District is utilizing
- » Apply what was learned from the School Perceptions survey (distributed in February/March 2018)
- » Develop communication strategy based on the items listed above and create a detailed communication schedule with target dates for all deliverables
- » Create campaign brand/identity for consistency of all materials, including:
  - Logo
  - Presentation
  - Business and/or quick fact card(s)
  - Letterhead template
  - Other templates determined to be needed

### 02 MOBILIZE

#### AUGUST – OCTOBER

- » Implement communication strategy specifically tailored to your community
- » Continue to refine and update the detailed communication schedule
  - Broken down weekly with all tasks/responsibilities assigned with due dates
- » Finalize and distribute the components of the communication campaign consisting of:
  - Print & Direct Mail
    - » Mailers/postcards
    - » Handouts/backpack stuffers
    - » Informational display board(s)
    - » FAQs
    - » Paid advertising copy/graphics
  - Digital, Public Relations, and Social Media
    - » E-blasts, press releases, social media messaging and images, website content, etc.
  - Live Community Engagement
    - » Staff and public presentations, open houses, meetings with civic groups, City/Village/Town, and key business leaders, coffee/lunch presentations, etc.

### 03 ENERGIZE

#### OCTOBER – NOVEMBER

- » Engage with the community in as many ways as possible, including:
  - Implement communication plan, specifically Live Community Engagement strategies
  - Attend public meetings
  - Be present and display materials at all school and community events
- » Produce and distribute final digital and/or print pieces with focus on getting people out to vote
- » **VOTE | November 6, 2018**

#### QUESTIONS/CONTACT

Ajisa Nelson, Marketing Manager  
 ajisa@brayarchitects.com | 201.159.93

	1	2	3	4	5
6	7	8	9	10	11
12	13	14	15	16	17
18	19	20	21	22	23
24	25	26	27	28	29
30	31				

Board Meeting | 6 PM  
Draft Communication  
Schedule due to District

**MEETINGS**  
Communication calls, school board meetings, etc.

**MATERIAL DEADLINES**  
Internal and external deadlines for print and digital communication materials

**PUBLIC ENGAGEMENTS**  
Open House events, school events, civic presentations, coffee/lunch presentations, etc.



Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
					1	2
3	4	5	6	7	8	9
10	11	12	13 Board Meeting   6 PM Resolution Adoption	14	15	16
17	18	19 Communication Kick-Off Meeting   10 AM -12 PM Branding Options due	20	21	22 Updated Communication Schedule due to District	23
24	25	26	27 Board Meeting   6 PM	28	29	30

**MEETINGS**  
Communication calls, school board meetings, etc.

**MATERIAL DEADLINES**  
Internal and external deadlines for print and digital communication materials.

**PUBLIC ENGAGEMENTS**  
Open House events, school events, civic presentations, coffee/lunch presentations, etc.



1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Independence Day

Communication Call  
9:00-10:00 AM  
Business Card &  
Templates due

Order Business Cards

Board Meeting | 6 PM

Business Card Edits due  
to Bray/ Final approval

Communication Call  
9:00-10:00 AM  
Presentation Draft due

Presentation Edits/  
Content due to Bray

**MEETINGS**  
Communication calls, school board meetings, etc.

**MATERIAL DEADLINES**  
Internal and external deadlines for print and  
digital communication materials.

**PUBLIC ENGAGEMENTS**  
Open House events, school events, civic  
presentations, coffee/lunch presentations, etc.









1	Send Mailer #2 (postcard) to Printer	2	Communication Call 9:00-10:00 AM Potential Print Ad due	3	Social Post Re: Open House	4	Publish Print Ad (potential)	5	6
7	8	Postcard Delivered to PO Mailer #2 (postcard) in mailboxes this week	9	10	Social Post Re: Open House	11	Potential Open House #2 6:00 PM	12	13
14	15	16	Communication Call 9:00-10:00 AM Potential Print Ad due	17	Social Post Re: Open House Mailer #3 (postcard) Edits due to Bray	18	Publish Print Ad (potential)	19	20
21	22	Send Mailer #3 (postcard) to Printer Social Post Re: Absentee Voting	23	24	Social Post Re: Open House	25	Potential Open House #3 6:00 PM	26	27
28	29	Printer delivers Mailer #3 (postcard) to PO Postcard lands this week	30	31	Communication Call 9:00-10:00 AM				

**MEETINGS**  
Communication calls, school board meetings, etc.

**MATERIAL DEADLINES**  
Internal and external deadlines for print and digital communication materials.

**PUBLIC ENGAGEMENTS**  
Open House events, school events, civic presentations, coffee/lunch presentations, etc.



**CULLEN**





Evansville Community School District

340 Fair Street  
 Evansville, WI, 53536  
 Phone: (608) 882-5224

Jamie Merath  
 Business Manager  
 merathj@evansville.k12.wi.us

To: Board of Education  
 From: Jamie Merath, Business Manager  
 Subject: 2017-18 Budget Review  
 Date: May 14, 2018

Below is a summary report showing the current status of the Evansville School District’s budget as of April 30, 2018. The District has spent 65.6% of the operating budget. District financial highlights for April 2018:

- Received Lottery Tax Credit - \$179,437.57
- Paid District Debt Payment - \$3,147,412.51
- Common School Library Aid - \$71,702
- Purchasing deadline – April 15<sup>th</sup>

Fd T Loc Obj Func Prj	Obj	2017-18 Revised Budget	2017-18 FYTD Activity	2017-18 Available Funds	2017-18 FYTD %
-- R --- 1-- -----	INTERFUND TRANSFERS	2,027,155.00		2,027,155.00	
-- R --- 2-- -----	REVENUE FROM LOCAL SOURCES	5,276,290.00	3,045,327.77	2,230,962.23	57.72%
-- R --- 3-- -----	INTER-DISTRICT TRANSFERS IN WI	571,407.00	4,683.54	566,723.46	0.82
-- R --- 5-- -----	REV FROM INTERMEDIATE SOURCES	5,449.00		5,449.00	
-- R --- 6-- -----	REVENUE FROM STATE SOURCES	15,560,673.00	10,331,789.72	5,228,883.28	66.40%
-- R --- 7-- -----	REVENUE FROM FEDERAL SOURCES	646,275.00	140,050.35	506,224.65	21.67%
-- R --- 9-- -----	OTHER SOURCES OF REVENUE	46,677.00	82,911.49	-36,234.49	177.63%
	<b>GRAND TOTAL OF REVENUE</b>	<b>\$ 24,133,926.00</b>	<b>\$ 13,604,762.87</b>	<b>\$ 10,529,163.13</b>	
-- E --- 1-- -----	SALARIES	11,169,842.74	7,983,946.85	3,185,895.89	71.48%
-- E --- 2-- -----	EMPLOYEE BENEFITS	4,687,359.66	3,678,695.74	1,008,663.92	78.48%
-- E --- 3-- -----	PURCHASED SERVICES	4,073,096.00	2,611,051.11	1,416,834.74	64.10%
-- E --- 4-- -----	NON-CAPITAL OBJECTS	1,436,974.60	1,115,801.80	321,172.80	73.14%
-- E --- 5-- -----	CAPITAL OBJECTS	200,800.00	204,786.80	-3,986.80	52.26%
-- E --- 6-- -----	DEBT RETIREMENT	80,799.00	41,326.69	39,472.31	51.15%
-- E --- 7-- -----	INSURANCE	197,840.00	186,936.23	10,903.77	94.49%
-- E --- 8-- -----	OPERATING TRANSFERS OUT	2,027,155.00		2,027,155.00	
-- E --- 9-- -----	OTHER OBJECTS	82,214.00	50,010.16	32,203.84	59.21%
	<b>GRAND TOTAL OF EXPENSES</b>	<b>\$ 23,956,081.00</b>	<b>\$ 15,872,555.38</b>	<b>\$ 8,038,315.47</b>	

Another District budget overview will be presented to the Board of Education again in June 2018. At that time, administration will make a recommendation to the Board of Education if monies are available to transfer to the District’s Capital Improvement Fund (Fund 46).



## Evansville Community School District

340 Fair Street  
Evansville, WI, 53536  
Phone: (608) 882-5224

Jamie Merath  
Business Manager  
merathj@evansville.k12.wi.us

To: Board of Education  
Subject: 2018-19 Budget Review  
Date: May 14, 2018

Attached is a preliminary review of the 2018-19 operating budget. The preliminary review includes the following assumptions:

- CPI (2.13%) increase for all staff
- 7% health insurance increase with a dual choice offering (HRA & HSA')
- Flat rate for dental insurance
- Increase of .5 FTE in Student Services
- Increase of .5 FTE Maintenance position
- Increase in co-curricular and extra-curricular stipend pay
- Increase in Per Pupil Aid of \$204 per student
- Reduction of \$180K from Facilities budget (Additional Allocation given in 2017-18)
- 2018-19 building and department budgets allocated based on zero based budget

Page 2 represents an overall operating budget (Fund 10) projection summary. This summary shows the Board of Education the total revenues and expenses for the 2018-19 fiscal year. Including the assumptions above, Evansville School District is projected to have a \$56,944 surplus for the 2018-19 fiscal year.

The projections represented in summaries below include what is in current biennium budget.

# Fund 10 - General Fund - Projection Summary

## Evansville Community School District | Preliminary 2018-19 Budget

BUDGET	REVENUE & EXPENDITURE PROJECTIONS										
	FY - 2018	FY - 2019	% Δ	FY - 2020	% Δ	FY - 2021	% Δ	FY - 2022	% Δ	FY - 2023	% Δ
<b>REVENUE</b>											
Local Sources	\$5,278,290	\$5,282,789	↑ 0.28%	\$4,113,882	↓ -21.83%	\$4,527,871	↑ 10.08%	\$4,565,875	↑ 0.84%	\$5,229,600	↑ 14.54%
State Sources	\$14,780,781	\$15,188,347	↑ 2.83%	\$15,334,990	↑ 0.89%	\$14,945,279	↓ -2.54%	\$14,989,375	↑ 0.30%	\$14,325,650	↓ -4.43%
Federal Sources	\$182,119	\$182,119	0.00%	\$182,119	0.00%	\$182,119	0.00%	\$182,119	0.00%	\$182,119	0.00%
Other	\$623,533	\$576,779	↓ -7.50%	\$587,278	↑ 1.82%	\$597,779	↑ 1.79%	\$608,279	↑ 1.76%	\$618,779	↑ 1.73%
<b>TOTAL REVENUE</b>	<b>\$20,862,723</b>	<b>\$21,221,034</b>	<b>↑ 1.72%</b>	<b>\$20,216,270</b>	<b>↓ -4.73%</b>	<b>\$20,253,048</b>	<b>↑ 0.17%</b>	<b>\$20,345,848</b>	<b>↑ 0.46%</b>	<b>\$20,356,148</b>	<b>0.05%</b>
<b>EXPENDITURES</b>											
Salary and Benefits	\$12,882,781	\$13,388,019	↑ 4.08%	\$13,154,344	↓ -1.75%	\$13,154,344	0.00%	\$13,154,344	0.00%	\$13,154,344	0.00%
Other Objects	\$7,822,117	\$7,776,071	↓ -0.59%	\$7,871,724	↑ 1.29%	\$7,895,855	↑ 0.30%	\$7,920,342	↑ 0.31%	\$7,945,030	↑ 0.31%
<b>TOTAL EXPENDITURES</b>	<b>\$20,664,878</b>	<b>\$21,164,090</b>	<b>↑ 2.32%</b>	<b>\$21,026,068</b>	<b>↓ -0.65%</b>	<b>\$21,049,999</b>	<b>↑ 0.11%</b>	<b>\$21,074,686</b>	<b>↑ 0.12%</b>	<b>\$21,099,374</b>	<b>0.12%</b>
<b>SURPLUS / DEFICIT</b>	<b>\$177,845</b>	<b>\$56,944</b>		<b>(\$807,798)</b>		<b>(\$796,951)</b>		<b>(\$729,038)</b>		<b>(\$743,226)</b>	
Change over Previous Year											
<b>BEGINNING FUND BALANCE</b>	<b>\$2,575,719</b>	<b>\$2,753,564</b>		<b>\$2,810,508</b>		<b>\$2,002,710</b>		<b>\$1,205,759</b>		<b>\$476,721</b>	
<b>ENDING FUND BALANCE</b>	<b>\$2,763,564</b>	<b>\$2,810,508</b>		<b>\$2,002,710</b>		<b>\$1,205,759</b>		<b>\$476,721</b>		<b>(\$266,505)</b>	
<b>FUND BALANCE AS % OF EXPENDITURES</b>	<b>13.31%</b>	<b>13.28%</b>		<b>9.52%</b>		<b>5.73%</b>		<b>2.26%</b>		<b>-1.26%</b>	



Evansville Community School District

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Jamie Merath
Business Manager
merathj@evansville.k12.wi.us
608-882-3383

To: Evansville Board of Education
From: Jamie Merath, Business Manager
Date: May 14, 2018
Re: 2018-19 Meal Prices

The Child Nutrition Reauthorization Health, Hunger-Free Kids Act of 2010 includes requirements for setting school meal prices. The District must follow the regulations in order to continue to receive meal reimbursements. The District meal price information is collected annually by DPI to show compliance within the law. Congress has changed the ruling regarding districts setting school meal prices. In Section 776 of the Consolidated Appropriations Act, 2018 (Public Law 115-141) (the Act), Congress provided that only School Food Authorities (SFAs) that had a negative balance in the nonprofit school food service account as of January 31, 2018, shall be required to establish prices for paid lunches according to the Paid Lunch Equity (PLE) provisions in Section 12(p) of the Richard B. Russell National School Lunch Act, 42 U.S.C. 1760(p) and implemented in National School Lunch Program regulations at 7 CFR 210.14(e). As of January 31, 2018, Evansville had a positive fund balance in their Fund 50 of \$98,258.59.

Due to this new regulation, Evansville is not required to increase the student meal prices for the 2018-19 school year. Note that the adult meal price increased .50. This increase is per state law that the adult meal price is at least .64 cents more than the highest reimbursable meal served in the District.

Below is a chart that represents lunch prices:

Table with 4 columns: Lunch Prices 2017-18, Daily, Lunch Prices 2018-19, Daily. Rows include Elementary/Intermediate, Middle School, High School, Adults, Milk (1/2 Pint), and Reduced Lunch.

Table with 4 columns: Lunch Prices 2017-18, Daily, Lunch Prices 2018-19 (with .05 Increase), Daily. Rows include Elementary/Intermediate, Middle School, High School, Adults, Milk (1/2 Pint), and Reduced Lunch.





## Evansville Community School District

340 Fair Street  
Evansville, WI, 53536  
Phone: (608) 882-5224

Jamie Merath  
Business Manager  
merathj@evansville.k12.wi.us

To: Board of Education  
From: Jamie Merath, Business Manager  
Subject: Procurement Card Memo  
Date: May 14, 2018

Evansville School District has been utilizing the Procurement Card, or better known as PCard Program for the last 10 years. PCards provide an alternative and more efficient way for our staff to make purchases. These PCards were implemented when vendors would no longer accept purchase orders or when districts started moving away from having petty cash in the building. PCards allow our staff to make purchases wherever MasterCard is accepted. The difference between a personal credit card and the PCards are that the District can implement internal control. These controls are put into place to reduce the risk associated with PCards. Examples of the PCard controls are setting a per transaction limit, a monthly limit, as well as a limiting which vendors can be used.

Evansville has been utilizing JP Morgan Chase Bank for the PCard program. I am asking the Board to consider moving the PCard program to BMO Corporate Credit Card Program. This program integrates within our financial software, Skyward. Which will allow our staff the ability to process their PCard transactions within the system electronically and in a timely manner. This transition will reduce the paper handling and monthly reconcile process that is currently an extremely tedious process for all of our staff that have this responsibility. This transition will also improve our administrators and department budget managers' awareness of their actual activity and remaining balances in their budgets.

Attached is the resolution that BMO Corporate Credit Card requires the Board to approve for implementation or transition over to their program.



*Evansville Community School District*

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Phone: (608) 882-5224  
Fax: (608) 882-6564

Jamie Merath  
Business Manager  
[merathj@evansville.k12.wi.us](mailto:merathj@evansville.k12.wi.us)  
608-882-3383

**RESOLUTION AUTHORIZING ISSUANCE  
OF  
INDIVIDUAL PROCUREMENT CARDS  
RESOLUTION NUMBER: 052018-1**

WHERE AS, the Board of Education for the Evansville Community School District has the authority to enter into an agreement with the Bank of Montreal for purchasing cards.

NOW, THEREFORE, BE IT RESOLVED BY THE Board of Education of the Evansville Community School District that the President is authorized to enter into an Agreement with the Bank of Montreal to secure Procurement Cards for each authorized employee(s) of the Evansville School District under such terms and conditions as approved by the Board of Education.

The Board of Education authorizes the Business Manager to execute a Procurement Card agreement on its behalf.

Approved this \_\_\_\_\_ day of \_\_\_\_\_ 20 \_\_\_\_\_

Ayes \_\_\_\_\_

Nays \_\_\_\_\_

\_\_\_\_\_  
President of the Board of Education Signature

\_\_\_\_\_  
Date

# ECSD

*Evansville Community School District*

340 Fair Street  
Evansville, WI,  
53536

Jamie Merath  
Business Manager  
[merathj@evansville.k12.wi.us](mailto:merathj@evansville.k12.wi.us)  
608-882-3383

To: Board of Education  
From: Jamie Merath, Business Manager  
Subject: Dental Insurance Review  
Date: May 14, 2018

Delta Dental is a third party company that administers the Districts Dental plan. Delta Dental provided the District with a renewal increase of 3.7% for 2018-19 rates. After inquiring with Delta Dental on what a self-funded dental plan could look like, below and attached is the information that was provided. Self-funded insurance is where the employer assumes all the risk for payment of claims for benefits. Whereas a fully insured plan is when the employer pays a premium to an insurance company to cover the cost of the employees benefits. Self-insuring the dental insurance is a much lower risk than “self-funded” health insurance, however risk still exists in this model.

Within the Rock Valley conference, five school districts are self-funding their dental insurance.

<b>Premiums Paid by District</b>			
Year	<u>2017-18</u>	<u>2016-17</u>	<u>2015-16</u>
Cost	\$ 332,151	\$ 339,813	\$ 341,860
	<u>2017-18</u>	<u>2016-17</u>	<u>2015-16</u>
Claims	293,587	267,016	276,528
Admin Fees	37,533	38,399	35,553
Total	\$ 331,120	\$ 305,415	\$ 312,081
<b>Cost of Self Funding</b>			
	<u># Enrolled</u>	<u>Monthly Fee</u>	<u>Annual Cost</u>
Admin Fee	186	\$5.44	12,142.08
<b>Potential Outcome of Self Funding</b>			
	<u>Premium Collected</u>	<u>Usage and Self Funded Fee</u>	<u>Savings</u>
2018-19	332,151	317,472	14,679
2017-18	332,151	305,729	26,422
2016-17	339,813	279,158	60,655
2015-16	341,860	288,670	53,190



Delta Dental of Wisconsin  
www.deltadentalwi.com

April 11, 2018

Gregory Kuelz  
Associated Benefits and Risk C  
711 Eisenhower Dr  
Kimberly WI 54136-0000

Dear Gregory:

Thank you for this opportunity to present a dental plan proposal for Evansville Community Schools.

As you examine the enclosed proposal, please note the quoted rates are based on 186 eligible employees and a plan effective date on or before July 1, 2018, as requested.

Delta Dental is confident that Evansville Community Schools and its employees will benefit from the expertise and commitment to customer service and cost savings that define the Delta Difference.

Again, we appreciate this opportunity. Please feel free to contact me if you have any questions.

Sincerely,

Sunshine Mikulak  
Sr Account Manager  
Delta Dental Of Wisconsin

Enclosure

Corporate Office  
2801 Hoover Road, P.O. Box 828  
Stevens Point, WI 54481  
Phone: 715-344-6087  
Phone: 800-236-3713 (toll-free)  
Fax: 715-344-9058

Milwaukee Office  
1233 North Mayfair Road, Suite 204  
Milwaukee, WI 53226  
Phone: 414-607-6082  
Phone: 888-456-2711 (toll-free)  
Fax: 414-607-6088

Madison Office  
725 Heartland Trail, Suite 205  
Madison, WI 53717  
Phone: 608-831-7142  
Phone: 877-577-7449 (toll free)  
Fax: 608-831-9384



**Delta Dental of Wisconsin's Dental Benefits Proposal For  
Evansville Community Schools**

**Date: 04/11/2018**

**Proposal valid through: 07/01/2018**

**Underwriting Considerations**

This dental plan proposal has been prepared with the following considerations:

- The group consists of:  
    **all eligible full-time employees**
  
- Employees are located in:  
    **WI**
  
- Enrollment is based on:  
    **Eligible employees... 186**

**This proposal is the group's current plan as self funded.**

**COBRA rates: EE \$61.57 and Family \$159.12.**



**Delta Dental of Wisconsin's Dental Benefits Proposal For  
Evansville Community Schools**

Plan design number: Q09D01 (please refer to this number for inquiries about this plan design).  
Date: 04/11/2018 Proposal valid through: 07/01/2018

Plan Design		PPO Benefit	Non-PPO Benefit
<b>Individual Annual Maximum</b>		\$2,000	\$2,000
<b>Deductible</b>	<b>Individual Family</b>	\$0 \$0	\$0 \$0
<b>Diagnostic and Preventive Services</b>			
Exams		100%	100%
Cleanings		100%	100%
Fluoride treatments		100%	100%
X-rays		100%	100%
Space maintainers		100%	100%
Sealants		100%	100%
Emergency treatment to relieve pain		100%	100%
Deductible applies		N	N
<b>Basic Restorative Services</b>			
Fillings		100%	100%
Endodontics – nonsurgical		100%	100%
Endodontics – surgical		100%	100%
Periodontics – nonsurgical		100%	100%
Periodontics – surgical		100%	100%
Extractions - nonsurgical		100%	100%
Extractions - surgical and other oral surgery		100%	100%
Deductible applies		N	N
<b>Major Restorative Services</b>			
Crowns, inlays, onlays		100%	100%
Bridges and dentures		50%	50%
Repairs and adjustments to bridges and dentures		100%	100%
Implants		50%	50%
Deductible applies		N	N
<b>Orthodontic Services</b>			
Coverage coinsurance		50%	50%
Individual lifetime maximum		\$1,500	\$1,500
Dependents eligible to age		25	25
Full-time students eligible to age		25	25
Adult ortho		Y	Y
Deductible applies		N	N
<b>Dependent Eligibility</b>			
Dependents eligible to age		26	26
Full-time students eligible to age		26	26

Employer Contribution		Participation Minimum	
Single	85%	Single	100%
Family	85%	Family	100%

**Plan Costs (Rates guaranteed from 07/01/2018 to date(s) noted)**

**Self-insured administrative fee (not included in self-insured claims estimates)**  
Composite 06/30/2021 \$5.44



Evansville Community School District

340 Fair Street  
Evansville, WI, 53536  
Phone: (608) 882-5224

Jamie Merath  
Business Manager  
merathj@evansville.k12.wi.us

To: Board of Education  
From: Jamie Merath, Business Manager  
Subject: Employee Salary Comparison  
Date: May 14, 2018

In the attached documents are salary comparisons for the following employee groups:

- Teacher
- Paraprofessional
- Secretary
- Custodial
- Administrator

Note that the teacher comparison is based upon a compensation model salary range and all other employee groups are a salary amount or range based upon current staff hourly pay.

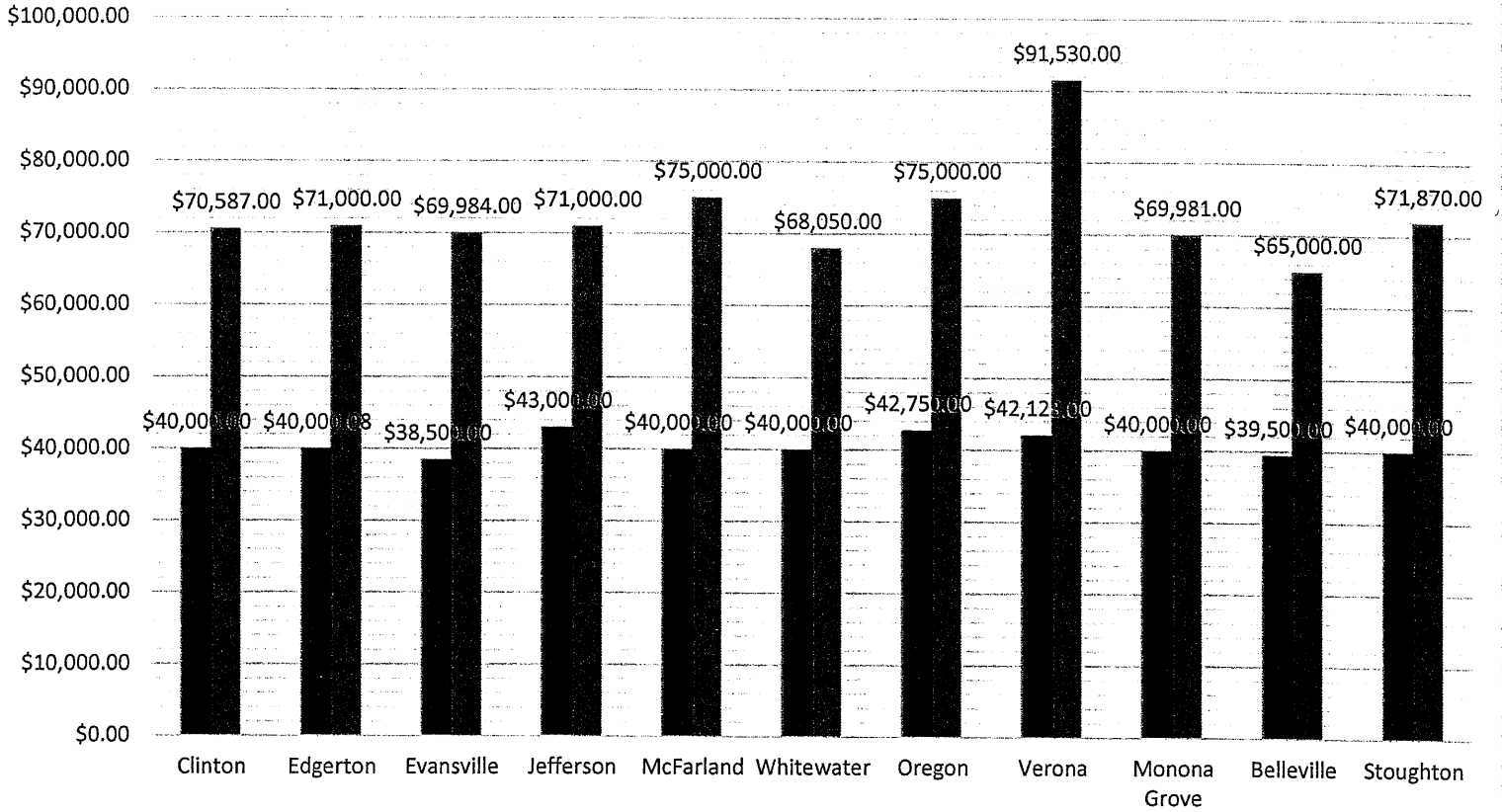
The Districts that are used in this comparison are:

- Clinton
- Edgerton
- Jefferson
- McFarland
- Whitewater
- Oregon
- Verona
- Monona Grove
- Belleville
- Stoughton

# Teacher Comparable

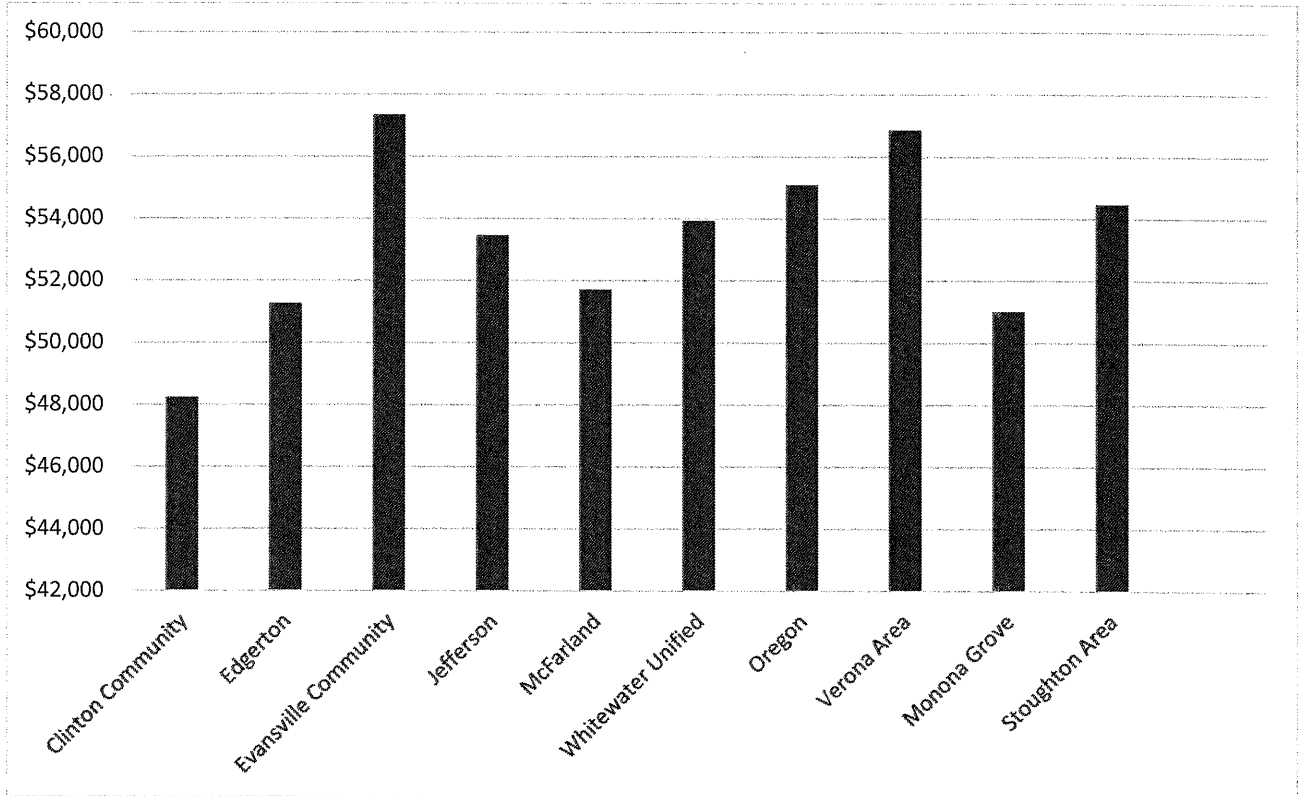
## Teacher Salary Comparison

■ Low Pay ■ High Pay



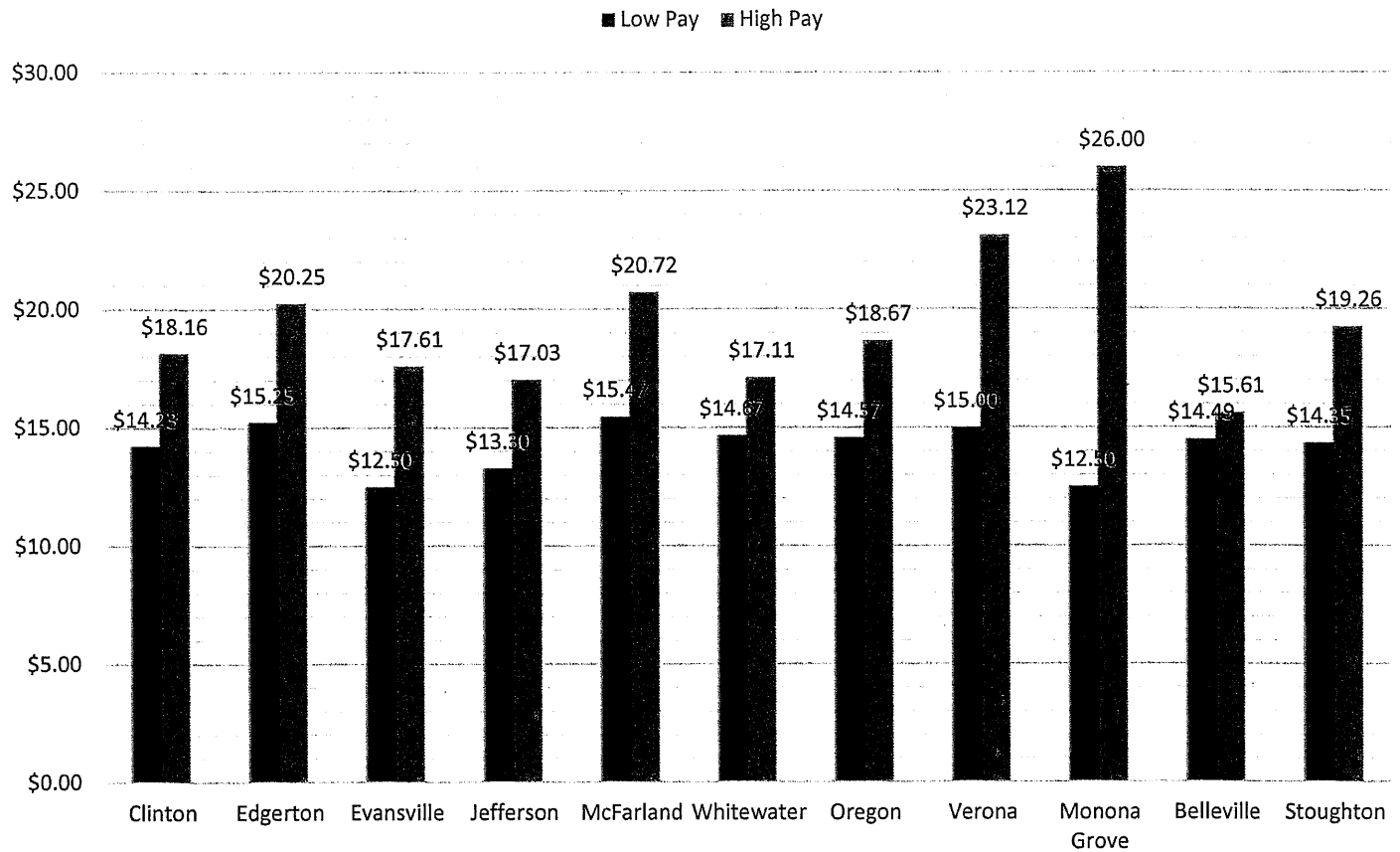


## Average Salary for Professional Educators



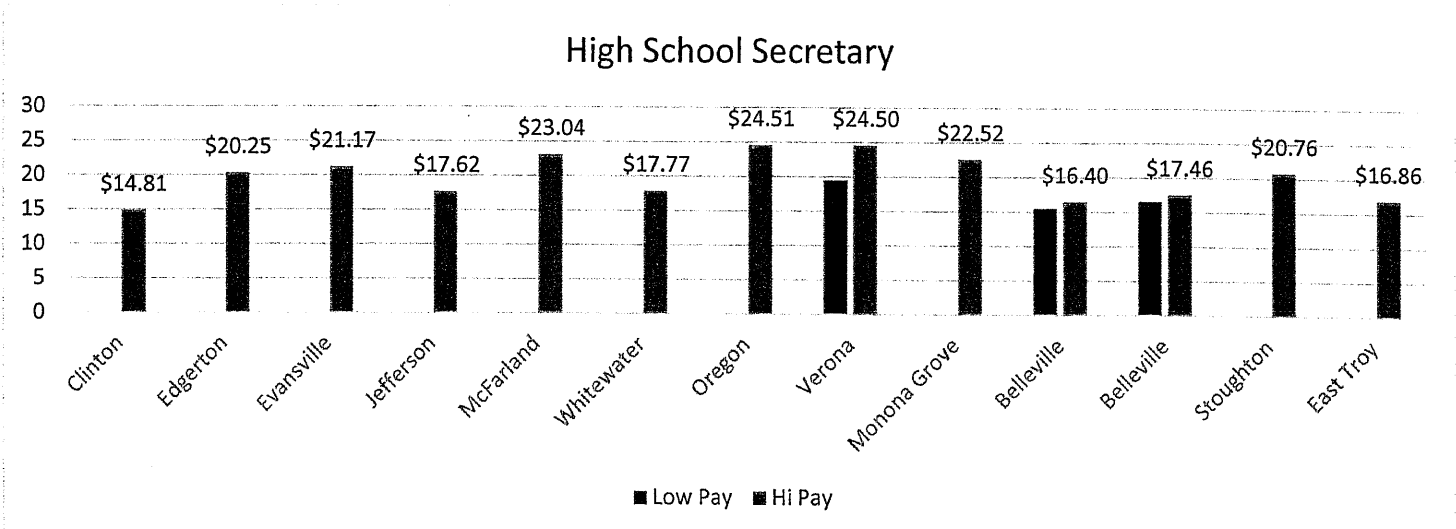
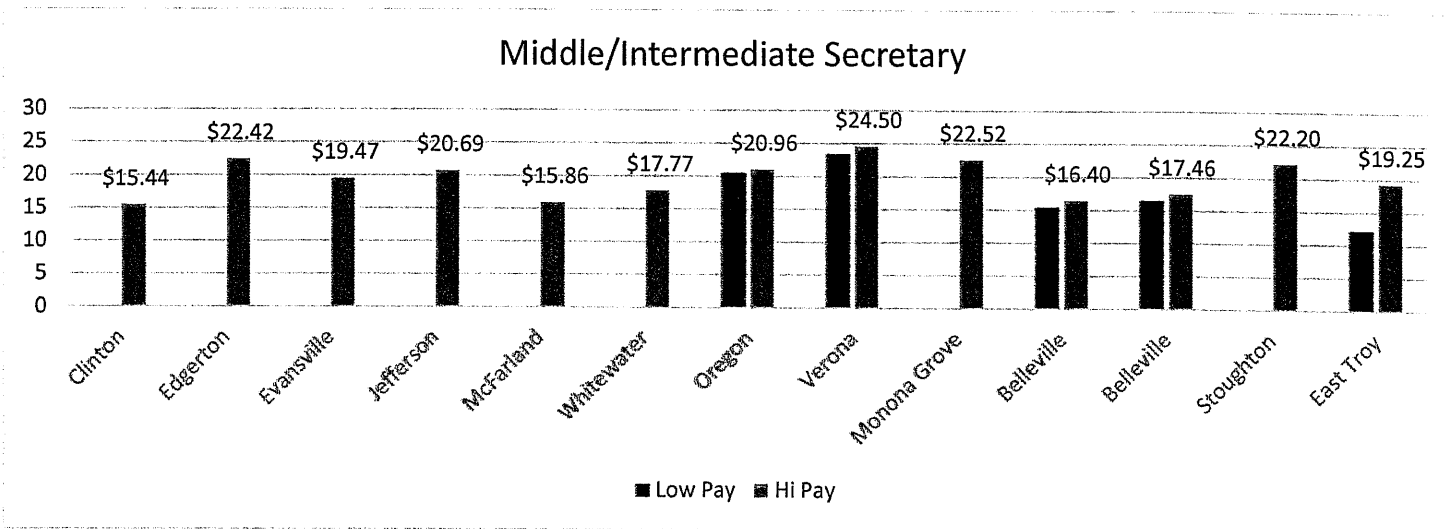
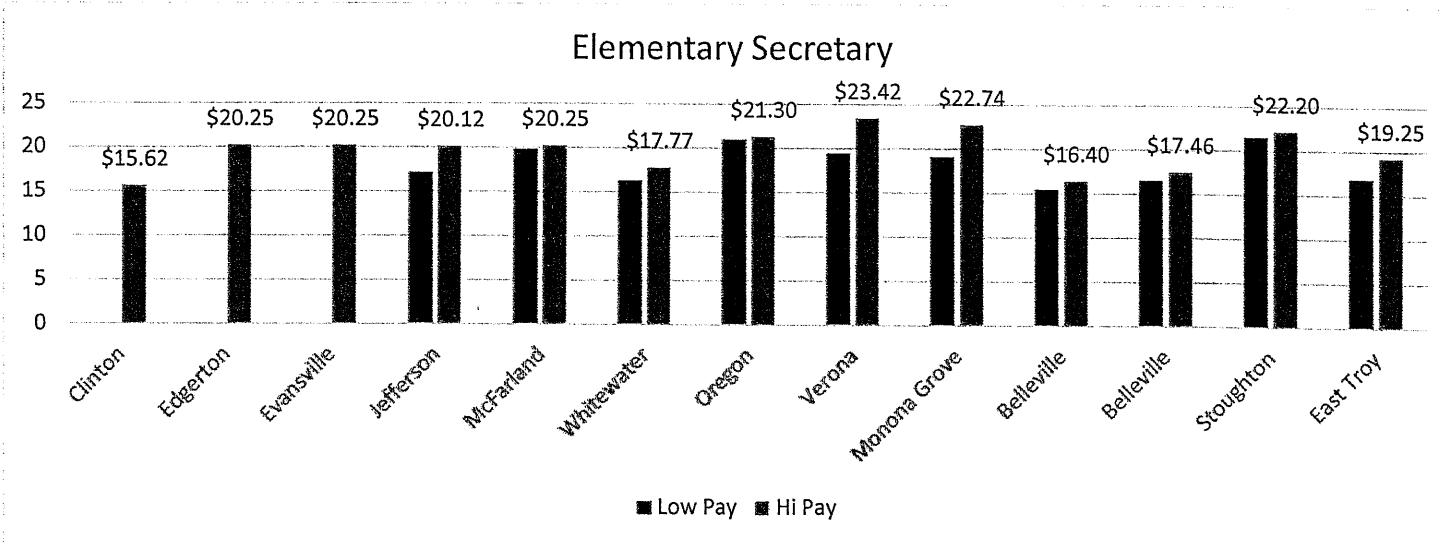
## Paraprofessional (Educational Assistant) Comparable

### Paraprofessional Hourly Wage Comparison

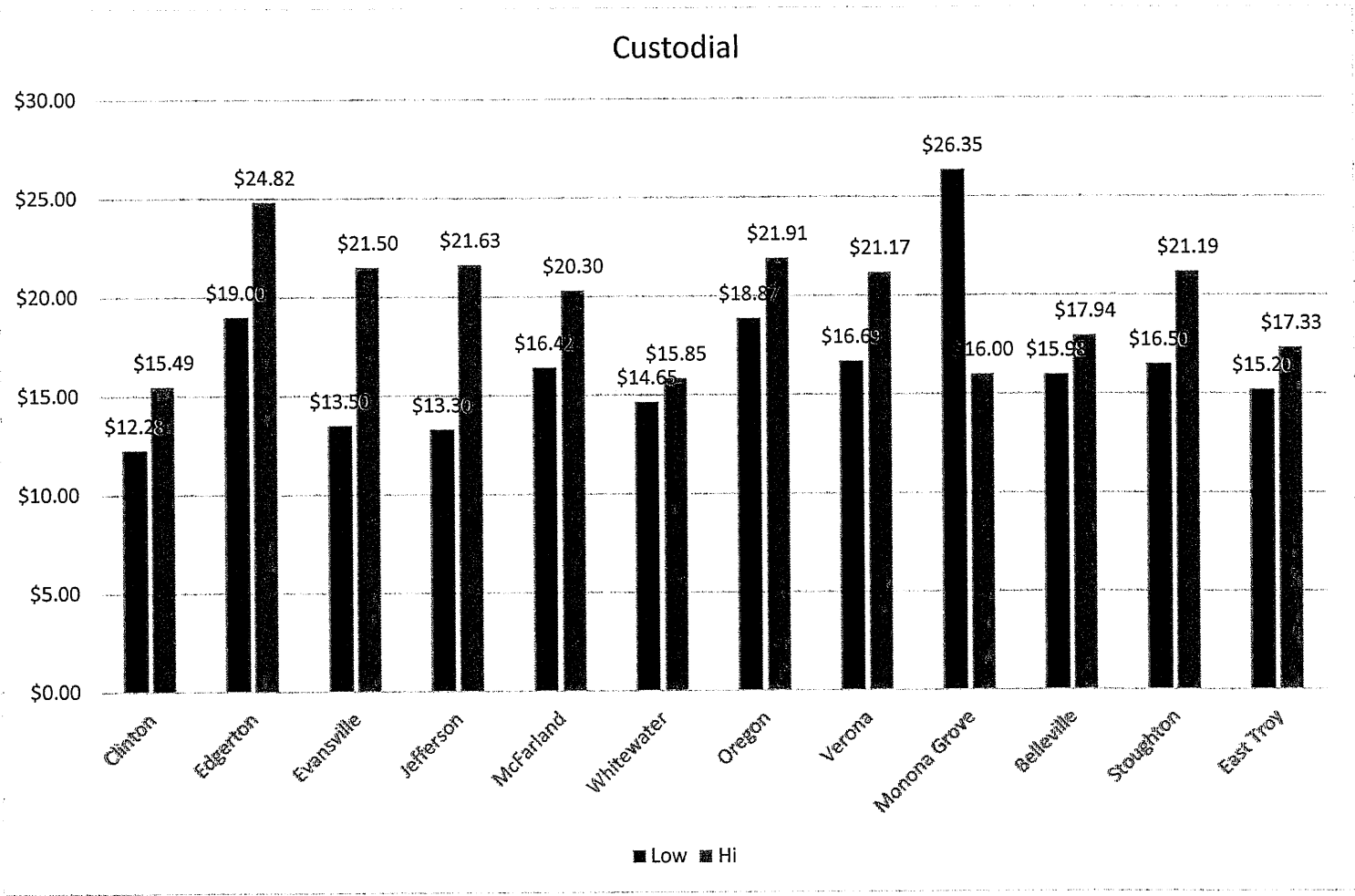


## Secretary Comparable

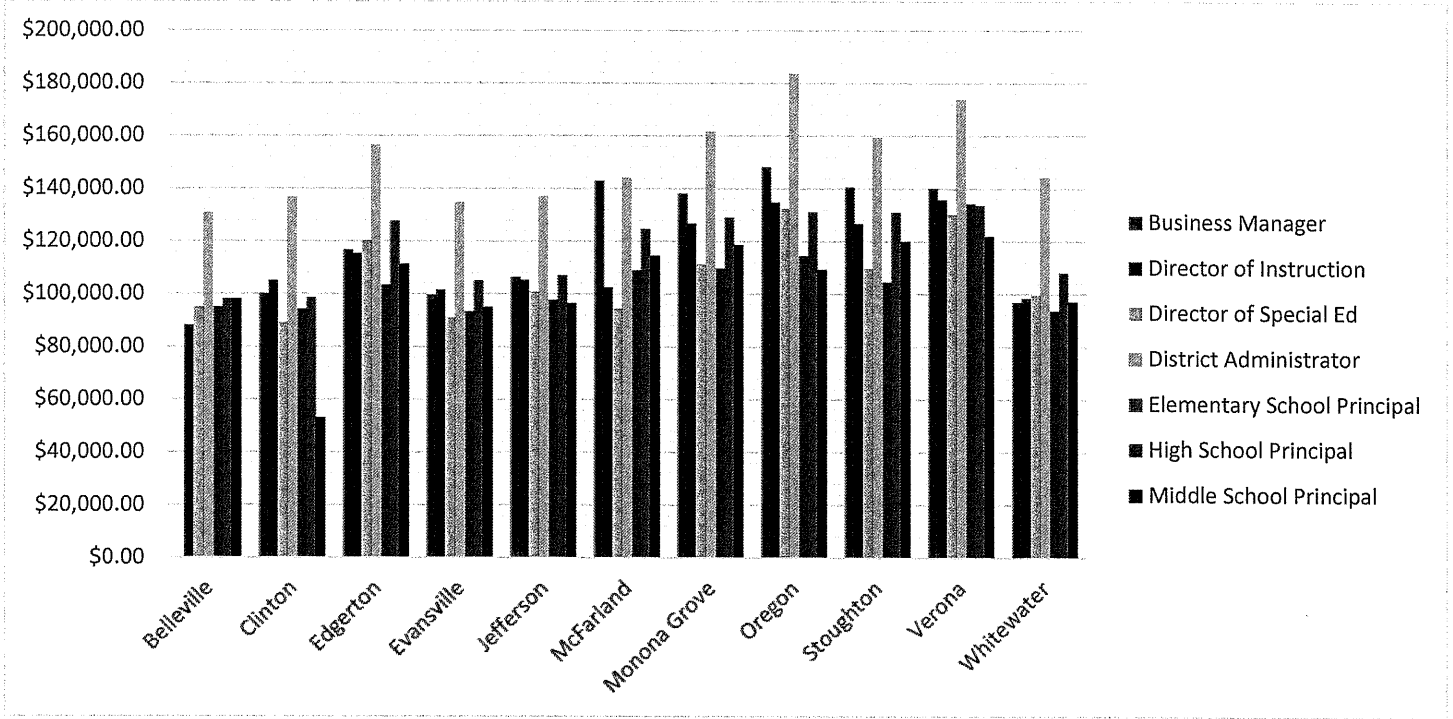
(Districts that have low pay (blue bar) for secretary compensation have more than one elementary school)



# Custodial Comparable



## Administrator Comparable



**ENROLLMENT HISTORY FOR COMPARABLE GROUPS**  
**SOURCE: WISEDASH**

	2013-14	2014-15	2015-16	2016-17	2017-18	5 Year % Change
CLINTON	1187	(11.00)	1162	1140	1105	-6.91%
EDGERTON	1863	14.00	1853	1862	1826	-1.99%
EVANSVILLE	1717	19.00	1838	1849	1808	5.30%
JEFFERSON	1935	(7.00)	1957	1905	1932	-0.16%
MCFARLAND	4355	(51.00)	4266	4392	4343	-0.28%
WHITEWATER	1943	19.00	1940	1992	1927	-0.82%
OREGON	3793	35.00	3943	3894	4038	6.46%
VERONA	5433	(22.00)	5418	5430	5543	2.02%
MONONA GROVE	3201	82.00	3283	3437	3456	7.97%
BELLEVILLE	955	17.00	966	913	907	-5.03%
STOUGHTON	3232	(42.00)	3162	3117	3050	-5.63%

First Year  
Evansville 4K

**FINANCIAL DATA 2015-16**  
**MOST RECENT WISEDASH DATA**

	2016	2017	2017-18	5 Year % Change
TOTAL				
DISTRICT COSTS		TIF OUT TAX VALUES	% Evansville TIF OUT TAX VALUE	EQUAL RATE LEVY
CLINTON	\$14,697,089.00	\$439,437,722.00	60.09%	\$12.02
EDGERTON	\$22,961,060.00	\$1,017,913,313.00	139.20%	\$9.96
EVANSVILLE	\$24,787,859.00	\$731,242,992.00		\$11.50
JEFFERSON	\$25,830,026.00	\$986,738,132.00	134.94%	\$10.50
MCFARLAND	\$29,271,002.00	\$1,333,761,228.00	182.40%	\$11.77
WHITEWATER	\$25,378,892.00	\$1,365,222,029.00	186.70%	\$11.52
EXCLUDES EVANSVILLE				
AVG RVN		\$71,127.40	\$40,347.17	
OREGON	\$54,159,325.00	\$75,000.00	\$42,750.00	\$11.56
VERONA	\$71,741,407.00	\$91,530.00	\$42,123.00	\$12.77
MONONA GROVE	\$42,723,818.00	\$69,981.00	\$40,000.00	\$13.35
BELLEVILLE	\$12,891,573.00	\$65,000.00	\$39,500.00	\$11.73
STOUGHTON	\$42,554,031.00	\$71,870.00	\$40,000.00	\$11.44
AVG ALL 10 EXCLUDES EVANSVILLE		\$72,901.80	\$40,737.30	
AVG ALL 10 EXCLUDES EVANSVILLE AND VERONA		\$70,832.00	\$40,583.33	

**TO: Evansville Community School District Board of Education**  
**FROM: Jason Knott**  
**RE: 2018/19 High School Start and End Times**  
**DATE: 5.02.2018**

This is notice of the adjustment of the high school start and end times beginning with the 2018-19 School Year. The school day will begin at 7:50 AM and conclude at 3:05 PM. The total number of minutes will remain unchanged. This change became necessary with the movement of our intervention/resource/enrichment period to the beginning of the school day.

Some of the added benefits include:

1. Less traffic congestion after school, as student drivers and parents will have 12-15 minutes to exit the campus prior to busses arriving.
2. Student-athletes and other students involved in after school activities will have additional time to check in with staff prior to their practices/events.
3. In the Spring specifically, student-athletes will miss less academic time when leaving early for competitions.
4. Bus riding students will have additional time to check in with teachers prior to busses arriving.
5. Research has indicated that starting the academic classes later in the morning is more conducive to student performance. Although the school day is beginning 10 minutes earlier, the actual start of 1st Block will actually be 38 minutes later

If you have any questions or comments, please feel free to contact me.

Jason Knott

Principal  
Evansville High School  
640 S. 5th Street  
Evansville, WI 53536  
Office 608-882-3508



*Evansville Community School District*

JC McKenna Middle  
Evansville, WI, 53536  
Phone: (608) 882-4780  
Fax: (608) 882-5744

Joanie Dobbs  
Principal  
dobbsj@evansville.k12.wi.us

Jane Sperry  
Administrative Assistant  
sperryj@evansville.k12.wi.us

To: Board of Education

Subject: Student/Family Handbook

Date: April 24, 2018

The clerical changes to the current Student/Family Handbook for next school year are described below:

- Consistent font
- Consistent formatting
- Removal of the signature cover page since this is done online through the registration process
- Addition of the RtI Reading chart
- Addition of the RtI Math chart
- Homework RtI chart updated to reflect current practice
- Added verbiage to awards section to explain how the awards are earned
- Addition of prescription pain killers and sports injuries in athletic section

Please feel free to contact me if you have any questions.



To: Board of Education  
From: Jason Knott Evansville High School Principal  
Date: May 2<sup>nd</sup>, 2018

## 2018-19 EHS Student Handbook Changes

Board,

Please see the proposed student handbook changes for the 2018-19 School Year for Evansville High School.

Please feel free to contact me with any questions or concerns.

Jason

From Pages 8 and 9

### AUTOMOBILES AND OTHER VEHICLES

Driving a car or other motor vehicle to school is a privilege granted to students by the state, school, and parents. In the interest of student safety, students to whom school bus transportation is provided by the district are encouraged to ride the school bus to and from school.

In an attempt to provide maximum safety for all students, the following procedures and rules will be followed by students who want to drive a motor vehicle to school and park in the school parking lot:

- ~~1. Students who drive their motorized vehicles to school and park vehicles on the school property, or work on them in the shop area, must complete a Parking Permit application available in the office and submit a Parking Permit fee of \$80/year, \$40/semester or \$20/term so that your vehicle is registered with the school. Registration must occur at the beginning first 3 days of school. Parking Fees will not be refunded if a student's parking privileges are revoked. Parking permits will only be issued after all other fees have been paid.~~
- ~~2. A parking tag is necessary and will be issued to all students who have a completed an approved Student Driving and Parking Permit application form. The parking tag must be affixed in the manner designated. Cycles must be registered and will be issued a registration sticker~~
3. All student vehicles must be properly parked in the designated areas in the front student parking lot West of the school, or in designated lot with permission.
4. Speed limits of 15 M.P.H., posted traffic patterns, and designated parking areas must be adhered to.
5. Students are not to be in, or on, any motor vehicle, or in the school parking lot during school hours, including noon hour, unless they are either legitimately entering or leaving the school grounds by motor vehicle.
6. Students are prohibited from driving their vehicles from the high school parking lot during the school day, including the noon hour. Students that have parent request slips or have been requested by a parent telephone call to leave during the school day for an acceptable reason, have been excused by the office, and have properly signed out may drive their automobiles from the school parking lot during the school day. It is the general policy of the school that once a student's car is parked on the school parking lot, it will remain there until the end of the school day. Seniors

will be able to leave during TRI time if they meet the behavioral and attendance requirements, and have parental permission.

7. The use of recreational and/or non-licensed vehicles is prohibited on all Evansville School District grounds, parking lots and driveways.
8. Parking on school grounds is a privilege and not a right and thus a student election of this privilege is tantamount to consent for school officials to search their parked cars on school grounds.
9. **Penalties:** Students who are found to be in violation of the preceding rules and regulations will face disciplinary action which can include detention, suspension, expulsion, revocation of driving or parking privileges, towing of vehicle, or referral to the Evansville Police Department.

From Page 13

### **FIRE, TORNADO AND LOCK DOWN DRILLS**

Drills will be held at unexpected times during the year to train students to move out of the building or to shelter areas as the case may be. Quick, efficient movement without panic or noise is essential.

Students are to leave the building according to the directions in each classroom.

The tornado signal will be signaled by an announcement by a high school administrator. Remember to leave books, etc., stay in line, refrain from talking, and walk quickly to the directed safe area. Don't run. Remain calm.

The hold-lock and hold-lock secure drills will be signaled by an announcement by a high school administrator. Remember to be calm and don't speculate.

**ALICE protocol will be followed in the event of an immediate or imminent threat or action by an active assailant. (Add)**

From Page 15

### **GRADUATION REQUIREMENTS**

In order to receive an Evansville High School diploma, students must have been enrolled in class or participated in an activity approved by the school board during each class period of each school day and have satisfied all high school credit requirements. Students shall select a minimum of four classes per term and should earn a minimum of eight credits per year. They shall be in regular attendance for eight semesters, except as otherwise provide by state law or local rule.

<u>Course</u>	<u>Credits Required</u>
English Language Arts	4
Social Studies	3.5
Mathematics	3
Science	<del>2 (3**)</del> —3
Personal Finance	.5
Additional Academic Credit*	1
Physical Education	1.5
Health Education	.5
Elective Courses	<del>12 (11**)</del> —11

Credit\* = elective from Science, Social Studies, Math, English or World Languages

~~\*\*Beginning with the class of 2017~~

### Senior Graduation Project

~~Starting with the class of 2015,~~ Students will need to successfully complete and present a Senior Graduation Project as a graduation requirement. **A student presentation will be required during one of two nights designated during the school year, unless arranged with the project coordinator and administration in advance. There will be one night designated per semester for the presentations.**  
(Add)

From Page 16

### Alternative Education Program

~~The Alternative Education Program requires students to successfully complete Program competencies as an alternative or supplement to traditional high school classes. Students successfully completing the Program requirements will receive an Evansville Community School District High School diploma. Students attending the Program who choose to take Evansville High School elective classes will be able to substitute one EHS credit for two competencies, as often as needed. Likewise, students transferring between Evansville High School and the Alternative Education Program (or vice versa) will transfer credits to competencies at a one-to-two ratio.~~

**The Alternative Education Program requires students to complete Program competencies as an alternative to traditional high school classes. Students successfully completing all Program requirements will receive an Evansville Community School District High School diploma. Students attending the Program who choose to take Evansville High School elective classes in addition to Program competencies will be able to substitute one EHS credit for two competencies. Likewise, students transferring between Evansville High School and the Alternative Education Program (or vice versa) will transfer credits-to-competencies at a one-to-two ratio.**

### GUIDANCE AND COUNSELING

~~Counseling and guidance services are provided. Our counselor works closely with teachers, administrators, school/community personnel, and parents as they investigate problems and concerns of the students. The counselor's primary obligation is to the individual and his/her progress through the school. Any problem or concern, which affects the individual's ability to profit from his/her education, is of major concern to the school counselor.~~

Entrance requirements for colleges, vocational schools, etc. vary greatly. Students should check to determine those requirements by examining college catalogs or by consulting the counselors. Many of the Wisconsin schools of higher education now require the ACT test as a requirement for admission to be used for counseling and placement purposes. It is becoming more expensive each year, but financial resources are available for students who are sincerely interested in higher education. The counselors will be happy to provide financial aid information to any student interested in continuing his/her education.

The Guidance Resource Area is a facility for all students. Information on colleges, vocational and technical schools, military service, careers, employment, and scholarships is readily accessible. Students and faculty are welcome and encouraged to use these materials located in the Guidance area. The Wisconsin Career Inventory System (WCIS) is also available for student use on the school computer network.

### **COUNSELING AND STUDENT SERVICES**

Counseling and guidance services are provided. Our counselors, psychologist and social worker work closely with teachers, administrators, school/community personnel, and parents as they try to remediate issues and concerns of students. The student services staff's primary obligation is to the individual student and their progress through school. Any problem or concern, which affects the individual's ability to profit from their education, is of concern to the school counselors, social worker and school psychologist.

Entrance requirements for colleges, vocational schools, etc. vary greatly. Students should check to determine those requirements by examining college catalogs or by consulting the counselors. Many of the Wisconsin schools of higher education now require the ACT test as a requirement for admission to be used for counseling and placement purposes. It is becoming more expensive each year, but financial resources are available for students who are sincerely interested in higher education. The counselors will be happy to provide financial aid information to any student interested in continuing their.

The Student Services Resource Area is a facility for all students. Information on colleges, vocational and technical schools, military service, careers, employment, mental health needs and scholarships are readily accessible. Students and faculty are welcome and encouraged to use these materials located in the student services office. Career Cruising is also available for student use on the school computer network.

### **START COLLEGE NOW**

Eligible juniors and seniors may participate in the Wisconsin Start College Now. This program allows students to enroll in courses at colleges and or technical schools at school district expense. The courses must be different from those offered at the high school. Students must register with the school counselor in the fall (by October 1<sup>st</sup>) for spring courses and in the spring (by March 1<sup>st</sup>) for fall courses.

From pages 17,18, 19

### **HONOR AWARDS**

## Honor Roll

Students will receive grade points based on the following scale:

A = 4.00	C = 2.00
A- = 3.67	C- = 1.67
B+ = 3.33	D+ = 1.33
B = 3.00	D = 1.00
B- = 2.67	D- = .67
C+ = 2.33	F = .00

An honor roll is made at the end of each semester grading period. The grade points mentioned above will determine the honor roll according to the following:

High Honors:	3.6 - 4.0
Honors:	3.0 - 3.59

Any student with an "F" or "I" grade in that semester is not eligible for the honor roll.

Graduation honors are determined by the following seven consecutive semester cumulative grade point averages:

High Honors:	3.6 - 4.0
Honors:	3.0 - 3.59

## Academic Letter

EHS students will receive academic honors based on the accumulation of points each semester (replace)throughout high school. They will receive points each semester based on their GPA for the term as follows:

3.00 - 3.24 = 1 point
3.25 - 3.74 = 2 points
3.75 - 4.00 = 3 points

Points will be computed cumulatively over a high school career for each student that attends on a full-time basis. Students will receive awards as follows:

<del>21 points = Letter (or pin if already a letter winner)</del>
<del>33 points = Academic Medal</del>
<del>45 points = Academic Plaque</del>
<del>The 45 points must be earned by the end of a senior's third term.</del>

## Class of 2019

21 points-Letter (or pin if already a letter winner)

27 points-Academic Medal

33 points =Academic Plaque (Must be earned by the end of a senior's 1st semester)

## Class of 2020

15 points-Letter (or pin if already a letter winner)

21 points-Academic Medal

27 points =Academic Plaque (Must be earned by the end of a senior's 1st semester)

#### Class of 2021

9 points-Letter (or pin if already a letter winner)

15 points-Academic Medal

21 points =Academic Plaque (Must be earned by the end of a senior's 1st semester)

The awards will be distributed at the spring Awards Night ceremony.

#### Valedictorian and Salutatorian Awards

~~Students selected for Valedictorian and Salutatorian honors shall be chosen from the graduating class membership on the basis of their accumulated grade point average (GPA), calculated to the third decimal place, after the conclusion of the 14th quarter (term) of a sequence of 16 quarters, as shown on the official high school transcript. The student(s) ranked first in GPA will be named valedictorian and the student(s) ranked second in GPA will be named salutatorian.~~

~~To become eligible for the Valedictorian and Salutatorian awards, a student must have been enrolled at Evansville High School on a full-time basis for six consecutive complete quarters, including the conclusion of the 14th quarter of schooling for the senior class. The student must have earned enough credits to qualify as a member of the senior class and may be considered as a candidate for an award one time.~~

~~A student who joins a graduating class as a result of satisfying the District's early graduation policy and rules is also eligible for Valedictorian or Salutatorian honors.~~

#### Wisconsin Academic Excellence Scholarship

The class Valedictorian shall be awarded the State of Wisconsin Academic Excellence Scholarship according to the conditions of WIS STATS 39.41, Chapter HEA 9 of the Wisconsin Higher Education Board Rules and local policy or rules.

If more than one student is named as class Valedictorian, the student with the highest ACT test score recorded, at the conclusion of the 14th quarter, will receive the scholarship. The following tie breaking criteria will be applied:

If the highest ACT scores are of equal value, the student with the greater number of academic course credits at the conclusion of the 14<sup>th</sup> quarter will receive the scholarship.

If the number of academic course credits are of equal value, the student with the greatest GPA of academic courses taken at the end of the 14<sup>th</sup> quarter will receive the scholarship.

The student with the highest SAT test score recorded, at the conclusion of the 14<sup>th</sup> quarter, will receive the scholarship.

From Pages 23,24, 25

LEARNING MATERIALS CENTER (LMC)

The Learning Materials Center, or LMC, is open from 7:30-3:30 each school day. Students and staff are encouraged to make full use of all available print, media, and digital resources.

#### Facilities/Resources

Seating choices for students include tables for independent study or collaboration and comfortable chairs for leisurely reading.

- Desktop computer lab, as well as mobile laptop cart available for class sign-out
- Internet, network, e-mail and data base access
- Virtual Library resources available at <http://www.evansville.k12.wi.us/hslme>
- Kindles, MP3 players, boom boxes, flip cameras and flash drives available for checkout
- Scanners, a copy machine and a printer use for students and staff

#### Circulation

All books circulate for a period of four weeks. Kindles may be checked out for a week, and laptops, flash drives, magazines, videotapes, and DVD's circulate overnight. There are no overdue fines, but students will be charged for damaged or lost items.

#### Services

- Book selection consultation with individuals or classes
- Individual or class instruction relating to:
  - any part of the research process
  - database access and use
  - applications such as digital movies, podcasts, social networking, wikis, etc.

#### Access

Any student with a pass from the library media specialist, teacher or study hall monitor is welcome in the LMC during class. The LMC is also open during lunch, by appointment, and students may eat lunch in the LMC if they have a sack lunch and wish to work during this time. Computer use is not allowed while eating. Age of majority students are also allowed to use the LMC during their open class period(s). These students may enter the LMC after class has started and before class ends if they wish.

The Evansville High School LMC is a vibrant center of learning. Collaboration is an essential part of learning, so the atmosphere in the LMC definitely allows for discussion. We just ask that you keep the level of your discourse such that other patrons are not distracted by your conversations. Patrons who choose not to follow this guideline may lose individual LMC privileges for a short time, but will always be allowed in the LMC with a class.

#### Database Passwords

SIRS Issues Researcher: username: evansville password: evansville

Health Resource Center: username: evansville password: Evansville

### **LIBRARY MEDIA CENTER (LMC)**

The Library Media Center, or LMC, is open from 7:30am-3:30pm each school day. Students and staff are encouraged to make full use of all available print, media, and digital resources.

#### **Facilities/Resources**

Seating choices for students include tables for independent study or collaboration and comfortable chairs for leisurely reading.

- Desktop computer lab, as well as mobile laptop/Chromebook carts available for class and individual sign-out
- Internet, network, e-mail and database access
- Virtual Library resources available at <http://www.ecsdnet.org/programs-support/evansville-high-school.cfm>
- A variety of media is available for checkout, including but not limited to: headphones, tablets, chargers, video cameras, sound recording devices, flash drives
- A copy machine with scanner and a printer use for students and staff

### Circulation

All books circulate for a period of four weeks. Audiovisual materials circulate for one week. Laptops and Chromebooks circulate for one day and must be returned by the end of the school day. Students are sent a weekly reminder of overdue items and can renew books and audiovisual materials once if no one is on hold for the item(s). There are no overdue fines, but students will be charged for damaged or lost items. At the end of the school year, students will also be charged for any items not returned to the LMC. If a student has overdue item(s) they will not be allowed to check-out materials until the overdue item(s) are paid for or returned.

### Services

- Book selection consultation with individuals or classes
- Individual or class instruction relating to:
  - o any part of the research process
  - o database access and use
  - o applications such as digital movies, podcasts, social networking, wikis, etc.

### Access

Any student with a pass from their assigned teacher of the corresponding block is welcome in the LMC during class. The LMC is also open during lunch, by appointment, and before and after school. Students are allowed to have small snacks and covered drinks in the LMC. Computer use is not allowed while eating or drinking. Age of majority students are also allowed to use the LMC during their open class period(s).

The Evansville High School LMC is a vibrant center of learning. Collaboration is an essential part of learning, so the atmosphere in the LMC definitely allows for discussion. We just ask that you keep the level of your discourse such that other patrons are not distracted by your conversations. Patrons who



choose not to follow this guideline may lose individual LMC privileges for a short time, but will always be allowed in the LMC with a class.

#### Database Passwords

~~SIRS Issues Researcher: username: EVANSVILLE password: evansville~~

Overdrive e-books: username: regular school username password: regular school password

#### From Pages 25

##### LOCKERS

All students will be assigned a corridor locker. Students are to occupy the locker assigned to them and keep it locked. ~~Items of value should not be stored in the locker.~~ The Evansville School District assumes no responsibility for stolen items.

School lockers are the property of the Evansville Community School District. At no time does the Evansville district relinquish its exclusive control of lockers provided for the convenience of students enrolled in our school. Materials displayed in the locker shall be in good taste and all material must be removed at the close of the school year. Periodic inspection of corridor lockers will occur to ensure that lockers are clean, orderly, and in compliance with laws and regulations. School officials will search a particular locker if reasonable suspicion exists that some item kept in the locker is in violation of school rules.

##### BACKPACKS

Backpacks, purses, book bags, gym bags and other similar items belong in lockers during the school day. These items can be used to carry books and other materials to and from school, but they may not be used during the school day and may not be brought into classrooms, labs and other areas of the school except for staff-designated times and areas. Backpacks and purses are NEVER to be left unattended. Any unattended backpack or similar bag will be checked, confiscated, and taken to the office.

#### From Page 27

##### MOBILE COMMUNICATION DEVICES

Cell phones and other mobile devices shall not be used in a way disruptive of the learning environment. Unless otherwise indicated, the device shall be stored in the locker **or students may choose to store it in the device storage pockets located in classrooms. The devices shall not emit noise while located in the locker or in the storage pockets.** The device may only be used during lunch in the commons, during passing times, and before and after school, ~~and in a classroom with explicit instructional purposes as indicated by the teacher, and in such a manner so as not to disrupt any school activity.~~ Phones may not be used in restrooms or locker rooms at any time. Failure to follow these guidelines will result in confiscation of device. A detention will be assigned with the first and subsequent violations. The device

will be returned only to the parent/guardian on all violations. **Following a 3<sup>rd</sup> device violation during a school year, the student may have their personal device privileges revoked for the duration of the school year.** Possession of a cell phone by high school students is a privilege and not a right. Serious or repeated violations of school policies while using a cell phone **may result in immediate** suspension of that privilege for the remainder of the school year. In addition, students who violate school rules or policies while using a cell phone do not have a right to absolute privacy of the content in/on the cell phone. **The District is not responsible for the safety or security of personal electronic devices that students choose to bring to school.**

From Page 28

### **SPORTSMANSHIP**

Evansville High School students should support their athletic teams, performance groups, etc. vigorously by displaying good sportsmanship and other appropriate behaviors at all times. Attendance as a participant or spectator in any co-curricular or extra-curricular activity is a privilege that can be revoked for improper behavior. Use the following as a guide to sportsmanship. **If a student is removed from a sporting event for a violation of the sportsmanship code, a meeting will be required with the student, guardians, athletic director, and principal within 48 hours of the incident and prior to the student being able to attend future co-curricular and extra-curricular events.**

The individual student should:

1. Consider the visiting team, fans, and the officials as guests and treat them as such.
2. Respect the rights of students from the opposing school.
3. Respect the authority and judgment of the coach.
4. Respect the rights of spectators.
5. Respect the property of the school and the authority of the school officials.
6. Cheer both teams in a courteous manner.
7. Acknowledge good plays by either team.
8. Applaud an injured player when he/she is removed from the game.
9. Support cheerleaders and pom-poms.
10. Accept the official's decision as final.
11. Show self-control at all times during and after the game.
12. Be modest in victory and gracious in defeat.
13. **Our main objective is to provide a safe, sportsman-like, and positive environment for our students to play games in and spectators to view games.**
14. Consider it a privilege and duty to encourage everyone (players and spectators alike) to live up to the spirit of the rules of fair play and sportsmanship.

From Page 45

### **Report All Injuries**

1. All injuries must be reported to the head coach immediately.
2. Always consult with the head coach, **athletic trainer**, or athletic director if it is necessary to see the physician or dentist.
3. **If there is an injury to an athlete during a competition, an athlete's return to competition will be determined by the athletic trainer. If an athletic trainer is unavailable, the decision will be made by the coach.**

4. In case of emergency, athletes will be sent to our local doctor(s) or to a local hospital. Parents/guardians should indicate any specific doctor desired on the student's medical card.
5. Parents/guardians and/or athletes need to inform the athletic director or head coach of any special medical problems, regardless to how minor they may seem.
6. Should an injury be discovered after the athlete has returned home, the head coach and/or athletic director should be notified.
7. If an athlete requires a physician's care, the physician must sign a statement that the athlete is physically fit to resume participation before the athlete will be allowed to practice or compete.

From Page 48 and 49

1. Academic eligibility for any 9 week time frame shall be determined by the previous nine-week time frame grades. The following two standards describe the criteria an athlete must meet to earn the privilege of participating for Evansville Schools. These standards will determine whether a student athlete is eligible, ineligible, or on academic probation.

**First Academic Standard**

The student earned passing grades in a minimum of 20 credit hours (3.0 ninety minute blocks per day in high school) and currently enrolled in 20 credit hours.

**Second Academic Standard**

**A. Eligible if**

No F's were earned and a ~~1.5~~ **2.0** GPA or higher was accumulated for the 9-week term.

**Or**

One F was earned but a ~~1.75~~ **2.25** GPA or higher was accumulated for the 9-week term.

**B. On Probation if**

Did not meet eligibility Standard A above

**And**

Earned no more than one F but also accumulated a GPA from ~~1.25—1.74~~ **1.50-1.99** for the 9-week term.

**C. Ineligible if**

Did not meet the eligibility or probationary standards listed above.

A student found academically ineligible is unable to participate in non-athletic extra/co-curricular activities for a **minimum of fifteen consecutive school days**. This penalty will begin once a grade list shows a student ineligible and will include all non-athletic extra/co-curricular activities occurring during the period of ineligibility.

Mid-term (9 week time frame) grades and end of semester determine eligibility.

A student on probation must meet with his/her grade level principal or designee to commit to a plan for academic remediation. If a probationary student follows this plan appropriately, he/she will remain eligible for competition for the next 15 consecutive school days. At the end of this 15-day period, the

grade level principal will contact individual teachers for current grade point, which must meet the eligibility requirements or suspension will be immediate for the remainder of the 9 week time frame. A student on probation unwilling to commit to and follow through with an academic remediation plan will be ineligible for competition for the entire/remaining 9 week time frame.

A student ineligible for participation must meet with his/her grade level principal or designee at the beginning of the ineligibility period to commit to a plan for academic remediation if he/she wishes to attempt to regain eligibility sometime during the current 9 week time frame. An ineligible student is not allowed to participate for 15 consecutive school days. If the ineligible student has followed this plan appropriately, at the end of this 15-day period, the grade level principal will contact individual teachers for current grades which must meet the eligibility. **The athlete will regain eligibility at any point during the 9 week term if they meet the academic eligibility requirements.** ~~requirements or suspension will be immediate for the remainder of the 9 week time frame.~~ An ineligible student who refuses to commit to and follow through with an academic remediation plan will be ineligible for the entire 9 week time frame.

Students who were ineligible or probationary at the beginning of a given 9-week time frame but follow the stated procedures to regain eligibility at the 15-day mark are eligible academically for the remainder of the 9-week term, provided that they submit a weekly grade check form from their teachers to the grade level principal each week for the remainder of the 9 week time frame. This form can be obtained from the office.

From Page 51

**Honesty Clause:**

- ~~1. If the student has violated the Athletic Code, student is required to inform their coach and/or the high school administration immediately.~~
2. The athlete shall be truthful.
3. The athlete shall be forthcoming with information.
4. The athlete shall not be deceptive.
5. The athlete shall be cooperative.

# ECSD

**OPEN ENROLLMENT**  
**04/05/2018**  
**2017-2018 SCHOOL YEAR**

<b>Grade Level</b>	<b>Open Enroll In</b>	<b>Open Enroll Out</b>	<b>Total enrolled</b>	<b>Sections</b>	<b>Average Class Size</b>
4K	06	09	108	6	18
KG	09	07	111	7	15.8
01	09	05	145	8	18.1
02	01	10	100	6	16.7
03	08	06	140	8	17.5
04	03	09	100	4	25
05	02	07	146	6	24.3
06	04	12			
07	04	08			
08	05	11			
09	06	11			
10	06	12			
11	04	07			
12	08	10			
<b>Totals</b>	<b>75</b>	<b>124</b>			

Open Enroll In Comments

\*12 students receiving special education services.

Open Enroll Out Comments

\*8 students receiving special education services

\*\* 24 students attending virtual schools

OPEN ENROLLMENT (as of 05/03/2018)  
2017-2018 SCHOOL YEAR

<u>Grade Level</u>	<u>OEI's</u>	<u>OEO's</u>
4K	6	9
KG	9	7
01	9	5
02	1	10
03	8	6
04	3	9
05	2	7
06	4	12
07	4	8
08	5	11
09	6	11
10	6	12
11	4	7
12	8	10
<b>Totals</b>	<b>75</b>	<b>124</b>

**OEI COMMENTS**

12 STUDENTS RECEIVING  
SPECIAL ED SERVICES

**OEO COMMENTS:**

8 STUDENTS RECEIVING  
SPECIAL ED SERVICES

# ECSD

Projected Student information

2018-19 school year

Updated 5/04/2018

Grade Level	Enrollment rolled up	Sections	Average class size	Spaces available
4K	98	6*	16.3	24*
K	108	7	15.4	17
1	111	6	18.5	-4
2	145	8	18.1	-1
3	100	6	16.7	8
4	140	7	20	16
5	100	5	20	10

- ❖ 1 AM section of 4K enrolls only 12 students due to classroom size.
- ❖ LEVI will be tight but can make it work with Instructional coaching.
- ❖ TRIS will have room at all grades.

APPLICANTS FOR OPEN ENROLLMENT IN  
18-19 SCHOOL YEAR

STUDENT #	GRADE	RESIDENT DISTRICT	CURRENT ATTENDANCE DISTRICT	SIBLINGS ATTENDING EVANSVILLE	HAS AN IEP	HAS PENDING SP. ED. EVAL	SUGGESTED ACTION BY BOARD
1	PK	Parkview	N	Y	N	N	A
2	PK	Albany	N	N	N	N	A
3	PK	Stoughton Area	N	N	N	N	A
4	PK	Albany	N	N	N	N	A
5	PK	Albany	N	Y	N	N	A
6	PK	Janesville	N	Y	N	N	A
7	PK	Stoughton Area	N	N	N	N	A
8	KG	Albany	Y	N	N	N	A
9	KG	Albany	N	Y	N	N	A
10	1	Edgerton	N	N	N	N	A
11	1	Stoughton Area	Y	Y	Y	N	A
12	1	Oregon	Y	N	N	N	A
13	2	Albany	Y	Y	N	N	A
14	4	Janesville	N	N	N	N	A
15	4	Albany	Y	Y	Y	N	A
16	4	Albany	N	Y	N	N	A
17	6	Oregon	N	N	N	N	A
18	6	Janesville	N	N	N	N	A
19	6	Albany	N	Y	N	N	A
20	7	Stoughton Area	Y	Y	N	N	A
21	7	Albany	N	N	N	N	A
22	7	Albany	Y	Y	N	N	A
23	8	Oregon	N	N	Y	N	A
24	8	Albany	Y	Y	N	N	A
25	9	Stoughton Area	Y	Y	N	N	A
26	9	Albany	N	N	N	N	A
27	9	Brodhead	N	N	N	N	A
28	9	Albany	N	N	N	N	A
29	10	Parkview	Y	Y	Y	N	A
30	10	Albany	N	N	Y	N	A
31	10	Albany	Y	Y	N	N	A
32	12	Parkview	Y	Y	Y	N	A
33	12	Beloit	Y	N	N	N	A
<b>33</b>			<b>13</b>		<b>6</b>	<b>0</b>	

Total Currently Attending Evansville: 13  
New Students Applying for OE with IEP: 2



APPLICANTS FOR OPEN ENROLLMENT OUT  
2018-2019 SCHOOL YEAR

STUDENT #	GRADE	NONRESIDENT DISTRICT NAME	CURRENT ATTENDANCE DISTRICT NAME	SIBLINGS ATTENDING	SIBLINGS APPLYING FLAG	HAS AN IEP	HAS PENDING SP. ED. EVAL	APPLYING FOR VCS	VIRTUAL CHARTER SCHOOL NAME	ALREADY ATTENDING VCS	HAVE SIBLINGS IN VCS	SUGGESTED ACTION BY THE BOARD
1	PK	Merrill Area	N/A	N	Y	N	N	Y	Bridges Virtual Academy	N	N	A
2	PK	Belleville	Belleville	N	N	N	Y	N		N	N	A
3	PK	Albany	N/A	N	N	N	N	N		N	N	A
4	PK	Oregon	N/A	N	N	N	N	N		N	N	A
5	PK	Cambridge	N/A	N	N	N	N	N		N	N	A
5	PK	Fort Atkinson	N/A	N	N	N	N	N		N	N	A
5	PK	Janesville	N/A	N	N	N	N	N		N	N	A
6	PK	Albany	N/A	N	N	N	N	N		N	N	A
7	PK	Janesville	N/A	N	N	N	N	N		N	N	A
8	PK	Beloit	N/A	Y	N	N	N	N		N	N	A
9	PK	Oregon	N/A	Y	Y	N	Y	N		N	N	A
10	PK	Oregon	N/A	N	N	N	N	N		N	N	A
11	KG	Merrill Area	N/A	N	Y	N	N	Y	Bridges Virtual Academy	N	N	A
12	KG	Janesville	N/A	N	N	N	N	N		N	N	A
13	KG	Oregon	N/A	Y	N	N	N	N		N	N	A
14	KG	Merrill Area	N/A	Y	N	N	N	Y	Bridges Virtual Academy	N	N	A
15	1	Merrill Area	N/A	N	Y	N	N	Y	Bridges Virtual Academy	N	N	A
16	1	Merrill Area	N/A	N	Y	N	N	Y	Bridges Virtual Academy	N	N	A
17	2	Merrill Area	N/A	N	Y	N	N	Y	Bridges Virtual Academy	N	N	A
18	2	Merrill Area	N/A	N	Y	N	N	Y	Bridges Virtual Academy	N	N	A
19	2	Oregon	Oregon	N	Y	N	N	N		N	N	A

APPLICANTS FOR OPEN ENROLLMENT OUT  
2018-2019 SCHOOL YEAR

STUDENT #	GRADE	NONRESIDENT DISTRICT NAME	CURRENT ATTENDANCE DISTRICT NAME	SIBLINGS ATTENDING	SIBLINGS APPLYING FLAG	HAS AN IEP	HAS PENDING SP. ED. EVAL	APPLYING FOR VCS	VIRTUAL CHARTER SCHOOL NAME	ALREADY ATTENDING VCS	HAVE SIBLINGS IN VCS	SUGGESTED ACTION BY THE BOARD
20	3	Oregon	Evansville	N	Y	N	N	N		N	N	A
21	4	Merrill Area	N/A	N	Y	N	N	Y	Bridges Virtual Academy	N	N	A
22	4	Merrill Area	N/A	N	Y	N	N	Y	Bridges Virtual Academy	N	N	A
23	4	Merrill Area	Evansville	N	Y	N	N	Y	Bridges Virtual Academy	N	N	A
24	4	Albany	N/A	N	N	N	Y	N		N	N	A
25	5	Merrill Area	Evansville	Y	Y	N	N	Y	Bridges Virtual Academy	N	N	A
26	5	Belleville	Evansville	N	Y	N	N	N		N	N	A
26	5	Stoughton Area	Evansville	N	Y	N	N	N		N	N	A
27	5	Lake Mills Area	Evansville	N	N	N	N	Y	JEDI Virtual Charter School	N	N	A
27	5	McFarland	Evansville	N	N	N	N	Y	Wisconsin Virtual Academy K-8 (WIVA K-8)	N	N	A
27	5	Oregon	Evansville	N	Y	N	N	N		N	N	A
28	6	Merrill Area	N/A	N	Y	N	N	Y	Bridges Virtual Academy	N	N	A
29	6	Merrill Area	N/A	N	Y	N	N	Y	Bridges Virtual Academy	N	N	A
30	6	Belleville	Evansville	N	Y	N	N	N		N	N	A
30	6	Stoughton Area	Evansville	N	Y	N	N	N		N	N	A

APPLICANTS FOR OPEN ENROLLMENT OUT  
2018-2019 SCHOOL YEAR

STUDENT #	GRADE	NONRESIDENT DISTRICT NAME	CURRENT ATTENDANCE DISTRICT NAME	SIBLINGS ATTENDING	SIBLINGS APPLYING FLAG	HAS AN IEP	HAS PENDING SP. ED. EVAL	APPLYING FOR VCS	VIRTUAL CHARTER SCHOOL NAME	ALREADY ATTENDING VCS	HAVE SIBLINGS IN VCS	SUGGESTED ACTION BY THE BOARD
31	7	Oregon	Evansville	N	Y	N	N	N		N	N	A
32	8	Merrill Area	N/A	N	Y	N	N	Y	Bridges Virtual Academy	N	N	A
33	8	Belleville	Evansville	N	N	Y	N	N		N	N	A
33	8	Stoughton Area	Evansville	N	N	Y	N	N		N	N	A
34	8	Belleville	Evansville	N	Y	N	N	N		N	N	A
34	8	Stoughton Area	Evansville	N	Y	N	N	N		N	N	A
35	8	Albany	Evansville	N	N	N	N	N		N	N	A
35	8	Janesville	Evansville	N	N	N	N	Y	ARISE Virtual Academy	N	N	A
35	8	McFarland	Evansville	N	N	N	N	Y	Wisconsin Virtual Academy K-8 (WIVA K-8)	N	N	A
36	9	Beloit Turner	Evansville	N	N	N	N	N		N	N	A
37	9	Janesville	Evansville	N	N	N	N	N		N	N	A
38	9	Janesville		Y	N	N	N	N		N	N	A
39	9	Belleville	Evansville	N	Y	N	N	N		N	N	A
39	9	Stoughton Area	Evansville	N	Y	N	N	N		N	N	A
40	9	Stoughton Area	N/A	N	N	N	N	N		N	N	A
41	11	Merrill Area	N/A	N	Y	N	N	Y	Bridges Virtual Academy	N	N	A
42	11	Janesville	Evansville	N	N	N	N	N		N	N	A
43	11	Janesville	Evansville	N	N	N	N	N		N	N	A
44	11	Oregon	Evansville	N	N	N	N	N		N	N	A

APPLICANTS FOR OPEN ENROLLMENT OUT  
2018-2019 SCHOOL YEAR

STUDENT #	GRADE	NONRESIDENT DISTRICT NAME	CURRENT ATTENDANCE DISTRICT NAME	SIBLINGS ATTENDING	SIBLINGS APPLYING FLAG	HAS AN IEP	HAS PENDING SP. ED. EVAL	APPLYING FOR VCS	VIRTUAL CHARTER SCHOOL NAME	ALREADY ATTENDING VCS	HAVE SIBLINGS IN VCS	SUGGESTED ACTION BY THE BOARD
45	12	Merrill Area	Evansville	Y	Y	N	N	Y	Bridges Virtual Academy	N	N	A

Total Currently Enrolled in <b>Evansville</b>	17
Total Currently <b>Homeschooled</b>	11
Total Currently Enrolled in <b>Other, Private School, None of the above or Public School Not in Resident District.</b>	17

**CLASS SIZE GUIDELINES**  
Administrative Rule

	<b>Staffing Range</b>	<b>Learning Optimum</b>	
<b><u>Grades K-2</u></b>			
Kindergarten	15-18 (AGR)	15-18	
Grade 1	15-18 (AGR)	15-18	
Grade 2	15-18 (AGR)	15-18	
<b><u>Grades 3-5</u></b>			
Grade 3	15-18 (AGR)	15-18	
Grade 4	21-29	24	
Grade 5	21-29	24	
<b><u>Grades 6-8</u></b>			
Grade 6	22-30	26	
Grade 7	22-30	26	
Grade 8	22-30	26	
<b><u>High School</u></b>			
Grades 9-12 *	12-15	12-15	Space/safety restrictions
	22-30	20-24	Science lab classes
	22-30	24	All other classes

\*Band, choir and physical education classes may exceed these limitations.

An effort will be made to maintain a class size maximum of 24 for all writing intensive courses.

Class size guidelines do not apply to special education classes, academic support, and advanced classes such as AP and Honors.

## EMPLOYEE HANDBOOK

The Evansville Community School District Employee Handbook is set by statutes and District policies. In case of a direct conflict between the Employee Handbook, and any specific provisions of an individual contract, the individual contract shall control.

~~An Employee Handbook Committee shall be established consisting of the three (3) Board members, District Administrator, and up to three (3) employee representatives from each employee group. The Committee will meet one time during each of the first three quarters of the school year, and the Committee Chair will forward recommendations to the entire Board during the Board's second meeting of the month. The Board will approve suggested changes quarterly, after three readings, with implementation of approved changes effective immediately upon approval.~~

**The Board will accept proposals for suggested Handbook changes in October and March.** The ~~Committee~~ **Board** will discuss and review all **submitted** proposals regarding the Employee Handbook and forward recommendations to the Board for review and approval. Proposals may originate from administration, the Board and/or employees. Proposed new or revised Employee Handbook sections shall state their potential contribution in furthering the mission of the District. In some cases a proposed change will be considered a clerical item and will not go to the ~~Committee~~ or the Board. These changes have been identified as those that will not affect the functioning of or performance of any employee group. A list of these items may be found on the District website with the Employee Handbook.

An Employee Handbook section shall be adopted or amended after the Board has had three opportunities to read and discuss the proposals at successive Board meetings. Where implementation of a new or revised Employee Handbook section needs to occur prior to the next board meeting, the Board may approve the section of the Employee Handbook at the meeting where the first or second readings occur.

The Employee Handbook is intended to provide employees with information regarding policies, procedures, ethics, expectations and standards of the District; however, the Employee Handbook should not be considered all inclusive. Copies of Board Policies and the Employee Handbook are available in each administrative office to all personnel and are on the District website at [www.ecsdnet.org/](http://www.ecsdnet.org/). It is important that each employee is aware of the policies and procedures related to his/her position. The rights and obligations of all employees are governed by all applicable laws and regulations, including, but not limited by enumeration to the following: Federal laws and regulations, the laws of the State of Wisconsin, Wisconsin State Administrative Code and the policies of the Evansville Community School District Board of Education.

Legal Ref.: Section 120.12(2) Wisconsin Statutes (School Board Duties)

Local Ref.: Policy #151 - Board Policy Development  
Employee Handbook, Appendix A

# EVANSVILLE COMMUNITY SCHOOL DISTRICT EMPLOYEE HANDBOOK PROPOSED CHANGE Effective Immediately Upon Board Approval

If you have a suggestion for an Employee Handbook change, **if applicable**, please work with your employee group/representative to complete a form for each suggested change. Once the form is complete, please return to the District Administrator Administrative Assistant in the District Office, ~~prior to each quarterly Employee Handbook Committee meeting. The Board Employee Handbook Committee will review, all suggested changes submitted in October and March. by employee groups during each of the first three quarters of the school year, and the Committee Chair will forward recommendations to the Board of Education.~~ The Board of Education will approve **or deny** suggested changes **during regular Board meetings quarterly**, with implementation immediately upon approval.

Employee/School Board Member Name: \_\_\_\_\_

Employee Handbook Part: \_\_\_\_\_

Employee Handbook Page/Section/Section #: \_\_\_\_\_

Suggested Revision:

How This Revision Furthers the Mission of the District (stated in policy #152, second paragraph, last sentence):

\*\*\*\*\*

### DISTRICT OFFICE USE ONLY

Form received: \_\_\_\_\_

Board of Education Approval of Change: YES \_\_\_ or NO \_\_\_; Action Date \_\_\_\_\_

Cost Impact and Amount: \_\_\_\_\_

Legal Impact: \_\_\_\_\_

Approved: ~~January 11, 1988~~  
Revised: ~~August 2, 1993~~  
Revised: October 12, 1998 445  
Revised: November 13, 2006  
Revised:  
1<sup>st</sup> Reading: 5/4/18

**STUDENT INTERVIEWS WITH LAW ENFORCEMENT OFFICERS  
BY NON-SCHOOL PERSONNEL**

The **Evansville Community School** District recognizes that cooperation with law enforcement and social service agencies supports the education of students and is necessary for **the education and protection of students, for maintaining a safe environment in the District's schools and for safeguarding all school property. At the same time, the District recognizes its responsibility to protect the educational process and to provide for the concerns of parents/guardians regarding the welfare of their children.**

~~Law enforcement and other government agency officials who are officers shall be called to the school when laws may have been violated and in situations which threaten the safety of students, employees and/or the public. In these situations, students may be interviewed by law enforcement officers in accordance with Board policy, state statute and established procedures. for assistance shall be permitted to interview students as necessary for the situation. Law enforcement or other agency initiated interviews with students shall be permitted under conditions established by the building principal and as required by law.~~

**Law enforcement-initiated student interviews that are not school-related shall not be conducted on school premises, except in emergencies or as specifically required by law. Law enforcement officers initiating such student interviews shall be requested to comply with District procedures.**

**Reasonable and appropriate attempts shall be made to notify parents/guardians of students interviewed by law enforcement officers. Parental/guardian consent for an interview or the presence of a parent/guardian during a police interview is not required. The building principal or appropriate school designee shall be present during the law enforcement/social services officer interview as determined appropriate by the building principal/designee and consistent with law enforcement/social services agency standards.**

All student interviews with law enforcement officials conducted on school premises shall receive prior approval of the building principal or designee. If a request from a law enforcement official for a student interview is denied, the building principal or designee shall state the reason for the denial. Law enforcement officials may appeal the decision made by the building principal or designee to the District Administrator.

**This policy and implementing procedures are not applicable when law enforcement officers are investigating allegations of suspected or threatened child abuse or neglect.**

~~Non-school personnel shall conduct their business with students at a time other than during normal school hours to the extent possible. When it is necessary to interview students on school premises, the interview shall be conducted in such a way so as not to interrupt the learning environment. This may include a school staff member rather than law enforcement removing the~~



~~student from class, interviews conducted in an office conference room, and coordinating the start of the interview with class schedules.~~

~~Law enforcement initiated student interviews that are not school related shall not be conducted on school premises except in emergencies or as specifically required by law. Law enforcement officials may cite students for violations of traffic and/or municipal ordinances on school grounds.~~

~~When deemed appropriate and necessary, a school staff member shall be present during a student interview with non-school personnel. Parent/guardian notification will be attempted prior to law enforcement officers involvement in a student interview, except for cases involving allegations of child abuse or neglect.~~

Legal Ref.: Sections 48.19 Wisconsin Statutes **(Taking a Child Into Custody)**  
48.981(3)(c) **(Abused or Neglected Children and Abused Unborn Children)**  
118.125(2) **(Pupil Records)**  
118.257(2) **(Liability for Referral to Police)**  
950.045 **(Accompaniment by a Victim Advocate)**

**Local Ref.: Policy #445.1 – Procedures for Conducting Student-Law Enforcement Interviews on School Premises**

PROCEDURES FOR CONDUCTING STUDENT-LAW ENFORCEMENT/~~SOCIAL~~  
~~SERVICES~~ INTERVIEWS ON SCHOOL PREMISES

A. Types of Interviews:

1. A student victim interview is an interview with a student who is a victim of a crime, including abuse or neglect.
2. A student witness interview is an interview with a student who is thought to have some information that would be helpful to officials in investigating some crime or other offense.
3. A student suspect interview is an interview with a student who is suspected of some violation of the law or some other offense.

B. General Requirements Regarding Student-Law Enforcement/Social Services Officer Interviews:

1. Law enforcement/social service officers should make every reasonable attempt to interview students outside of the school setting except in cases where the school has requested law enforcement assistance, in emergencies, or as specifically required by law.
2. All student interviews by law enforcement/social services officers on school premises shall be conducted in such a way as to minimize school disruptions. All student interviews will follow the guidelines listed:
  - a. Interviews should be coordinated with the student's schedule if at all possible.
  - b. Interviews should not be allowed during an exam except in an emergency.
  - c. The principal or his/her designee will summon the student from his/her class, unless the law enforcement agency and school administration feel the situation warrants personal contact with the law enforcement/social services officer and the interview will be conducted in an office setting to promote confidentiality.
  - d. Parent/guardian notification will be attempted when law enforcement/social service officers are involved in a student interview, except for cases involving allegations of child abuse or neglect.
  - e. The building principal or appropriate school designee ~~may~~ **shall** be present during the law enforcement/social services officer interview as determined appropriate by the building principal/designee and consistent with law enforcement/social services agency standards.
3. School officials shall attempt to notify a student's parent/guardian prior to law enforcement/social services officers conducting a student suspect interview. A student suspect interview may be conducted if attempts to reach the parent/guardian are unsuccessful if an emergency exists as determined by the building principal/designee and the law enforcement/social services agency. Emergency situations are defined as:
  - a. a delay may result in flight of a suspect;
  - b. destruction of evidence;
  - c. opportunity to cover up a crime;
  - d. or an unacceptable threat to the community.

**Mandated Policy -**

**LOCKER STUDENT SEARCHES ACTIVITIES**

~~The school provides a locker for convenience of the student to be used solely and exclusively for the storage of outer garments, footwear and school-related materials. No student shall use the locker for any other purpose.~~

~~The locker assigned to a student is the property of the District. At no time does the District relinquish its exclusive control of such lockers. A locker may be searched as determined necessary or appropriate without notice, without student consent, without a search warrant, and without notification of parent/guardian. The search may be conducted by the district administrator, a building principal, an assistant principal, a police-school liaison officer or a school employee designated by the district administrator or building principal.~~

~~Any unauthorized item found in the locker may be removed. Items removed from the locker may be held by the school for return to the parent(s)/guardian(s) of the student or retained for disciplinary proceedings, or turned over to law enforcement officials. The adult student or parent/guardian of a minor student shall be notified of items removed from the locker and turned over to law enforcement officials.~~

~~The District shall include a copy of this policy in the student handbook that is distributed annually to each student enrolled in the District.~~

**It is the policy of the Evansville Community School District to provide a safe and healthy environment for all persons in school buildings and on school premises. School officials have a duty to investigate any suspicion that items or materials harmful to the health and safety of students, school personnel, or property are present within the school or on school premises. This includes, but is not limited to, conducting search activities as outlined in this or other Board policies.**

**Locker Searches**

**A school locker is provided for the convenience of the student to be used solely and exclusively for the storage of the student's wearing apparel and school-related materials during the time the student is attending school. No student shall use the locker for any other purpose. The locker is assigned to a student but remains the property of the District. At no time does the District relinquish its exclusive control of the lockers. Locker searches may be conducted as determined necessary or appropriate without notice, without student consent, and without a search warrant. Locker searches under this policy may be conducted by the District Administrator, a building principal or designee, or other law enforcement official who is acting at the request of or in conjunction with school authorities.**

**Search of Student's and/or Their Personal Belongings**

**District staff may conduct a search of a student or the student's personal belongings (e.g., backpacks) when the student voluntarily consents to the search or where there is reasonable suspicion that the student has in their possession items that violate the law, Board policies or school rules. The search shall be conducted in a reasonable manner and**

must not be overly intrusive in light of the age and sex of the student and nature of the infraction. Searches of a student's person or personal belongings should generally be conducted outside the presence of other students. No District official, employee, or person acting as an agent of the District shall conduct a strip search of a student.

### Vehicle Searches

The District may search student-operated vehicles parked on school premises when there is reasonable suspicion of a violation of the law, Board policies or school rules or the student has given consent to the search of the vehicle.

### Use of Canine Units in Safety and Search-Related Activities

The Board authorizes the use of trained canine units to detect the presence of drugs, explosive devices, or other illegal items/substances on school property under the following conditions:

1. The presence of the canine unit on school property is authorized in advance by the District Administrator or designee or is pursuant to a court order or warrant;
2. A law enforcement officer specifically trained to work safely and completely with the canine unit must handle the canine; and
3. The canine unit is represented by the sheriff or chief of the law enforcement agency providing the service as capable of accurately detecting specific contraband.

The District shall not use trained canine units to sniff a student's person, including articles of clothing a student is wearing or a bag while the student is holding it. A positive reaction by a trained canine unit will provide reasonable suspicion for a search of a student's locker, vehicle or other property in accordance with this policy.

### Use of Metal Detectors

The Board authorizes the use of "wand" metal detectors and/or stationary metal detection equipment and should be limited to those occasions where the school official has an articulable suspicion that the student(s) being examined may be carrying a weapon.

To the extent prohibited by law, school employees shall not request or require a student to disclose the access information for any of the student's personal Internet accounts.

To the extent permitted by law, a school official conducting student-related search activities under this or any other Board policy may request the active assistance of a school liaison officer or other law enforcement official. When a law enforcement officer(s) is conducting a search at the request of or in conjunction with school authorities, the officer(s) may comply with the same reasonable suspicion standard as school personnel in conducting the search, as opposed to their usual probable cause standard.

School officials may remove any unauthorized item found as a result of a search. Items belonging to the student but removed or temporarily confiscated by the District will generally be held by the school for return to the student's parent/guardian (for students who are minors) or, if appropriate, turned over to law enforcement. The student and their parent/guardian shall be notified of any unauthorized item belonging to the student/family that has been found and turned over to law enforcement officials.

Students and their parents/guardians shall be informed of this policy and the specific provisions related to locker searches through the student handbook.

Legal Ref.: Sections 118.32 Wisconsin Statutes (Strip Search by School Employees)

**118.325 (Locker Searches)**

**118.45 (Testing Students for the Presence of Alcohol)**

**948.50 (Strip Search by School Employee)**

**995.55(3) (Access to Personal Internet Accounts of Students)**

Approved: January 11, 1988  
Reviewed: November 12, 2007  
Revised:  
1<sup>st</sup> Reading: 5/4/18

455.1

## SUPERVISION OF STUDENTS

When students are in school, engaging in school-sponsored activities or traveling to and from school on school buses, they are responsible to the school and the school is responsible for them. School personnel assigned to their supervision serve in *loco parentis*.

The **Evansville Community School District Board of Education** expects all students to be under assigned adult supervision at all times when they are in school, on school grounds, traveling under school auspices, or engaging in school-sponsored activities. School personnel assigned this supervision are expected to act as reasonably prudent adults in providing for the safety of the students in their charge.

In keeping with this expected prudence, no teacher or other staff member shall leave his/her assigned group unsupervised except when an arrangement has been made to take care of an emergency.

During school hours, or while engaging in school-sponsored activities, students shall be released only into the custody of parents or other authorized persons. The school administration shall assure that anyone who wishes to contact a student during the school day is doing so for proper reasons.

Legal Ref.: Sections **118.13** Wisconsin Statutes (**Pupil Discrimination Prohibited**)  
120.12(2) (**School Board Duties**)

Local Ref.: ~~Evansville Education Association (EEA) Contract~~  
Policy #352.3 – Planning and Supervision of School Trips

Approved: ~~May 11, 1987~~  
Revised: September 10, 1990  
Revised: February 13, 2006  
Revised:  
1<sup>st</sup> Reading: 4/23/18; 2<sup>nd</sup> Reading: 5/14/18

342.3

**A law or rule, or an expert recommendation, requires district to make local decision**

## **GIFTED AND TALENTED ADVANCED LEARNING PROGRAM**

The **Evansville Community School District Board of Education** and professional staff members are dedicated to developing a systematic and continuous program for the identification and education of gifted and talented students. The District is committed to providing the necessary staff, services, facilities, materials and professional development to maintain a comprehensive program that will meet the individual needs of **advanced learners**. ~~identified students.~~

In recognition of the broad and diverse needs of **our advanced learners**, ~~gifted and talented students~~, the Board of Education adopts and supports **the ECSD Plan of Service for Advanced Learning**. ~~Wisconsin Comprehensive Integrated Gifted Education Plan, which follows, as an organizational model. The Administrative Team and Gifted and Talented Resource Staff adapt and modify the curriculum according to this model in order to meet State Educational Standard (t).~~

Legal Ref.: Sections 118.35 Wisconsin Statutes (**Programs for Gifted and Talented Pupils**)  
121.02(1)(t) (School District Standards)  
PI 8.01(2)(t), Wisconsin Administrative Code

**Local Ref.: ECSD Plan of Services for Advanced Learning**

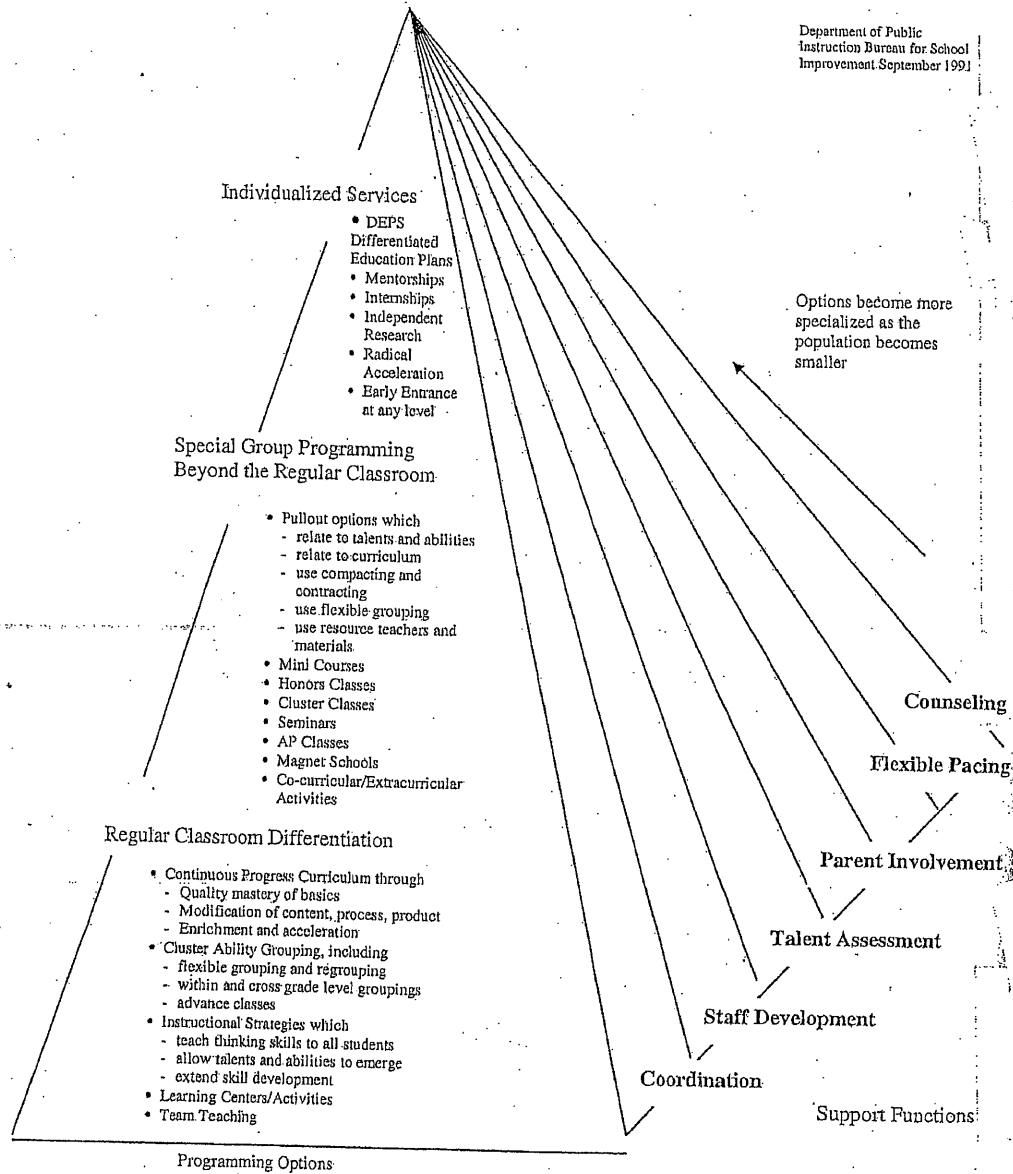
**Note – School Board – Link to review document:**

[http://www.ecsdnet.org/cms\\_files/resources/Advanced%20Learning%20Plan%20of%20Service%20Board%20Copy.pdf](http://www.ecsdnet.org/cms_files/resources/Advanced%20Learning%20Plan%20of%20Service%20Board%20Copy.pdf)

**ALSO, DELETE THE FOLLOWING PAGE: 342.3**

# WISCONSIN'S COMPREHENSIVE INTEGRATED GIFTED PROGRAMMING MODEL

Department of Public  
Instruction Bureau for School  
Improvement September 1991





Approved: May 11, 1987  
Revised: January 8, 2007  
1<sup>st</sup> Reading: 4/23/18; 2<sup>nd</sup> Reading: 5/14/18

351

**Recommendation by Administration is to remove as is not required**

SUMMER SCHOOL

The Evansville School District may offer summer school programs for remedial and enrichment instruction in grades pre-school through nine when the District funds are available.

When enrolled in summer school, consistent student attendance is expected, the same as during the school years.

Summer school programs must have the approval of the Board.

Legal Ref.: Sections 118.04 Wisconsin Statutes  
121.14  
121.54(4)  
121.58(4)  
PI 17, Wisconsin Administrative Code

## GANG-RELATED OR OTHER CRIMINAL ACTS AND STUDENT SAFETY

The **Evansville Community School District Board of Education** recognizes that students must feel physically safe in school. Gang-related or other criminal acts committed by individual students or groups of students interfere with the mission of the District. Intimidation, weapons or the threat of violence have no place in our schools.

The Board further recognizes that the presence of gangs, gang activities, and gang affiliations can cause a disruption of or interfere with school and school activities. Students enrolled in the District shall not be involved in anti-social, gang-related, or criminal activities which disrupt school or school sponsored activities. Students will refrain from gang-related activities in school or at school sponsored activities. Gang-related, gang titled, anti-social or criminal activities will not be tolerated and will be reported to and monitored by school administrators.

### Related Definition

A "gang", as defined by this policy is **a group of two or more individuals that:**

1. **engages in anti-social or criminal activity and/or;**
2. ~~A group of three or more individuals with~~ has a unique name, identifiable marks or symbols;
3. ~~who~~ claims turf or territory;
4. ~~who~~ associates on a regular basis. ~~and/or;~~
5. ~~who engage in anti-social or criminal activity.~~

School administrators shall monitor student behavior by using the following criteria to identify gang involvement.

The criteria to be considered include, but are not limited, to the following:

1. Having gang tattoos.
2. Wearing gang garb that could include the color of clothing, head covering or methods of grooming.
3. Displaying gang markings or slogans on personal property or clothing.
4. Possessing literature that indicates gang membership.
5. Admitting or alleging gang membership.
6. Being arrested with known gang members.
7. Attending functions sponsored by the gang or known gang members.
8. Obtaining corroborating evidence from reliable and multiple sources such as relatives, faculty, staff, students or citizens of gang involvement.
9. Receiving information from law enforcement agencies that a youth is a gang member.
10. Exhibiting behavior fitting police profiles of gang related activity.
11. Being stopped by the police with a known gang member.
12. Loitering, riding or meeting with a gang member.
13. Selling or distributing drugs for a known gang member.
14. Helping a known gang member commit a crime.
15. Committing a crime at the request of or on behalf of a known gang member.

School staff will monitor and document the existence of gang activity or weapons in the schools. If school officials record student involvement for monitoring purposes, the parents/guardians of the student will be informed in writing by school officials.

The District Administrator will coordinate all efforts related to this policy and any other gang activities undertaken by the District to eliminate gang-related anti-social behavior.

**When the administration verifies a student's involvement in gang activities, the parent/guardian and law enforcement agencies will be notified.**

**Students in violation of this policy will receive disciplinary action which may include suspension or expulsion.**

Disciplinary Action

~~Depending on the number of gang affiliation indicators and severity of the threat to student safety, some or all of the following actions may occur:~~

- ~~1. Conference with parent/guardian and student to discourage gang related activities.~~
- ~~2. Detention.~~
- ~~3. Suspension.~~
- ~~4. Expulsion.~~

Legal Ref.: Sections 120.12(2) Wisconsin Statutes (School Board Duties)  
120.13(1) (School Board Powers)  
**947.01 (Disorderly Conduct)**  
**947.013 (Harassment)**  
**Chapter 948 (Crimes Against Children)**

Local Ref.: Policy #831 – Weapons on School Property

Revised: ~~February 11, 2002~~

374

Revised: February 12, 2007

Revised: June 14, 2010

Revised:

1<sup>st</sup> Reading: 4/9/18; 2<sup>nd</sup> Reading: 4/23/18; 3<sup>rd</sup> Reading: 5/14/18

## SCHOOL FUND RAISING ACTIVITIES

The **Evansville Community School District Board of Education** approves of student solicitations and fund raising activities, on behalf of district programs. Fund raising activities must be consistent with district priorities and have the approval of the administration. The goal of fund raising will be for school and school related purposes and not for the student's personal profit.

### School Wide Fund Raisers

Every effort shall **must** be made to limit activities to no more than two fund raisers, involving products, per building, per year. These building wide fund raising efforts must be coordinated and monitored by a school administrator. All monies obtained from buildings shall **must** be recorded in the student activity fund ledger and deposited with the business office. Parent organization funds shall **must** be maintained by that organization with reports given to the principal and organization at a regular meeting.

### Door to Door

Students are discouraged from selling to strangers door to door and are advised to limit their selling to include only family and friends. Students who choose to sell door-to-door should be accompanied by an adult.

### Fund Raisers Co- and Extra-Curricular Groups

These are limited to one per semester during the time the activity is in season. Students twelve years of age or older may participate in approved community fund raising events.

In-school fund raising activities shall **must** be regulated and monitored by each building principal and appropriate advisors.

All items purchased with such funds are the property of the school district and are subject to the policies of the Board.

### Fund Raising for Outside Organizations

No outside organization shall be permitted to use school time, facilities, students or personnel for solicitations, sales, or collection of donations without approval of the district or building administrator.

Legal Ref.: 103.23 Wisconsin Statutes (Age Minimum)  
103.64 (Employment of Minors; Definitions)  
118.12 (Sale of Goods and Services at Schools)

Local Ref.: Policy #374 ~~Exhibit~~ **Form 1**-Fund Raising Form  
Policy #374 ~~Exhibit~~ **Form 1 2**-Fund Raising Activities Form  
Policy #374 ~~Exhibit~~ **Form 2 3**-Fund Raising Activities Form

Revised: ~~February 11, 2002~~

374.1

Revised: February 12, 2007

Revised: June 14, 2010

Revised:

1<sup>st</sup> Reading: 4/9/18; 2<sup>nd</sup> Reading: 4/23/18; 3<sup>rd</sup> Reading: 5/14/18

## OUTSIDE FUND RAISING FOR CO- AND EXTRA- CURRICULAR PROGRAMS

The Evansville **Community School District** Board of Education supports organizations whose primary purpose is to support co- and extra- curricular programs funded by the District. Individuals or organizations, such as arts and athletic boosters, which raise funds in the name of or through school programs or activities, or which generate funds through sales at school events, must contribute all proceeds to the school. These funds will be used for facilities or support of these programs. An annual report to the Board summarizing all such fund raising by building should include: the name of the organization, the amount raised, the net proceeds and specifically what the funds are used for.

Individuals or organizations must enter into agreements with the District regarding these funds. Groups which generate funds may designate funds to particular programs and propose how funds will be spent. The Board or its designee will approve agreements with each individual or organization. All entered fund raising agreements must be consistent with district priorities and goals, and each agreement **shall must** require an annual accounting report for all funds. The program director and the appropriate building principal are responsible for all monies obtained from these agreements. These monies **shall must** be recorded and deposited with the business office in a manner consistent with the agreement.

All items purchased with such funds are the property of the school district and are subject to the policies of the Board.

Participating program directors are responsible for coordination among programs ~~fair and~~ **insuring equitable** access to fund raising opportunities. ~~and for the planning and operations of concessions at events.~~ The Board expects fund raising opportunities to be distributed ~~fairly~~ **equitably** across all programs and directs administration to implement this policy accordingly.

Legal Ref.: Sections 103.23 Wisconsin Statutes (Age Minimum)  
103.64 (Employment of Minors; Definitions)  
118.12 (Sale of Goods and Services at Schools)

Local Ref.: Policy #374 ~~Exhibit~~ **Form 1**-Fund Raising Form  
Policy #374 ~~Exhibit~~ **Form 1** 2-Fund Raising Activities Form  
Policy #374 ~~Exhibit~~ **Form 2** 3-Fund Raising Activities Form

~~Approved: January 13, 1986~~

374.2

Revised: October 10, 1994

Revised: February 12, 2007

Revised:

1<sup>st</sup> Reading: 4/9/18; 2<sup>nd</sup> Reading: 4/23/18; 3<sup>rd</sup> Reading: 5/14/18

## FUND RAISING FOR OUTSIDE ORGANIZATIONS BY STAFF OR STUDENTS

The Evansville **Community School District** Board of Education recognizes that there are many worthy organizations which derive most of their operating funds through public campaign drives of various types. Although the Board understands and is sympathetic to the goals of many of these organizations, it recognizes that its first responsibility is to the educational program.

Therefore, unless authorized by the district administrator, the schools and/or student bodies shall not participate in general fund drives or solicitations.

Staff or students who wish to fund raise at school on behalf of a particular cause may do so with the approval of the building administrator, but such efforts should be closely monitored for their connection to advancing our instructional programs, promoting responsible citizenship, and/or character education.

Legal Ref.: Sections 103.23 Wisconsin Statutes (**Age Minimum**)

103.64 (**Employment of Minors, Definitions**)

118.12 (**Sale of Goods and Services at Schools**)

Approved: February 12, 2007

374 Exhibit Form 1

Revised:

1<sup>st</sup> Reading: 4/9/18; 2<sup>nd</sup> Reading: 4/23/18; 3<sup>rd</sup> Reading: 5/14/18

EVANSVILLE COMMUNITY SCHOOL DISTRICT

FUND RAISING FORM

Check one: \_\_\_\_\_ In School Only \_\_\_\_\_ School and Community \_\_\_\_\_ Date

Organization: \_\_\_\_\_

Time Period for Fund Raising: \_\_\_\_\_

Item to be Sold: \_\_\_\_\_

Name and Address of Vendor: Supplier of Items: \_\_\_\_\_

Mark-Up Per Items: \_\_\_\_\_% Number of Student Sellers: \_\_\_\_\_

Expected Revenue: Gross: \_\_\_\_\_ Net: \_\_\_\_\_

Provisions for Leftovers: \_\_\_\_\_

Will Item(s) Create a Litter Problem? \_\_\_\_\_ If so, Remedial Steps: \_\_\_\_\_

Purpose for Which Funds Will Be Used: \_\_\_\_\_

SIGNATURES:

Advisor: \_\_\_\_\_

Student Club/Organization President: \_\_\_\_\_

Principal: \_\_\_\_\_

District Administrator, if School and Community: \_\_\_\_\_

EVANSVILLE COMMUNITY SCHOOL DISTRICT  
EVANSVILLE, WISCONSIN

The regular meeting of the Board of Education of the Evansville Community School District was held Monday, April 23, 2018, at 6:00 pm in the District Board and Training Center.

The meeting was called to order by District Administrator, Mr. Roth. Roll call was taken. Members present: Busse, Hammann, Nyhus, Paul, Rasmussen, Swanson, and Titus.

**APPROVE AGENDA**

Motion by Mr. Busse, seconded by Mr. Rasmussen, moved to approve the agenda as presented. Motion carried, 7-0 (voice vote).

**ANNUAL BOARD REORGANIZATION**

Mr. Roth asked for nominations for President. Mr. Rasmussen nominated Mr. Busse. Ms. Swanson nominated Ms. Hammann. Nominations closed. Vote: 4-3, Ms. Hammann (paper vote). Ms. Hammann elected as President.

Ms. Hammann opened nominations for Vice President. Mr. Rasmussen nominated Mr. Busse. Mr. Nyhus nominated Ms. Swanson. Nominations closed. Vote: 4-3, Ms. Swanson (paper vote). Ms. Swanson elected as Vice President.

Ms. Hammann opened nominations for Clerk. Mr. Busse nominated Mr. Rasmussen. Ms. Swanson nominated Ms. Paul. Nominations closed. Vote: 4-3, Ms. Paul (paper vote). Ms. Paul elected as Clerk.

Ms. Hammann opened nominations for Treasurer. Ms. Paul nominated Mr. Nyhus. Nominations closed. Vote: 6-0-1 (abstention) (paper vote). Mr. Nyhus elected as Treasurer.

Ms. Swanson nominated Ms. Mosher as Deputy Clerk. Vote: 7-0 (voice vote). Ms. Mosher will act as Deputy Clerk.

**DISCUSSION OF COMMITTEES, DETERMINE COMMITTEE STRUCTURE, AND MAKE ASSIGNMENTS**

Ms. Hammann led discussion of Board Committees, Committee Structure and Board Assignments. Discussion. Board Development Chair will be the President; Budget Finance Chair will be the Treasurer; 4K Committee to be eliminated; Co-And Extra-Curricular will be Board of the whole; CSI Chairs – Climate and Culture, Mr. Nyhus, and Mr. Titus removed from Committee; Communication and Community Engagement, Ms. Swanson; Staff and Student Teaching and Learning, Ms. Paul; Facilities and Operations, Mr. Titus; and Technology, Mr. Nyhus; Employee Handbook will be Board of the whole; Insurance, Ms. Paul will be Chair; Policy Development, Ms. Swanson and Mr. Nyhus will Co-Chair; CESA 2 Representative, Mr. Rasmussen; Evansville Education Foundation representative, Ms. Paul; Negotiations, President, Vice President, and Treasurer will serve.

**DETERMINE MEETING TIMES AND DATES, INCLUDING SUMMER MEETINGS**

Ms. Hammann led discussion of day of the week for Board meetings and start times. Discussion. Consensus to meet on the second and fourth Mondays for May meetings and all other months, meetings will be on the second and fourth Wednesdays. All meetings will start at 6:00 pm.



Discussion of May, June and July Board meeting dates. Consensus to meet on Monday, May 14; Wednesdays, June 13 and 27; and Wednesday, July 18.

#### **SET THE ANNUAL MEETING DATE**

Ms. Hammann led discussion of setting the annual meeting date at the suggestion of Business Manager, Ms. Merath, for the week of September 24. Consensus to have the Annual Meeting on Wednesday, September 26, at 7:00 pm.

#### **WHAT EVERY BOARD MEMBER NEEDS TO KNOW, ABOUT THE DISTRICT**

Ms. Hammann presented the document, What Every Board Member Needs to Know, About the District. Discussion.

#### **APPOINT A BOARD MEMBER AS EVANSVILLE EDUCATION FOUNDATION REPRESENTATIVE**

Was agreed upon earlier in meeting that Ms. Paul will be the representative.

#### **APPOINT DELEGATE REPRESENTATIVE TO CESA2**

Was agreed upon earlier in meeting that Mr. Rasmussen will be the representative.

#### **PUBLIC ANNOUNCEMENTS/RECOGNITION/UPCOMING EVENTS**

- Gretchen Kopf – National Region 4 Middle School Advisor of the Year
- Back To School Days – August 9, 3:00-7:00 pm and August 15, 10:00-2:00 pm
- Open Enrollment thru April 30, 2018
- Legislative listening session on Thursday, April 26 at 6:00 pm at Creekside

#### **INFORMATION & DISCUSSION**

Ms. Hammann presented the 2018-2019 school calendar, 2019 graduation date. Discussion.

#### **BUDGET FINANCE**

Ms. Merath shared information on the 2018-2019 lunch prices. Discussion.

Ms. Merath gave an update on the 2018-2019 preliminary budget. Discussion.

Mr. Roth gave an update on the 2018 potential referendum; a special meeting Wednesday, with a couple members of the Citizens Advisory Committee presenting recommendations. Discussion.

Mr. Roth gave an update on the sale of Lincoln Street/4<sup>th</sup> Street property; waiting to hear from the surveyor to verify to move forward. Discussion.

Ms. Swanson gave an update on the Evansville Education Foundation.

Ms. Merath gave an Insurance Committee update. Discussion.

Budget Finance agenda items for next second monthly meeting discussed.

#### **POLICIES**

Ms. Hammann presented for a first reading, policies: #342.3-Advanced Learning Program

(Gifted and Talented); #351-Summer School; and #443.8-Gang-Related or Other Criminal Acts and Student Safety. Discussion.

Ms. Hammann presented for a second reading, policies: #374-School Fund Raising Activities; #374.1-Outside Fund Raising for Co-and Extra-Curricular Programs; #374.2-Fund Raising for Outside Organizations by Staff or Students; #374 Form-Fund Raising Form; and #374 Form 1-Post Fund Raising Form; and #374 Form 2-Fund Raising Activities. Discussion.

### **CONSENT (Action Items)**

Motion by Mr. Rasmussen, seconded by Mr. Titus, moved to approve the consent agenda items:

- Staff changes:
  - Resignation of Cheryl Thomas, teacher, effective at the end of the 2017-2018 school year and thank her for serving in the District 18 years;
  - And resignation of Nicole Walters, food service worker, Cook II, effective June 8, 2018, and thank her for serving in the District for two years.
- Policies:
  - #251 - Organization Structure for Administrative Purposes
  - #251 Exhibit – Organizational Structure Chart
  - #345.62 – Graduation Exercises
- 2018-2019 school year calendar-2019 Graduation Date *from Friday, May 24<sup>th</sup> to Friday, May 31<sup>st</sup> 2019*;
- April 4, 2018, special meeting and April 9, 2018, regular meeting minutes.

Motion carried, 6-0-1 (Swanson abstained)(roll call vote).

### **FUTURE AGENDAS – APRIL 25, 2018, SPECIAL MEETING AGENDA AND MAY 2018, REGULAR BOARD MEETING AGENDA**

April 25, 2018, special meeting and May 14, 2018, regular meeting agendas presented.

### **EXECUTIVE SESSION**

Motion by Mr. Rasmussen, seconded by Mr. Busse, moved to go into executive session, under Wisconsin State Statute 19.85(1)(c)(e) and (g) to consider employment or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, and deliberating or negotiating or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, and to confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved; namely to consider discussing negotiations strategy concerning the 2018-2019 contract with the Evansville Education Association (EEA) covering teachers and the Evansville Education Association Auxiliary (EAAA) covering support staff and to discuss a personnel matter. Motion carried, 7-0 (roll call vote).

### **ADJOURN**

Meeting adjourned from executive session at 8:05 pm.

Submitted by Kelly Mosher, Deputy Clerk

Approved: \_\_\_\_\_ Dated: \_\_\_\_\_ Approved: 5/14/18  
Melissa Hammann, President

Approved: February 12, 2007  
Revised:  
1<sup>st</sup> Reading: 4/9/18; 2<sup>nd</sup> Reading: 4/23/18; 3<sup>rd</sup> Reading: 5/14/18

374 Exhibit 2-Form 1 2

EVANSVILLE COMMUNITY SCHOOL DISTRICT  
POST FUND RAISING FORM

Date: \_\_\_\_\_

Organization: \_\_\_\_\_

Item Sold: \_\_\_\_\_

**Amount of Funds Raised:** \_\_\_\_\_

**Total Purchase Cost of Items:** \_\_\_\_\_

**Net Profits:** \_\_\_\_\_

Name and Address of Vendor: \_\_\_\_\_

Sale Price x Number of Items Purchased =

\_\_\_\_\_ x \_\_\_\_\_ = \_\_\_\_\_

\_\_\_\_\_ Actual Receipts = \_\_\_\_\_

\_\_\_\_\_ Variance = \_\_\_\_\_

Explanation of Variance: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Analysis of Project: (Product quality, sale-ability, profit, service, etc.)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Advisor: \_\_\_\_\_

Principal: \_\_\_\_\_

Date Received: \_\_\_\_\_



EVANSVILLE COMMUNITY SCHOOL DISTRICT  
Evansville, Wisconsin

The special meeting of the Board of Education of the Evansville Community School District was held Wednesday, April 25, 2018, at 6:00 pm in the High School Media Room.

The meeting was called to order by President Melissa Hammann. Roll call was taken. Members present: Busse, Hammann, Nyhus, Paul, Rasmussen, Swanson, and Titus.

**APPROVE AGENDA**

Motion by Mr. Rasmussen, seconded by Mr. Busse, moved to approve the agenda as presented. Motion carried, 7-0 (voice vote).

**CITIZENS ADVISORY COMMITTEE TO PRESENT REFERENDUM RECOMMENDATIONS**

Citizens Advisory Committee (CAC) members, Mr. Neeley, Ms. Knott, and Ms. Calhoun, presented the Committee's referendum recommendations: to consider an operating referendum of \$1.2 million for each of the next five years and to consider a facilities referendum (single question) for \$34 million. Discussion.

**APPROVE THE REFERENDUM RECOMMENDATIONS FROM CITIZENS ADVISORY COMMITTEE**

Motion by Mr. Rasmussen, seconded by Mr. Titus, moved to accept all components of CAC recommendations of \$34 million facilities referendum and \$1.2 million operating referendum for each of the next five years. Discussion. Motion carried, 7-0 (voice vote).

**ADJOURN**

Motion by Ms. Swanson, seconded by Mr. Rasmussen, moved to adjourn the meeting. Motion carried, 7-0 (voice vote). Meeting adjourned at 6:56 pm.

Submitted by Ellyn Paul, Clerk

Approved: \_\_\_\_\_ Dated: \_\_\_\_\_ Approved: 5/14/18  
Melissa Hammann, President

Bank Statement Closing Date: 02/28/2018  
 Bank Cash Account: BNK00 (GENERAL CHECKING)  
 Cash Account #: \*\* A 000 000 711100 000  
 Reconciled: YES Reconciliation Date: 04/19/2018 Reconciled By: JAMIE S. MERATH  
 Transitional Reconciliation: NO Initial Reconciliation: NO

Bank Statement Balance 5,205,480.01

Ending Balance Shown on this Bank Statement: 5,205,480.01

Items Not Listed on this Statement

Checks:	-174,158.61
Cash Receipts Sources:	0.00
Journal Entries Sources:	0.00
Subtotal of Skyward Sources not on Statement:	-174,158.61
Manual Adjustments:	34,777.32
Adjusted Bank Statement Balance:	5,066,098.72

Ending Cash Balance as of 02/28/2018

Beginning Cash Balance:	3,797,783.11
<u>Items from Skyward Sources</u>	
Accounts Payable Sources:	-643,669.45
Cash Receipts Sources:	3,292,846.88
Journal Entries Sources:	-696,233.43
Payroll Sources:	-684,628.39
Subtotal of Skyward Sources:	1,268,315.61
Month End Balance:	5,066,098.72

Variance: 0.00

\*\*\*\*\* End of report \*\*\*\*\*

Fd	T	Loc	Obj	Func	Prj	Func	February 2017-18	February 2017-18	Ending
							Beginning Balance	Monthly Activity	Balance
10	A	000	000	711100	000	CASH ON DEPOSIT	4,800,795.25	1,498,331.32	6,299,126.57
1-	-	----	----	-----	----	*GENERAL FUND	4,800,795.25	1,498,331.32	6,299,126.57
21	A	000	000	711100	000	CASH ON DEPOSIT	207,955.06	2,104.79	210,059.85
27	A	000	000	711100	000	CASH ON DEPOSIT	-1,100,175.28	-224,339.82	-1,324,515.10
2-	-	----	----	-----	----	*	-892,220.22	-222,235.03	-1,114,455.25
38	A	000	000	711100	000	CASH ON DEPOSIT	111,069.82		111,069.82
39	A	000	000	711100	000	CASH ON DEPOSIT	-366,343.15		-366,343.15
3-	-	----	----	-----	----	*DEBT SERVICE	-255,273.33		-255,273.33
50	A	000	000	711100	000	CASH ON DEPOSIT	143,163.80	-7,780.68	135,383.12
5-	-	----	----	-----	----	*FOOD SERVICE	143,163.80	-7,780.68	135,383.12
60	A	000	000	711100	000	CASH ON DEPOSIT	1,317.61		1,317.61
6-	-	----	----	-----	----	*STUDENT ACTIVITY	1,317.61		1,317.61
Grand Asset Totals							3,797,783.11	1,268,315.61	5,066,098.72

Number of Accounts: 7

\*\*\*\*\* End of report \*\*\*\*\*

Bank Statement Closing Date: 02/28/2018  
 Bank Cash Account: DEBT (DEBT SERVICE)  
 Cash Account #: \*\* A 000 000 711102 000  
 Reconciled: YES Reconciliation Date: 04/26/2018 Reconciled By: JAMIE S. MERATH  
 Transitional Reconciliation: NO Initial Reconciliation: YES

Bank Statement Balance		372,860.69
Ending Balance Shown on this Bank Statement:		
<u>Items Not Listed on this Statement</u>		
Cash Receipts Sources:	0.00	
Journal Entries Sources:	0.00	
Subtotal of Skyward Sources not on Statement:	0.00	
Manual Adjustments:	6,387.20	
Adjusted Bank Statement Balance:		379,247.89

Ending Cash Balance as of 02/28/2018		0.00
Beginning Cash Balance:		
<u>Items from Skyward Sources</u>		
Cash Receipts Sources:	-750,405.00	
Journal Entries Sources:	1,129,652.89	
Subtotal of Skyward Sources:		379,247.89
Month End Balance:		379,247.89
Variance:		0.00

\*\*\*\*\* End of report \*\*\*\*\*



Fd	T	Loc	Obj	Func	Prj	Func	February 2017-18 Beginning Balance	February 2017-18 Monthly Activity	Ending Balance
39	A	000	000	711102	000	DEBT SVC-UB&T	379,247.89		379,247.89
3-	-	---	---	-----	---	*DEBT SERVICE	379,247.89		379,247.89
Grand Asset Totals							379,247.89		379,247.89

Number of Accounts: 1

\*\*\*\*\* End of report \*\*\*\*\*

Bank Statement Closing Date: 02/28/2018  
 Bank Cash Account: CBP (CAPITAL IMPROVEMENT - FUND46)  
 Cash Account #: \*\* A 000 000 711103 000  
 Reconciled: YES Reconciliation Date: 04/26/2018 Reconciled By: JAMIE S. MERATH  
 Transitional Reconciliation: NO Initial Reconciliation: YES

Bank Statement Balance  
 Ending Balance Shown on this Bank Statement: 115,920.57  
 Items Not Listed on this Statement  
 Journal Entries Sources: 0.00  
 Subtotal of Skyward Sources not on Statement: 0.00  
 Manual Adjustments: -1,359.35  
 Adjusted Bank Statement Balance: 114,561.22

Ending Cash Balance as of 02/28/2018  
 Beginning Cash Balance: 0.00  
 Items from Skyward Sources  
 Journal Entries Sources: 114,561.22  
 Subtotal of Skyward Sources: 114,561.22  
 Month End Balance: 114,561.22

Variance: 0.00

\*\*\*\*\* End of report \*\*\*\*\*

Fd	T	Loc	Obj	Func	Prj	Func	February 2017-18 Beginning Balance	February 2017-18 Monthly Activity	Ending Balance
46	A	000	000	711103	000	CAPITAL IMPROVEMENT FUND	114,561.22		114,561.22
4-	-	---	---	-----	---	*BUILDING FUND	114,561.22		114,561.22
Grand Asset Totals							114,561.22		114,561.22

Number of Accounts: 1

\*\*\*\*\* End of report \*\*\*\*\*

Bank Statement Closing Date: 03/31/2018

Bank Cash Account: ENK00 (GENERAL CHECKING)

Cash Account #: \*\* A 000 000 711100 000

Reconciled: YES Reconciliation Date: 04/26/2018 Reconciled By: JAMIE S. MERATH

Transitional Reconciliation: NO Initial Reconciliation: NO

Bank Statement Balance

Ending Balance shown on this Bank Statement:

4,478,861.84

Items Not Listed on this Statement

Checks:

-26,166.56

Cash Receipts Sources:

0.00

Journal Entries Sources:

0.00

Subtotal of Skyward Sources not on Statement:

-26,166.56

Manual Adjustments:

36,734.14

Adjusted Bank Statement Balance:

4,489,429.42

Ending Cash Balance as of 03/31/2018

Beginning Cash Balance:

5,066,098.72

Items from Skyward Sources

Accounts Payable Sources:

-608,818.94

Cash Receipts Sources:

4,371,204.25

Journal Entries Sources:

-3,681,257.01

Payroll Sources:

-657,797.60

Subtotal of Skyward Sources:

-576,669.30

Month End Balance:

4,489,429.42

Variance:

0.00

\*\*\*\*\* End of report \*\*\*\*\*

						March 2017-18	March 2017-18	Ending	
						Beginning Balance	Monthly Activity	Balance	
Fd	T	Loc	Obj	Func	Prj Func				
10	A	000	000	711100	000	CASH ON DEPOSIT	6,299,126.57	-391,378.60	5,907,747.97
1-	-	-	-	-	-	*GENERAL FUND	6,299,126.57	-391,378.60	5,907,747.97
21	A	000	000	711100	000	CASH ON DEPOSIT	210,059.85	-6,134.18	203,925.67
27	A	000	000	711100	000	CASH ON DEPOSIT	-1,324,515.10	-182,175.91	-1,506,691.01
2-	-	-	-	-	-	*	-1,114,455.25	-188,310.09	-1,302,765.34
38	A	000	000	711100	000	CASH ON DEPOSIT	111,069.82		111,069.82
39	A	000	000	711100	000	CASH ON DEPOSIT	-366,343.15		-366,343.15
3-	-	-	-	-	-	*DEBT SERVICE	-255,273.33		-255,273.33
50	A	000	000	711100	000	CASH ON DEPOSIT	135,383.12	3,019.39	138,402.51
5-	-	-	-	-	-	*FOOD SERVICE	135,383.12	3,019.39	138,402.51
60	A	000	000	711100	000	CASH ON DEPOSIT	1,317.61		1,317.61
6-	-	-	-	-	-	*STUDENT ACTIVITY	1,317.61		1,317.61
<hr/>									
Grand Asset Totals						5,066,098.72	-576,669.30	4,489,429.42	

Number of Accounts: 7

\*\*\*\*\* End of report \*\*\*\*\*

Bank Statement Closing Date: 03/31/2018  
 Bank Cash Account: DEBT (DEBT SERVICE)  
 Cash Account #: \*\* A 000 000 711102 000  
 Reconciled: YES Reconciliation Date: 04/26/2018 Reconciled By: JAMIE S. MERATH  
 Transitional Reconciliation: NO Initial Reconciliation: NO

Bank Statement Balance  
 Ending Balance Shown on this Bank Statement: 3,612,067.89  
Items Not Listed on this Statement  
 Cash Receipts Sources: 0.00  
 Journal Entries Sources: 0.00  
 Subtotal of Skyward Sources not on Statement: 0.00  
 Manual Adjustments: 0.00  
 Adjusted Bank Statement Balance: 3,612,067.89

Ending Cash Balance as of 03/31/2018  
 Beginning Cash Balance: 379,247.89  
Items from Skyward Sources  
 Cash Receipts Sources: 4,812.73  
 Journal Entries Sources: 3,228,007.27  
 Subtotal of Skyward Sources: 3,232,820.00  
 Month End Balance: 3,612,067.89

Variance: 0.00

\*\*\*\*\* End of report \*\*\*\*\*

Fd	T	Loc	Obj	Func	Prj	Func	March 2017-18 Beginning Balance	March 2017-18 Monthly Activity	Ending Balance
38	A	000	000	711102	000	DEBT SVC-UB&T		146,285.00	146,285.00
39	A	000	000	711102	000	DEBT SVC-UB&T	379,247.89	3,086,535.00	3,465,782.89
3-	-	---	---	-----	---	*DEBT SERVICE	379,247.89	3,232,820.00	3,612,067.89
Grand Asset Totals							379,247.89	3,232,820.00	3,612,067.89

Number of Accounts: 2

\*\*\*\*\* End of report \*\*\*\*\*

Bank Statement Closing Date: 03/31/2018  
 Bank Cash Account: CAP (CAPITAL IMPROVEMENT - FUND46)  
 Cash Account #: \*\* A 000 000 711103 000  
 Reconciled: YES Reconciliation Date: 04/26/2018 Reconciled By: JAMIE S. MERRATH  
 Transitional Reconciliation: NO Initial Reconciliation: NO

Bank Statement Balance  
 Ending Balance Shown on this Bank Statement: 116,057.13  
Items Not Listed on this Statement  
 Cash Receipts Sources: 0.00  
 Journal Entries Sources: 0.00  
 Subtotal of Skyward Sources not on Statement: 0.00  
 Manual Adjustments: 0.00  
 Adjusted Bank Statement Balance: 116,057.13

Ending Cash Balance as of 03/31/2018  
 Beginning Cash Balance: 114,561.22  
Items from Skyward Sources  
 Cash Receipts Sources: 785.29  
 Journal Entries Sources: 710.62  
 Subtotal of Skyward Sources: 1,495.91  
 Month End Balance: 116,057.13

Variance: 0.00

\*\*\*\*\* End of report \*\*\*\*\*



Fd	T	Loc	Obj	Func	Prj	Func	March 2017-18 Beginning Balance	March 2017-18 Monthly Activity	Ending Balance
46	A	000	000	711103	000	CAPITAL IMPROVEMENT FUND	114,561.22	1,495.91	116,057.13
4-	-	-	-	-	-	*BUILDING FUND	114,561.22	1,495.91	116,057.13
Grand Asset Totals							114,561.22	1,495.91	116,057.13

Number of Accounts: 1

\*\*\*\*\* End of report \*\*\*\*\*

CHECK CHECK	INVOICE	INVOICE	INVOICE	ACCOUNT	AMOUNT
NUMBER DATE	VENDOR	NUMBER	DESCRIPTION	NUMBER	
82979 03/02/2018	DAVE'S ACE HARDWARE	2218	SPRAYERS FOR WRESTLING MATS	21 E 400 411 162211 776	-47.98
83059 03/12/2018	SANDHILL ELEMENTARY	2618	PRE SOLO & ENSEMBLE JUDGING	10 E 400 310 125400 000	-100.00
83068 03/08/2018	CROWLEY, ADAM	030818	BOYS WIAA BASKETBALL SECTIONAL	10 E 400 310 162205 000	90.00
83069 03/08/2018	LOTH, JEB	030818	BOYS WIAA BASKETBALL SECTIONAL	10 E 400 310 162205 000	90.00
83070 03/08/2018	AMERIPRISE FINANCIAL	20180309AD	Payroll accrual	10 L 000 000 811670 000	250.00
83071 03/08/2018	FIDUCIARY TRUST INTE	20180309AD	Payroll accrual	10 L 000 000 811670 000	1,479.00
83072 03/08/2018	METLIFE	20180309AD	Payroll accrual	10 L 000 000 811670 000	75.00
83073 03/08/2018	MG TRUST COMPANY	20180309AD	Payroll accrual	10 L 000 000 811670 000	742.50
83073 03/08/2018	MG TRUST COMPANY	20180309AD	Payroll accrual	27 L 000 000 811670 000	7.50
83074 03/08/2018	STATE COLLECTION SER	20180309AD	Payroll accrual	27 L 000 000 811680 000	15.97
83074 03/08/2018	STATE COLLECTION SER	20180309AD	Payroll accrual	27 L 000 000 811680 000	-15.97
83075 03/08/2018	STATE COLLECTION SER	20180309AD	Payroll accrual	27 L 000 000 811680 000	15.97
83076 03/13/2018	BLUE DEVIL BOWL	3118	MIDDLE SCHOOL BOWLING FOR PBIS REWARD DAY	21 E 200 411 240000 744	100.00
83077 03/13/2018	BRODHEAD SCHOOL DIST	3/6/2018	TRANSPORTATION - AMISH STUDENTS	10 E 000 341 256251 000	611.80
83078 03/13/2018	BUTTCHEN ELECTRIC	03012018	MICROPHONE - SHURG BRAND	10 E 100 323 253301 000	60.00
83079 03/13/2018	DVORAK LANDSCAPE SUP	37665	SALT	10 E 000 411 253300 000	1,125.04
83080 03/13/2018	EHS FBIA	021518	FBIA ACTIVITY ACCOUNT	10 E 400 942 161312 000	40.00
83081 03/13/2018	EVANSVILLE OIL PROS	43-1381215	OIL CHANGE & FILTER	10 E 000 324 253400 000	38.45
83082 03/13/2018	EVANSVILLE ELECTRIC	1663	2 NETWORK LINES IN THE HIGH SCHOOL LIBRARY	10 E 400 324 254200 000	250.00
83082 03/13/2018	EVANSVILLE ELECTRIC	1664	INSTALLATION OF 2 OUTLETS IN DISTRICT OFFICE	10 E 000 323 253301 000	134.08
83082 03/13/2018	EVANSVILLE ELECTRIC	1653	REPAIRED CORED END AND INSTALLED FUSE FOR WOOD SHOP PLANER	10 E 000 323 253301 000	134.90
83083 03/13/2018	EVANSVILLE REVIEW	93289-A	ADVERTISING - JANUARY SCHOOL BOARD MINUTES	10 E 000 351 232000 000	192.00
83084 03/13/2018	FOLLETT SCHOOL SOUT	783743-2	LMC BOOK ORDER	10 E 002 432 222200 000	735.26
83084 03/13/2018	FOLLETT SCHOOL SOUT	784556-3	LMC BOOK ORDER	10 E 003 432 222200 000	508.62
83085 03/13/2018	FREESTYLE PHOTOGRAPH	1308030	Photography Supplies	10 E 400 411 121000 000	906.38
83086 03/13/2018	HEID MUSIC CO	2109434	Concert music- Foundry	10 E 400 411 125500 000	145.00
83087 03/13/2018	J.W. PEPPER & SON IN				0.00
83088 03/13/2018	J.W. PEPPER & SON IN	07941199	MUSIC	10 E 200 411 125000 000	18.00
83088 03/13/2018	J.W. PEPPER & SON IN	07907720	MUSIC	10 E 400 411 125400 000	10.44
83088 03/13/2018	J.W. PEPPER & SON IN	07907771	MUSIC	10 E 400 411 125400 000	7.00

CHECK CHECK	INVOICE	INVOICE	INVOICE	ACCOUNT	AMOUNT
NUMBER DATE	VENDOR	NUMBER	DESCRIPTION	NUMBER	
83088 03/13/2018	J.W. PEPPER & SON IN 07927595		MUSIC	10 E 400 411 125400 000	2.95
83088 03/13/2018	J.W. PEPPER & SON IN 07926866		MUSIC	10 E 400 411 125400 000	2.40
83088 03/13/2018	J.W. PEPPER & SON IN 07936064		MUSIC	10 E 400 411 125400 000	107.96
83088 03/13/2018	J.W. PEPPER & SON IN 07901292		MUSIC	10 E 400 411 125400 000	19.79
83088 03/13/2018	J.W. PEPPER & SON IN 07926916		MUSIC	10 E 400 411 125400 000	20.74
83088 03/13/2018	J.W. PEPPER & SON IN 07907409		MUSIC	10 E 400 411 125400 000	12.09
83088 03/13/2018	J.W. PEPPER & SON IN 07910385		MUSIC	10 E 400 411 125400 000	15.00
83088 03/13/2018	J.W. PEPPER & SON IN 07903048		MUSIC	10 E 400 411 125400 000	24.49
83088 03/13/2018	J.W. PEPPER & SON IN 07912694		MUSIC	10 E 400 411 125400 000	23.54
83088 03/13/2018	J.W. PEPPER & SON IN 07921935		MUSIC	10 E 400 411 125400 000	36.84
83088 03/13/2018	J.W. PEPPER & SON IN 34.69		MUSIC	10 E 400 411 125400 000	34.69
83089 03/13/2018	J.C. MCKENNA MIDDLE 031218		DEPOSITED FUNDS INTO	10 E 200 411 240000 000	586.70
			INCORRECT ACCOUNT. REISSUING		
			FOR STUDENT COUNCIL TO		
			DEPOSIT		
83090 03/13/2018	MADISON WEST HIGH SC 02272018		MADISON MEMORIAL HIGH SCHOOL	10 E 400 411 161300 000	45.00
			FORENSICS		
83091 03/13/2018	RAINBOW BOOK CO 149401		LIBRARY BOOKS	10 E 002 432 222200 000	530.83
83092 03/13/2018	RHYME BUSINESS PRODU AR204072		HS STAPLE CARTRIDGE	10 E 400 411 240000 000	98.00
83093 03/13/2018	RINGHAND BROTHERS IN 032018		FEBRUARY BUS BILL	10 E 400 411 240000 000	144.18
83093 03/13/2018	RINGHAND BROTHERS IN 032018		FEBRUARY BUS BILL	27 E 000 341 256251 011	2,783.43
83093 03/13/2018	RINGHAND BROTHERS IN 032018		FEBRUARY BUS BILL	10 E 000 341 256710 000	54,435.30
83093 03/13/2018	RINGHAND BROTHERS IN 032018		FEBRUARY BUS BILL	27 E 000 341 256750 011	7,321.90
83093 03/13/2018	RINGHAND BROTHERS IN 032018		FEBRUARY BUS BILL	10 E 400 341 162205 000	815.25
83093 03/13/2018	RINGHAND BROTHERS IN 032018		FEBRUARY BUS BILL	10 E 400 341 162105 000	985.52
83093 03/13/2018	RINGHAND BROTHERS IN 032018		FEBRUARY BUS BILL	10 E 400 341 162211 000	872.14
83093 03/13/2018	RINGHAND BROTHERS IN 032018		FEBRUARY BUS BILL	10 E 400 341 162109 000	304.94
83093 03/13/2018	RINGHAND BROTHERS IN 032018		FEBRUARY BUS BILL	10 E 000 411 172000 132	279.29
83093 03/13/2018	RINGHAND BROTHERS IN 032018		FEBRUARY BUS BILL	10 E 200 411 161300 000	427.05
83093 03/13/2018	RINGHAND BROTHERS IN 032018		FEBRUARY BUS BILL	21 E 100 341 256770 717	334.23
83093 03/13/2018	RINGHAND BROTHERS IN 032018		FEBRUARY BUS BILL	21 E 300 411 240000 300	63.04
83093 03/13/2018	RINGHAND BROTHERS IN 032018		FEBRUARY BUS BILL	21 E 300 341 256770 729	364.23
83093 03/13/2018	RINGHAND BROTHERS IN 032018		FEBRUARY BUS BILL	21 E 200 341 256770 740	430.43
83093 03/13/2018	RINGHAND BROTHERS IN 032018		FEBRUARY BUS BILL	21 E 200 341 256770 732	590.20
83094 03/13/2018	SCHINDLER ELEVATOR C 8104708645		INSPECTION SERVICE	10 E 000 310 253300 000	567.96
83094 03/13/2018	SCHINDLER ELEVATOR C 8104702173		INSPECTION SERVICE	10 E 000 310 253300 000	285.99
83095 03/13/2018	SCHOOL PERCEPTIONS 2978		COMMUNITY SURVEY PER SERVICE	10 E 000 310 231900 000	2,930.00
			AGREEMENT DATED 10/19/16		
83096 03/13/2018	SHIMON, LISA 020616		PRE SOLO ENSEMBLE JUDGING	10 E 400 310 125400 000	100.00

CHECK CHECK	INVOICE	INVOICE	ACCOUNT	AMOUNT
NUMBER DATE	NUMBER	DESCRIPTION	NUMBER	
83097 03/13/2018	03122018	ELECTRONIC SIGNATURE - JAMIE	10 E 000 411 252500 000	200.00
		MERATH		
83098 03/13/2018	02282018	CHINESE DANCERS	21 E 100 411 240000 100	200.00
83098 03/20/2018	02282018	CHINESE DANCERS	21 E 100 411 240000 100	-200.00
83099 03/13/2018	0051662-IN	FEBRUARY OPERATING EXPENSES	50 E 000 310 257000 000	36,949.39
83100 03/13/2018	030818	4TH GRADE FIELD TRIP	21 E 300 411 256770 728	530.00
83101 03/22/2018		DAVE'S ACE HARDWARE		0.00
83102 03/22/2018	124625	DRILL BIT	10 E 000 411 253300 000	4.99
83102 03/22/2018	124735	CHAIN LINK & PLUMBING	10 E 000 411 253300 000	20.41
		SUPPLIES		
83102 03/22/2018	124736	CLAMP	10 E 000 411 253300 000	4.98
83102 03/22/2018	124613	TOOL & FASTNERS	10 E 000 411 253300 000	99.31
83102 03/22/2018	124121	V BELT	10 E 000 411 253300 000	26.97
83102 03/22/2018	124281	DOOR & TOILET SEAT SUPPLIES	10 E 000 411 253300 000	59.96
83102 03/22/2018	124371	DISTILLED WATER	10 E 000 411 253300 000	4.98
83102 03/22/2018	124396	COUPLE GALVSTEEL	10 E 000 411 253300 000	9.99
83102 03/22/2018	124453	GREAT STUFF GAP & G&C	10 E 000 411 253300 000	8.98
83102 03/22/2018	124570	STARTER FLOUR	10 E 000 411 253300 000	2.99
83102 03/22/2018	124840	HOSE MENDER KIT	10 E 000 411 253300 000	18.46
83102 03/22/2018	124872	BAIT ANT RAID	10 E 000 411 253300 000	16.96
83102 03/22/2018	124901	COMM SWITCH	10 E 000 411 253300 000	19.98
83103 03/22/2018	A100006843	FEBRUARY & MARCH PAYMENTS	10 E 000 339 253300 000	236.00
83103 03/22/2018	A100006843	FEBRUARY & MARCH PAYMENTS	10 E 100 339 253300 000	568.00
83103 03/22/2018	A100006843	FEBRUARY & MARCH PAYMENTS	10 E 200 339 253300 000	568.00
83103 03/22/2018	A100006843	FEBRUARY & MARCH PAYMENTS	10 E 300 339 253300 000	568.00
83103 03/22/2018	A100006843	FEBRUARY & MARCH PAYMENTS	10 E 400 339 253300 000	998.00
83104 03/22/2018	2007	FEBRUARY STATEMENT	10 E 000 348 253500 000	214.65
83105 03/22/2018	AMERICAN HEART ASSOC 31318	JUMP ROPE FOR HEART - CASH	21 E 100 411 143000 713	772.00
		DONATIONS DEPOSITED		
83106 03/22/2018	AT & T	MAR 1 -MAR 31, 2018 STATEMENT	10 E 000 355 263300 000	269.46
83107 03/22/2018	AVANTI METAL SERVICE 111	WELD ALUMINUM FLOOR SCRUBBER	10 E 000 310 253300 000	65.00
		BRACKET		
83108 03/22/2018	BADGER SPORTING GOOD 31418	TEAM EQUIPMENT	21 E 400 411 162210 773	613.81
83109 03/22/2018	BATTERIES PLUS P425517	BATTERIES	10 E 000 411 253300 000	76.47
83110 03/22/2018	BJ ELECTRIC SUPPLY I 83496454.0	TRANSFORMER RELAY	10 E 100 323 253301 000	65.95
83111 03/22/2018	BRIGHTSTAR CARE 3923030	LPN SERVICES	27 E 000 310 214000 341	637.50
83111 03/22/2018	BRIGHTSTAR CARE 3934067	LPN SERVICES	27 E 000 310 219000 341	812.50
83112 03/22/2018	BURTON & MAYER INC 899370	DISTRICT MAILING - SURVEY	10 E 000 310 231900 000	3,212.00
83113 03/22/2018	BURTON & BURTON 395645	BALLOON SUPPLIES	21 E 400 411 240000 757	121.24

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83113	03/22/2018	BURTON & BURTON	381651	BALLOON SUPPLIES	21 E 400 411 240000 757	225.39
83114	03/22/2018	CARTER & GRUENEWALD	383786	MALE COUPLER KIT	10 E 000 411 253400 000	58.04
83115	03/22/2018	COMMUNICATIONS ENGIN	BILL249127	MIDDLE SCHOOL DOOR/SECURITY REPAIRS	10 E 200 323 253301 000	866.79
83116	03/22/2018	CESA 5	31236	SLP INSTITUTE - LORI TEIGEN	27 E 000 942 158000 341	275.00
83117	03/22/2018	CHARTER COMMUNICATIO	0016430022	FEBRUARY SERVICES	10 E 000 358 266400 000	2,814.60
83118	03/22/2018	CHEN, JOY	02282018	CHINESE DANCE PERFORMANCE AT GROVE CAMPUS	21 E 100 411 240000 100	200.00
83119	03/22/2018	CUMMINS NPOWER	805-66075	GENERATOR FULL SERVICE INSPECTION	10 E 000 310 253300 000	524.27
83120	03/22/2018	STATE OF WISCONSIN	463078	HS - PERMIT TO OPERATE	10 E 000 310 253300 000	50.00
83120	03/22/2018	STATE OF WISCONSIN	463077	PERMIT TO OPERATE - LEVI, MCKENNA, TRIS & HS	10 E 000 310 253300 000	400.00
83121	03/22/2018	EMS INDUSTRIAL	0805772	MAGT0016	10 E 400 323 253303 000	631.00
83122	03/22/2018	EVANSVILLE BLOOMS	5161	SENIOR NIGHT FLOWERS	21 E 400 411 162109 787	7.00
83123	03/22/2018	EVANSVILLE OIL PROS	43-1381215	OIL CHANGE	10 E 000 324 253400 000	38.45
83124	03/22/2018	FIDELITEC LLC	201802025	BACKGROUND CHECKS	10 E 000 310 252500 000	51.60
83125	03/22/2018	FOLLETT SCHOOL SOLUT	749826-6	LIBRARY BOOKS	10 E 002 432 222200 000	869.00
83125	03/22/2018	FOLLETT SCHOOL SOLUT	749826F-5	LIBRARY BOOKS	10 E 002 432 222200 000	169.64
83126	03/22/2018	FORECAST 5, ANALYTIC	INV05204	LICENSE AGREEMENT	10 E 000 480 252500 000	9,000.00
83127	03/22/2018	IDEAL PRINTING WI LL	40863	HALL PASSES	10 E 400 411 240000 000	255.00
83128	03/22/2018	J.W. PEPPER & SON IN	07942104	MUSIC	10 E 400 411 125400 000	111.98
83129	03/22/2018	MENARDS	1434	GARBAGE BAGS	10 E 000 411 253300 000	50.97
83130	03/22/2018	NEHER ELECTRIC SUPPL	355746-00	SUPPLIES	10 E 000 411 253300 000	1,411.20
83131	03/22/2018	NORTHLAND EQUIPMENT	0157687-IN	SUPPLIES	10 E 000 411 253400 000	477.85
83131	03/22/2018	NORTHLAND EQUIPMENT	0157451-IN	SUPPLIES	10 E 000 411 253400 000	971.08
83132	03/22/2018	O'REILLY AUTOMOTIVE	2072-48212	CAPSULE	10 E 000 411 253400 000	76.34
83133	03/22/2018	OCCUPATIONAL HEALTH	00013225-0	PRE-EMPLOYMENT SCREENINGS	10 E 000 310 252500 000	267.00
83133	03/22/2018	OCCUPATIONAL HEALTH	00013188-0	PRE-EMPLOYMENT SCREENINGS	10 E 000 310 252500 000	170.63
83133	03/22/2018	OCCUPATIONAL HEALTH	00013354-0	PRE-EMPLOYMENT SCREENING	10 E 000 310 252500 000	197.84
83134	03/22/2018	OFFICE DEPOT	1077900120	PAPER	10 E 300 411 240000 000	271.85
83135	03/22/2018	OLSEN, JELAINE LISA	030718	DEAF AND HARD OF HEARING SERVICES	27 E 000 370 436000 341	1,155.00
83136	03/22/2018	THE OMNI GROUP	1803-7040	OVERSIGHT SERVICES	10 E 000 310 252500 000	91.50
83137	03/22/2018	PSAV/NMSQT	381883371A	TEST FEES - FALL 2017	10 E 400 411 213000 000	488.00
83138	03/22/2018	RAINBOW BOOK CO	148781	LIBRARY BOOKS- NON-FICTION	10 E 004 432 222200 000	710.28
83139	03/22/2018	RHYME BUSINESS PRODU	22288189	CONTRACT PAYMENT	10 E 000 678 281000 000	3,076.71
83140	03/22/2018	SAN A CARE INC	456004	SUPPLIES	10 E 000 411 253400 000	873.10
83140	03/22/2018	SAN A CARE INC	456177	SUPPLIES	10 E 000 411 253400 000	237.26

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NUMBER	DATE	VENDOR	NUMBER	DESCRIPTION	NUMBER	NUMBER		
83140	03/22/2018	SAN A CARE INC	458059	SUPPLIES	10 E 000 411 253400	000		68.90
83140	03/22/2018	SAN A CARE INC	458967	SUPPLIES	10 E 000 411 253300	000		3,169.70
83141	03/22/2018	STUART, ERIKA	31618	REFUND DUE - FOUND A RETURNED A LOST BOOK THEY HAD PREVIOUSLY PAID FOR	21 E 100 411 222200	712		10.00
83142	03/22/2018	UPS	FW365118	SHIPPING	10 E 000 353 263300	000		15.54
83143	03/22/2018	WARD-BRODT MUSIC MAL	1405000	BARTONE SAX REPAIR	10 E 400 320 254450	000		262.00
83144	03/22/2018	AMERIPRISE FINANCIAL	20180323AD	Payroll accrual	10 L 000 000 811670	000		250.00
83145	03/22/2018	FIDUCIARY TRUST INTE	20180323AD	Payroll accrual	10 L 000 000 811670	000		1,479.00
83146	03/22/2018	METLIFE	20180323AD	Payroll accrual	10 L 000 000 811670	000		75.00
83147	03/22/2018	MG TRUST COMPANY	20180323AD	Payroll accrual	10 L 000 000 811670	000		742.50
83147	03/22/2018	MG TRUST COMPANY	20180323AD	Payroll accrual	27 L 000 000 811670	000		7.50
83148	03/22/2018	STATE COLLECTION SER	20180323AD	Payroll accrual	27 L 000 000 811680	000		49.53
83149	03/23/2018	DEAN HEALTH PLANS	20180309AD	Payroll accrual	10 L 000 000 811631	000		6,294.23
83149	03/23/2018	DEAN HEALTH PLANS	20180309AD	Payroll accrual	27 L 000 000 811631	000		3,878.73
83149	03/23/2018	DEAN HEALTH PLANS	20180309AD	Payroll accrual	10 E 000 241 291000	000		2,782.65
83149	03/23/2018	DEAN HEALTH PLANS	20180309AD	Payroll accrual	10 E 000 299 292000	000		2,558.76
83149	03/23/2018	DEAN HEALTH PLANS	20180309AD	Payroll accrual	10 L 000 000 811631	000		895.11
83149	03/23/2018	DEAN HEALTH PLANS	20180309AD	Payroll accrual	27 L 000 000 811631	000		532.53
83149	03/23/2018	DEAN HEALTH PLANS	20180309AF	Payroll accrual	10 L 000 000 811631	000		5,072.36
83149	03/23/2018	DEAN HEALTH PLANS	20180309AF	Payroll accrual	27 L 000 000 811631	000		3,017.73
83149	03/23/2018	DEAN HEALTH PLANS	20180309AF	Payroll accrual	10 L 000 000 811631	000		37,335.60
83149	03/23/2018	DEAN HEALTH PLANS	20180309AF	Payroll accrual	27 L 000 000 811631	000		21,980.06
83149	03/23/2018	DEAN HEALTH PLANS	20180323AD	Payroll accrual	10 L 000 000 811631	000		11,635.64
83149	03/23/2018	DEAN HEALTH PLANS	20180323AD	Payroll accrual	27 L 000 000 811631	000		3,878.73
83149	03/23/2018	DEAN HEALTH PLANS	20180323AD	Payroll accrual	10 L 000 000 811631	000		895.11
83149	03/23/2018	DEAN HEALTH PLANS	20180323AD	Payroll accrual	27 L 000 000 811631	000		474.96
83149	03/23/2018	DEAN HEALTH PLANS	20180323AF	Payroll accrual	10 L 000 000 811631	000		5,072.36
83149	03/23/2018	DEAN HEALTH PLANS	20180323AF	Payroll accrual	27 L 000 000 811631	000		2,691.49
83149	03/23/2018	DEAN HEALTH PLANS	20180323AF	Payroll accrual	10 L 000 000 811631	000		63,788.44
83149	03/23/2018	DEAN HEALTH PLANS	20180323AF	Payroll accrual	27 L 000 000 811631	000		21,980.06
83150	03/23/2018	DELTA DENTAL OF WISC	20180309AD	Payroll accrual	10 L 000 000 811632	000		1,228.73
83150	03/23/2018	DELTA DENTAL OF WISC	20180309AD	Payroll accrual	27 L 000 000 811632	000		547.60
83150	03/23/2018	DELTA DENTAL OF WISC	20180309AD	Payroll accrual	10 E 000 243 291000	000		397.57
83150	03/23/2018	DELTA DENTAL OF WISC	20180309AD	Payroll accrual	10 L 000 000 811632	000		95.07
83150	03/23/2018	DELTA DENTAL OF WISC	20180309AD	Payroll accrual	27 L 000 000 811632	000		50.67
83150	03/23/2018	DELTA DENTAL OF WISC	20180309AF	Payroll accrual	10 L 000 000 811632	000		583.35
83150	03/23/2018	DELTA DENTAL OF WISC	20180309AF	Payroll accrual	27 L 000 000 811632	000		310.98
83150	03/23/2018	DELTA DENTAL OF WISC	20180309AF	Payroll accrual	10 L 000 000 811632	000		5,480.39

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83150	03/23/2018	DELTA DENTAL OF WISC	20180309AF	Payroll accrual	27	L 000 000 811632 000		3,354.89
83150	03/23/2018	DELTA DENTAL OF WISC	20180323AD	Payroll accrual	10	L 000 000 811632 000		1,639.63
83150	03/23/2018	DELTA DENTAL OF WISC	20180323AD	Payroll accrual	27	L 000 000 811632 000		547.60
83150	03/23/2018	DELTA DENTAL OF WISC	20180323AD	Payroll accrual	10	L 000 000 811632 000		95.07
83150	03/23/2018	DELTA DENTAL OF WISC	20180323AD	Payroll accrual	27	L 000 000 811632 000		45.25
83150	03/23/2018	DELTA DENTAL OF WISC	20180323AF	Payroll accrual	10	L 000 000 811632 000		583.35
83150	03/23/2018	DELTA DENTAL OF WISC	20180323AF	Payroll accrual	27	L 000 000 811632 000		277.72
83150	03/23/2018	DELTA DENTAL OF WISC	20180323AF	Payroll accrual	10	L 000 000 811632 000		9,732.54
83150	03/23/2018	DELTA DENTAL OF WISC	20180323AF	Payroll accrual	27	L 000 000 811632 000		3,354.89
83151	03/23/2018	DELTAVISION	20180309AD	Payroll accrual	10	L 000 000 811636 000		222.81
83151	03/23/2018	DELTAVISION	20180309AD	Payroll accrual	27	L 000 000 811636 000		157.43
83151	03/23/2018	DELTAVISION	20180323AD	Payroll accrual	10	L 000 000 811636 000		353.12
83151	03/23/2018	DELTAVISION	20180323AD	Payroll accrual	27	L 000 000 811636 000		152.61
83152	03/23/2018	MADISON NATIONAL LIF	20180309AD	Payroll accrual	27	L 000 000 811633 000		59.78
83152	03/23/2018	MADISON NATIONAL LIF	20180309AF	Payroll accrual	10	L 000 000 811633 000		28.89
83152	03/23/2018	MADISON NATIONAL LIF	20180309AF	Payroll accrual	27	L 000 000 811633 000		101.70
83152	03/23/2018	MADISON NATIONAL LIF	20180323AD	Payroll accrual	10	L 000 000 811633 000		911.57
83152	03/23/2018	MADISON NATIONAL LIF	20180323AD	Payroll accrual	27	L 000 000 811633 000		304.45
83152	03/23/2018	MADISON NATIONAL LIF	20180323AF	Payroll accrual	10	L 000 000 811633 000		3,053.87
83152	03/23/2018	MADISON NATIONAL LIF	20180323AF	Payroll accrual	27	L 000 000 811633 000		816.35
83153	03/23/2018	SUN LIFE FINANCIAL	20180309AD	Payroll accrual	10	L 000 000 811634 000		677.36
83153	03/23/2018	SUN LIFE FINANCIAL	20180309AD	Payroll accrual	27	L 000 000 811634 000		289.74
83153	03/23/2018	SUN LIFE FINANCIAL	20180309AF	Payroll accrual	10	L 000 000 811634 000		1,301.67
83153	03/23/2018	SUN LIFE FINANCIAL	20180309AF	Payroll accrual	10	E 000 310 252500 000		88.50
83153	03/23/2018	SUN LIFE FINANCIAL	20180309AF	Payroll accrual	27	L 000 000 811634 000		243.85
83153	03/23/2018	SUN LIFE FINANCIAL	20180309AF	Payroll accrual	10	E 000 230 291000 000		273.33
83153	03/23/2018	SUN LIFE FINANCIAL	20180323AD	Payroll accrual	10	L 000 000 811634 000		15.89
83153	03/23/2018	SUN LIFE FINANCIAL	20180323AD	Payroll accrual	27	L 000 000 811634 000		40.60
83153	03/23/2018	SUN LIFE FINANCIAL	20180323AF	Payroll accrual	10	L 000 000 811634 000		8.58
83153	03/23/2018	SUN LIFE FINANCIAL	20180323AF	Payroll accrual	27	L 000 000 811634 000		17.94
171834	03/08/2018	U.S. CELLULAR	0237910384	APRIL DEDUCTION	10	E 000 355 263300 000		101.43
2018417	03/26/2018	EVANSVILLE WATER & L	15-2461-00	JC MCKENNA OLD GRADE MARCH 2018	10	E 200 337 253300 000		106.60
2018417	03/26/2018	EVANSVILLE WATER & L	15-2461-00	JC MCKENNA OLD GRADE MARCH 2018	10	E 200 338 253300 000		155.60
2018417	03/26/2018	EVANSVILLE WATER & L	15-2462-00	JC MCKENNA WATER MARCH 2018	10	E 200 336 253300 000		9.84
2018417	03/26/2018	EVANSVILLE WATER & L	15-2462-00	JC MCKENNA WATER MARCH 2018	10	E 200 337 253300 000		254.00
2018417	03/26/2018	EVANSVILLE WATER & L	15-2462-00	JC MCKENNA WATER MARCH 2018	10	E 200 338 253300 000		398.60
2018417	03/26/2018	EVANSVILLE WATER & L	15-2462-00	JC MCKENNA WATER MARCH 2018	10	E 200 339 253300 000		177.16

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NUMBER	DATE	VENDOR	NUMBER	DESCRIPTION	NUMBER	NUMBER		
2018417	03/26/2018	EVANSVILLE WATER & L	15-2463-00	JC MCKENNA BOILER RM MARCH 2018	10 E 200 337	253300 000		174.91
2018417	03/26/2018	EVANSVILLE WATER & L	15-2463-00	JC MCKENNA BOILER RM MARCH 2018	10 E 200 338	253300 000		285.28
2018417	03/26/2018	EVANSVILLE WATER & L	23-3537-00	HS SOCCER FIELD MARCH 2018	10 E 400 336	253300 000		14.42
2018417	03/26/2018	EVANSVILLE WATER & L	23-3537-00	HS SOCCER FIELD MARCH 2018	10 E 400 337	253300 000		3.76
2018417	03/26/2018	EVANSVILLE WATER & L	23-3538-00	HS CONCESSION STAND MARCH 2018	10 E 400 336	253300 000		7.78
2018417	03/26/2018	EVANSVILLE WATER & L	23-3538-00	HS CONCESSION STAND MARCH 2018	10 E 400 337	253300 000		38.76
2018417	03/26/2018	EVANSVILLE WATER & L	23-3540-00	HS SOFTBALL FIELD MARCH 2018	10 E 400 336	253300 000		18.90
2018417	03/26/2018	EVANSVILLE WATER & L	23-3540-00	HS SOFTBALL FIELD MARCH 2018	10 E 400 337	253300 000		3.76
2018417	03/26/2018	EVANSVILLE WATER & L	23-3542-00	HS FOOTBALL FIELD MARCH 2018	10 E 400 336	253300 000		25.42
2018417	03/26/2018	EVANSVILLE WATER & L	23-3542-00	HS FOOTBALL FIELD MARCH 2018	10 E 400 337	253300 000		3.76
2018417	03/26/2018	EVANSVILLE WATER & L	30-2100-00	LEVI ELECTRIC MARCH 2018	10 E 100 336	253300 000		4,565.47
2018417	03/26/2018	EVANSVILLE WATER & L	30-2100-00	LEVI ELECTRIC MARCH 2018	10 E 100 337	253300 000		309.53
2018417	03/26/2018	EVANSVILLE WATER & L	30-2100-00	LEVI ELECTRIC MARCH 2018	10 E 100 338	253300 000		576.94
2018417	03/26/2018	EVANSVILLE WATER & L	30-2110-00	TRIS ELECTRIC MARCH 2018	10 E 300 337	253300 000		3,100.34
2018417	03/26/2018	EVANSVILLE WATER & L	30-2110-00	TRIS ELECTRIC MARCH 2018	10 E 300 339	253300 000		642.38
2018417	03/26/2018	EVANSVILLE WATER & L	30-2120-00	TRIS WATER MARCH 2018	10 E 300 336	253300 000		56.78
2018417	03/26/2018	EVANSVILLE WATER & L	30-2120-00	TRIS WATER MARCH 2018	10 E 300 337	253300 000		185.57
2018417	03/26/2018	EVANSVILLE WATER & L	30-2120-00	TRIS WATER MARCH 2018	10 E 300 338	253300 000		341.36
2018417	03/26/2018	EVANSVILLE WATER & L	30-2130-00	HS ELECTRIC MARCH 2018	10 E 400 336	253300 000		15,234.60
2018417	03/26/2018	EVANSVILLE WATER & L	30-2130-00	HS ELECTRIC MARCH 2018	10 E 400 339	253300 000		815.57
2018417	03/26/2018	EVANSVILLE WATER & L	30-2135-00	HS WATER MARCH 2018	10 E 400 337	253300 000		338.40
2018417	03/26/2018	EVANSVILLE WATER & L	30-2135-00	HS WATER MARCH 2018	10 E 400 338	253300 000		613.00
2018417	03/26/2018	EVANSVILLE WATER & L	30-3000-00	JC MCKENNA ELECTRIC MARCH 2018	10 E 200 336	253300 000		4,140.34
20180313	03/12/2018	EVANSVILLE WATER & L	15-2461-00	JC MCKENNA OLD GRADE FEBRUARY 2018	10 E 200 337	253300 000		73.40
20180313	03/12/2018	EVANSVILLE WATER & L	15-2461-00	JC MCKENNA OLD GRADE FEBRUARY 2018	10 E 200 338	253300 000		115.16
20180313	03/12/2018	EVANSVILLE WATER & L	15-2462-00	JC MCKENNA WATER FEBRUARY 2018	10 E 200 336	253300 000		9.84
20180313	03/12/2018	EVANSVILLE WATER & L	15-2462-00	JC MCKENNA WATER FEBRUARY 2018	10 E 200 337	253300 000		180.40
20180313	03/12/2018	EVANSVILLE WATER & L	15-2462-00	JC MCKENNA WATER FEBRUARY 2018	10 E 200 338	253300 000		288.84
20180313	03/12/2018	EVANSVILLE WATER & L	15-2462-00	JC MCKENNA WATER FEBRUARY 2018	10 E 200 339	253300 000		177.16



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20180313	03/12/2018 EVANSVILLE WATER & L	15-2463-00	JC MCKENNA BOILER RM FEBRUARY 2018	10 E 200 337 253300 000	124.12
20180313	03/12/2018 EVANSVILLE WATER & L	15-2463-00	JC MCKENNA BOILER RM FEBRUARY 2018	10 E 200 338 253300 000	226.75
20180313	03/12/2018 EVANSVILLE WATER & L	23-3537-00	HS SOCCER FIELD FEBRUARY 2018	10 E 400 336 253300 000	14.42
20180313	03/12/2018 EVANSVILLE WATER & L	23-3537-00	HS SOCCER FIELD FEBRUARY 2018	10 E 400 337 253300 000	3.76
20180313	03/12/2018 EVANSVILLE WATER & L	23-3538-00	HS CONCESSION STAND FEBRUARY 2018	10 E 400 336 253300 000	7.80
20180313	03/12/2018 EVANSVILLE WATER & L	23-3538-00	HS CONCESSION STAND FEBRUARY 2018	10 E 400 337 253300 000	38.76
20180313	03/12/2018 EVANSVILLE WATER & L	23-3540-00	HS SOFTBALL FIELD FEBRUARY 2018	10 E 400 336 253300 000	22.12
20180313	03/12/2018 EVANSVILLE WATER & L	23-3540-00	HS SOFTBALL FIELD FEBRUARY 2018	10 E 400 337 253300 000	0.00
20180313	03/12/2018 EVANSVILLE WATER & L	23-3542-00	HS FOOTBALL FIELD FEBRUARY 2018	10 E 400 336 253300 000	37.14
20180313	03/12/2018 EVANSVILLE WATER & L	23-3542-00	HS FOOTBALL FIELD FEBRUARY 2018	10 E 400 337 253300 000	3.76
20180313	03/12/2018 EVANSVILLE WATER & L	30-2100-00	LEVI ELECTRIC FEBRUARY 2018	10 E 100 336 253300 000	5,227.70
20180313	03/12/2018 EVANSVILLE WATER & L	30-2100-00	LEVI ELECTRIC FEBRUARY 2018	10 E 100 337 253300 000	338.18
20180313	03/12/2018 EVANSVILLE WATER & L	30-2100-00	LEVI ELECTRIC FEBRUARY 2018	10 E 100 338 253300 000	446.05
20180313	03/12/2018 EVANSVILLE WATER & L	30-2110-00	TRIS ELECTRIC FEBRUARY 2018	10 E 300 336 253300 000	3,102.51
20180313	03/12/2018 EVANSVILLE WATER & L	30-2110-00	TRIS ELECTRIC FEBRUARY 2018	10 E 300 339 253300 000	642.38
20180313	03/12/2018 EVANSVILLE WATER & L	30-2120-00	TRIS WATER FEBRUARY 2018	10 E 300 336 253300 000	58.70
20180313	03/12/2018 EVANSVILLE WATER & L	30-2120-00	TRIS WATER FEBRUARY 2018	10 E 300 337 253300 000	149.50
20180313	03/12/2018 EVANSVILLE WATER & L	30-2120-00	TRIS WATER FEBRUARY 2018	10 E 300 338 253300 000	244.47
20180313	03/12/2018 EVANSVILLE WATER & L	30-2130-00	HS ELECTRIC FEBRUARY 2018	10 E 400 336 253300 000	17,551.96
20180313	03/12/2018 EVANSVILLE WATER & L	30-2130-00	HS ELECTRIC FEBRUARY 2018	10 E 400 339 253300 000	816.52
20180313	03/12/2018 EVANSVILLE WATER & L	30-2135-00	HS WATER FEBRUARY 2018	10 E 400 337 253300 000	256.40
20180313	03/12/2018 EVANSVILLE WATER & L	30-2135-00	HS WATER FEBRUARY 2018	10 E 400 338 253300 000	486.60
20180313	03/12/2018 EVANSVILLE WATER & L	30-3000-00	JC MCKENNA ELECTRIC FEBRUARY 2018	10 E 200 336 253300 000	4,132.92
171800511	03/20/2018 RAINBOW BOOK CO	148781	LIBRARY BOOKS- NON-FICTION	10 E 004 432 222200 000	-710.28
171800520	03/08/2018 HOLMQUIST, KENT	030818	BOYS WFAA BASKETBALL	10 E 400 310 162205 000	90.00
171800521	03/13/2018 BADGER WATER LLC	1000175187	SECTIONAL MS WATER	10 E 200 411 240000 000	41.75
171800521	03/13/2018 BADGER WATER LLC	1000174959	JCM WATER	10 E 200 411 240000 000	65.60
171800521	03/13/2018 BADGER WATER LLC	1000175391	JCM WATER	10 E 200 411 240000 000	8.00

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171800521	03/13/2018	BADGER WATER LLC	1000175390	TRIS WATER	10 E 300 411 240000 000	8.00
171800521	03/13/2018	BADGER WATER LLC	1000175186	TRIS WATER	10 E 300 411 240000 000	57.65
171800521	03/13/2018	BADGER WATER LLC	1000174958	TRIS WATER	10 E 300 411 240000 000	74.60
171800522	03/13/2018	DEMCO	6313749	LMC SUPPLIES	10 E 200 411 222200 000	525.67
171800523	03/13/2018	ELLIS, CRAIG	02272018	NAREN CONVENTION - HOTEL & MILEAGE REIMBURSEMENT	10 E 400 342 120000 900	160.48
171800524	03/13/2018	FERRELL, LESLIE	3518	PARKING REIMBURSEMENT	10 E 200 342 122110 000	24.00
171800525	03/13/2018	HEINEMANN	6283657	LLI extra Teacher Lesson	10 E 000 411 120000 990	1,576.85
171800525	03/13/2018	HEINEMANN	6869977	Guides for Ms. Dorn at TRIS	10 E 000 411 120000 990	594.00
171800526	03/13/2018	HOLM, JENNIFER	322018	Guides for Ms. Dorn at TRIS	10 E 200 342 213000 000	82.00
171800527	03/13/2018	HONEYWELL INC.	527601	WSCA CONFERENCE MILEAGE AND PARKING	10 E 000 386 221300 111	832.50
171800528	03/13/2018	JANESVILLE SCHOOL DI	1001	ART AT EHS	10 E 400 943 162110 000	3,668.90
171800529	03/13/2018	OFFICE PRO	0294462-00	2017 GIRLS SWIM CO-OP LEVI SUPPLIES	10 E 100 411 240000 000	29.53
171800529	03/13/2018	OFFICE PRO	0294321-00	JCM SUPPLIES	10 E 200 411 240000 000	58.05
171800529	03/13/2018	OFFICE PRO	0295425-00	HIGH SCHOOL SUPPLIES	10 E 400 411 240000 000	47.24
171800529	03/13/2018	OFFICE PRO	0295531-00	LEVI SUPPLIES	10 E 100 411 240000 000	23.53
171800529	03/13/2018	OFFICE PRO	0295782-00	LEVI SUPPLIES	10 E 100 411 240000 000	16.62
171800529	03/13/2018	OFFICE PRO	0295632-00	LEVI SUPPLIES	10 E 100 411 240000 000	41.88
171800530	03/13/2018	PROFESSIONAL PEST CO	341616	PEST CONTROL	10 E 000 310 253300 000	31.00
171800530	03/13/2018	PROFESSIONAL PEST CO	341617	PEST CONTROL	10 E 000 310 253300 000	36.00
171800530	03/13/2018	PROFESSIONAL PEST CO	341618	PEST CONTROL	10 E 000 310 253300 000	36.00
171800530	03/13/2018	PROFESSIONAL PEST CO	341619	PEST CONTROL	10 E 000 310 253300 000	46.00
171800530	03/13/2018	PROFESSIONAL PEST CO	341620	PEST CONTROL	10 E 000 310 253300 000	46.00
171800530	03/13/2018	PROFESSIONAL PEST CO	295730	PEST CONTROL	10 E 000 310 253300 000	31.00
171800531	03/13/2018	RHYME BUSINESS PRODU	AR205235	CONTRACT PAYMENT	10 E 000 350 263300 000	3,729.22
171800532	03/13/2018	SCHWENGELS, KARI	3718	KINDERGARTEN MILEAGE REIMBURSEMENT	10 E 000 342 221300 111	94.83
171800533	03/13/2018	SHI INTERNATIONAL CO	B07796343	Tech Devices	10 E 000 411 266400 990	150.00
171800534	03/13/2018	SKYWARD	0000189614	BILLABLE SYSTEM SUPPORT	10 E 000 310 266400 000	455.00
171800535	03/13/2018	TEACHERS ON CALL	87918	INVOICE DATE 3/2/18	10 E 100 310 120200 000	3,073.40
171800535	03/13/2018	TEACHERS ON CALL	87918	INVOICE DATE 3/2/18	10 E 200 310 120200 000	3,924.30
171800535	03/13/2018	TEACHERS ON CALL	87918	INVOICE DATE 3/2/18	10 E 300 310 120200 000	1,536.70
171800535	03/13/2018	TEACHERS ON CALL	87918	INVOICE DATE 3/2/18	10 E 400 310 120200 000	1,257.30
171800535	03/13/2018	TEACHERS ON CALL	87918	INVOICE DATE 3/2/18	27 E 000 370 159100 011	2,119.95
171800535	03/13/2018	TEACHERS ON CALL	88188	INVOICE DATE 3/9/18	10 E 100 310 120200 000	1,606.55
171800535	03/13/2018	TEACHERS ON CALL	88188	INVOICE DATE 3/9/18	10 E 200 310 120200 000	3,730.00

CHECK NUMBER	CHECK DATE	VENDOR	INVOICE NUMBER	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
171800535	03/13/2018	TEACHERS ON CALL	88188	INVOICE DATE 3/9/18	10 E 300 310 120200 000	1,955.80
171800535	03/13/2018	TEACHERS ON CALL	88188	INVOICE DATE 3/9/18	10 E 400 310 120200 000	2,200.28
171800535	03/13/2018	TEACHERS ON CALL	88188	INVOICE DATE 3/9/18	27 E 000 370 159100 011	1,459.87
171800536	03/13/2018	VERNIER SOFTWARE AND	5284456	Vernier microphones	10 E 400 411 126000 000	317.60
171800537	03/13/2018	VOIGT MUSIC CENTER	985174	OBE REPAIR	10 E 200 310 125000 000	75.00
171800537	03/13/2018	VOIGT MUSIC CENTER	989446	REEDS	10 E 200 411 125000 000	93.73
171800538	03/13/2018	WALTERS, NICOLE	03012018	MILEAGE REIMBURSEMENT	50 E 000 342 257000 000	39.24
171800539	03/22/2018	AIRGAS USA LLC	9072693146	HELIUM TANK	21 E 400 411 240000 757	89.85
171800539	03/22/2018	AIRGAS USA LLC	9072693147	SUPPLIES	10 E 400 411 136000 000	89.23
171800539	03/22/2018	AIRGAS USA LLC	9951375171	SUPPLIES	10 E 400 411 136000 000	35.20
171800540	03/22/2018	AMERICAN IND STEEL &	001594	SUPPLIES	10 E 400 411 136000 000	244.83
171800541	03/22/2018	CRM	00457762	EHS TRAINING ROOM - ICE MACHINE REPAIR	10 E 000 324 253400 000	663.79
171800541	03/22/2018	CRM	00457443	REFRIGERATOR GASKETS	50 E 000 324 257000 000	335.29
171800542	03/22/2018	CZERWONKA, MIKE	31918	MILEAGE REIMBURSEMENT TO MEETINGS	10 E 200 342 212000 000	31.61
171800543	03/22/2018	ENVIRONMENTAL MANAGE	7092	MAINTENANCE FEE	10 E 000 310 253300 000	300.00
171800544	03/22/2018	FIRST SUPPLY LLC - M	11016047-0	AIR & GAS PLUG AND COMPSN RING	10 E 400 323 253302 000	664.05
171800545	03/22/2018	GRANSEE, KELLEY	21218	MILEAGE REIMBURSEMENT FOR READING CONFERENCE	10 E 000 342 221300 111	107.35
171800546	03/22/2018	HONEYWELL INC.	5243556238	HS - MOTOR AND CAPACITOR	10 E 400 323 253303 000	1,125.95
171800546	03/22/2018	HONEYWELL INC.	5243147863	HS	10 E 400 323 253303 000	832.50
171800546	03/22/2018	HONEYWELL INC.	5243524082	HS - HEATING REPAIRS	10 E 400 323 253303 000	538.47
171800546	03/22/2018	HONEYWELL INC.	5243524080	JCM HEATING REPAIRS	10 E 200 323 253303 000	2,732.34
171800546	03/22/2018	HONEYWELL INC.	5243524079	HS HEATING REPAIRS	10 E 400 323 253303 000	1,200.00
171800546	03/22/2018	HONEYWELL INC.	5243524076	HS - INSPECT HVAC EQUIPMENT DUE TO HIGH LEVELS OF CO	10 E 400 323 253303 000	1,331.25
171800546	03/22/2018	HONEYWELL INC.	5243524081	JCM HEATING REPAIRS	10 E 200 323 253303 000	675.00
171800547	03/22/2018	JIMENEZ, DELICIA	31618	MILEAGE REIMBURSEMENT - IN DISTRICT. 2 MILES ROUNDTrip - 26 DAYS	50 E 000 342 257000 000	28.34
171800548	03/22/2018	LANDMARK SERVICES CO	1603801	FUEL	10 E 000 348 256600 000	16,509.14
171800549	03/22/2018	MIDWEST SCHOLASTIC	030918	DIPLOMAS	10 E 400 411 240000 000	840.40
171800550	03/22/2018	MJ CARE, INC.	170779	PER CLAIM FEE	27 E 000 310 252000 019	533.50
171800551	03/22/2018	MOLLOY, MELINDA	31618	MILEAGE REIMBURSEMENT TO WISEDATA TRAINING	10 E 000 342 221300 111	176.58
171800552	03/22/2018	NORTH AMERICAN MECHA	910006386	HS CONTROLS AGREEMENT	10 E 000 310 253300 000	1,282.50
171800553	03/22/2018	NASCO	987666	LEVI ART SUPPLIES	21 E 100 411 121000 711	45.59

CHECK CHECK		INVOICE		INVOICE		ACCOUNT		AMOUNT
NUMBER	DATE	VENDOR	NUMBER	DESCRIPTION	NUMBER	NUMBER		
171800554	03/22/2018	OAKESON, JOMARIE	31918	SNACK & FAMILY PIZZA LUNCHEON	10 E 100 411	120000 002		238.12
				REIMBURSEMENT				
171800554	03/22/2018	OAKESON, JOMARIE	32018	LUNCHEON AND SNACK	21 E 100 411	240000 100		139.72
				REIMBURSEMENT				
171800555	03/22/2018	OFFICE PRO	0287187-00	Replacement cafeteria tables	10 E 000 411	253200 000		41,425.00
				for EHS per quote from OP				
				dated 11/09/2017				
171800555	03/22/2018	OFFICE PRO	0297327-00	DO SUPPLIES	10 E 000 411	252500 000		17.75
171800555	03/22/2018	OFFICE PRO	0297114-00	DO SUPPLIES	10 E 000 411	252500 000		4.42
171800556	03/22/2018	SCHOLASTIC INC	3891526	2018 SPRING BOOK FAIR @ TRIS	21 E 300 411	222200 722		2,847.58
171800557	03/22/2018	STOUGHTON AREA SCHOO	31218	HOCKEY CO-OP FEE	10 E 400 943	162122 000		1,700.00
171800558	03/22/2018	TESKE, DANA	22818	CONFERENCE - MEAL	10 E 400 411	123000 000		28.48
				REIMBURSEMENT				
171800559	03/22/2018	TIERNEY BROTHERS INC	762384	EPSON REPLACEMENT LAMP FOR	10 E 300 411	240000 000		165.62
				PROJECTOR				
171800560	03/22/2018	TEACHERS ON CALL	88489	INVOICE DATE 3/16/18	10 E 100 310	120200 000		2,025.65
171800560	03/22/2018	TEACHERS ON CALL	88489	INVOICE DATE 3/16/18	10 E 200 310	120200 000		4,064.00
171800560	03/22/2018	TEACHERS ON CALL	88489	INVOICE DATE 3/16/18	10 E 300 310	120200 000		209.55
171800560	03/22/2018	TEACHERS ON CALL	88489	INVOICE DATE 3/16/18	10 E 400 310	120200 000		859.16
171800560	03/22/2018	TEACHERS ON CALL	88489	INVOICE DATE 3/16/18	27 E 000 370	159100 011		908.05
171800561	03/22/2018	WE ENERGIES	8643-372-8	FEBRUARY STATEMENT THROUGH	10 E 100 331	253300 000		2,239.10
				2/22/2018				
171800561	03/22/2018	WE ENERGIES	8643-372-8	FEBRUARY STATEMENT THROUGH	10 E 200 331	253300 000		6,492.07
				2/22/2018				
171800561	03/22/2018	WE ENERGIES	8643-372-8	FEBRUARY STATEMENT THROUGH	10 E 300 331	253300 000		7,248.42
				2/22/2018				
171800561	03/22/2018	WE ENERGIES	8643-372-8	FEBRUARY STATEMENT THROUGH	10 E 400 331	253300 000		5,350.08
				2/22/2018				
171800562	03/22/2018	WIAA	030818	BOYS SECTIONAL BASKETBALL	10 R 000 271	500000 000		3,102.94
201803071	02/12/2018	U.S. CELLULAR	0233009691	FEBRUARY INVOICE	10 E 000 355	263300 000		94.63
Totals for checks								608,818.94

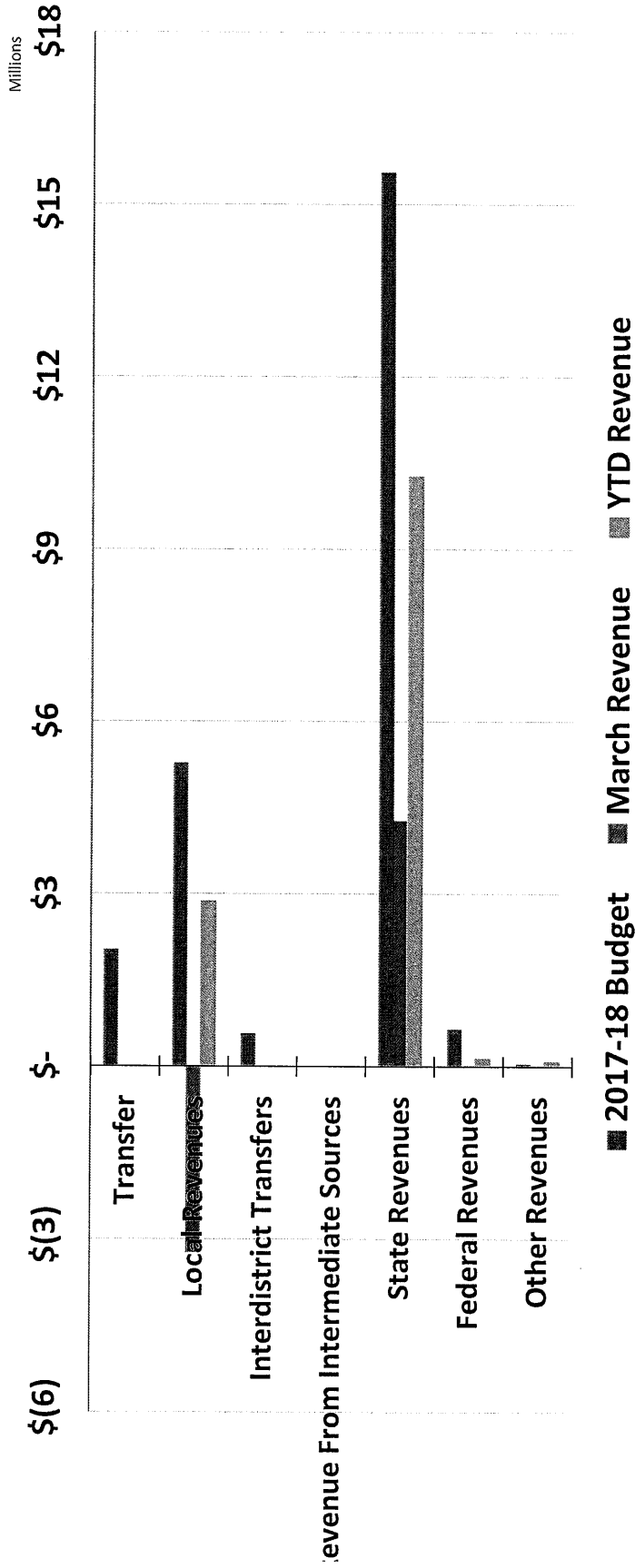
FUND SUMMARY

FUND DESCRIPTION	BALANCE SHEET	REVENUE	EXPENSE	TOTAL
10 GENERAL FUND	162,093.74	3,102.94	311,638.13	476,834.81
21 SPEC. REV. TRUST-ACTIVITY FUND	0.00	0.00	7,436.33	7,436.33
27 SPECIAL EDUCATION FUND	69,188.84	0.00	18,006.70	87,195.54
50 FOOD SERVICE	0.00	0.00	37,352.26	37,352.26
*** Fund Summary Totals ***	231,282.58	3,102.94	374,433.42	608,818.94

\*\*\*\*\* End of report \*\*\*\*\*

	2017-18 Budget	March Revenue	YTD Revenue
Transfer	\$ 2,027,155.00	\$ -	\$ -
Local Revenues	\$ 5,276,290	\$ (3,228,466)	\$ 2,864,632
Interdistrict Transfers	\$ 571,407	\$ -	\$ -
Revenue From Intermediate Sources	\$ 5,449	\$ -	\$ -
State Revenues	\$ 15,560,673	\$ 4,268,165	\$ 10,260,088
Federal Revenues	\$ 646,275	\$ 17,873	\$ 132,869
Other Revenues	\$ 46,677	\$ 458	\$ 82,443
	\$ 24,133,926	\$ 1,058,030	\$ 13,340,031

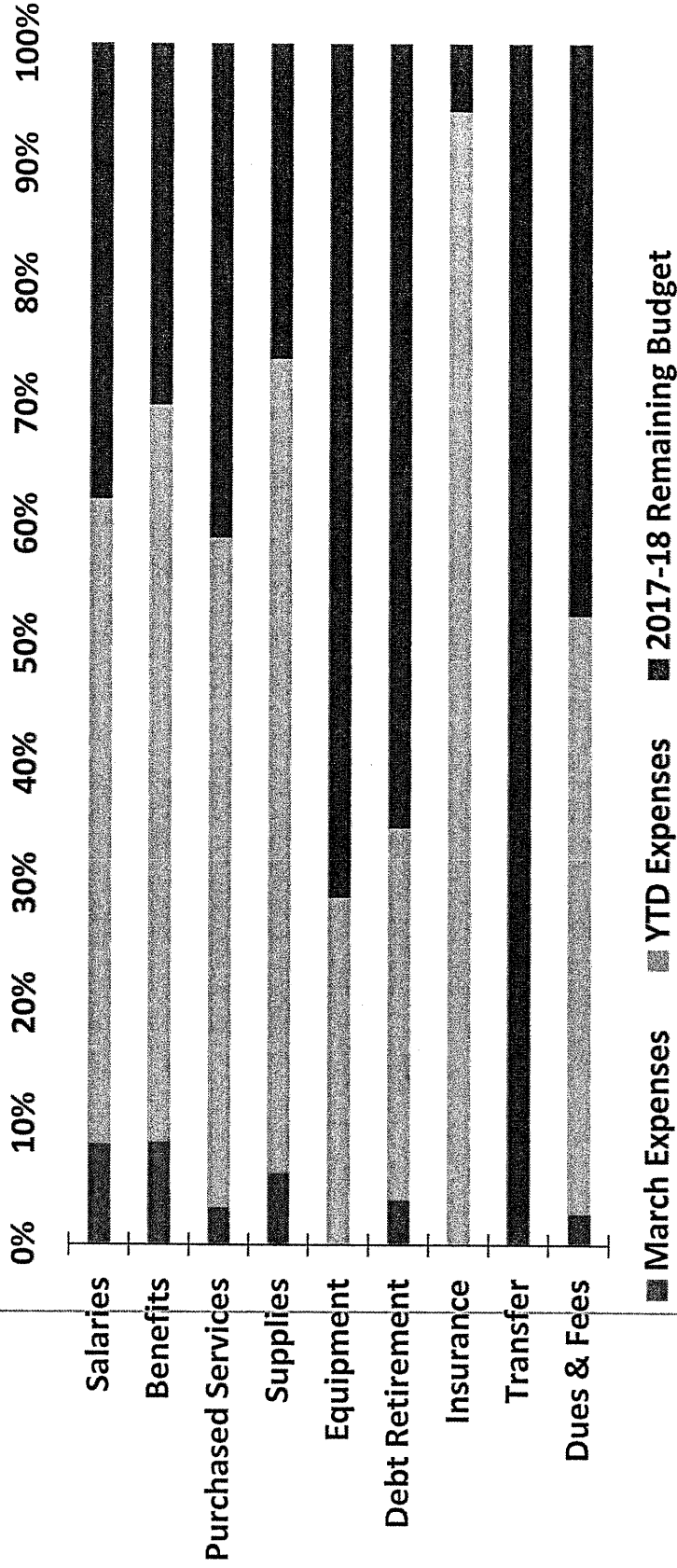
### 2017-18 ECSD Revenues by Type (Funds 10 & 27)



Evansville Community School District

	March Expenses	YTD Expenses	Less Current Month YTD Expenses	2017-18 Budget	2017-18 Remaining Budget
Salaries	\$ 937,034	\$ 6,947,030	\$ 6,009,996	\$ 11,169,843	\$ 4,222,813
Benefits	\$ 401,713	\$ 3,281,588	\$ 2,879,875	\$ 4,687,359	\$ 1,405,771
Purchased Services	\$ 126,987	\$ 2,404,921	\$ 2,277,935	\$ 4,077,096	\$ 1,672,175
Supplies	\$ 86,112	\$ 1,058,646	\$ 972,534	\$ 1,432,975	\$ 374,329
Equipment	\$ -	\$ 58,089	\$ 58,089	\$ 200,800	\$ 142,711
Debt Retirement	\$ 3,077	\$ 28,091	\$ 25,014	\$ 80,799	\$ 52,708
Insurance	\$ -	\$ 186,936	\$ 186,936	\$ 197,840	\$ 10,904
Transfer	\$ -	\$ -	\$ -	\$ 2,027,155	\$ 2,027,155
Dues & Fees	\$ 2,165	\$ 43,191	\$ 41,026	\$ 82,214	\$ 39,023
	\$ 1,557,087	\$ 14,008,492	\$ 12,451,405	\$ 23,956,081	\$ 9,947,588

2017-18 ECSD Expenditures by Type (Funds 10 & 27)

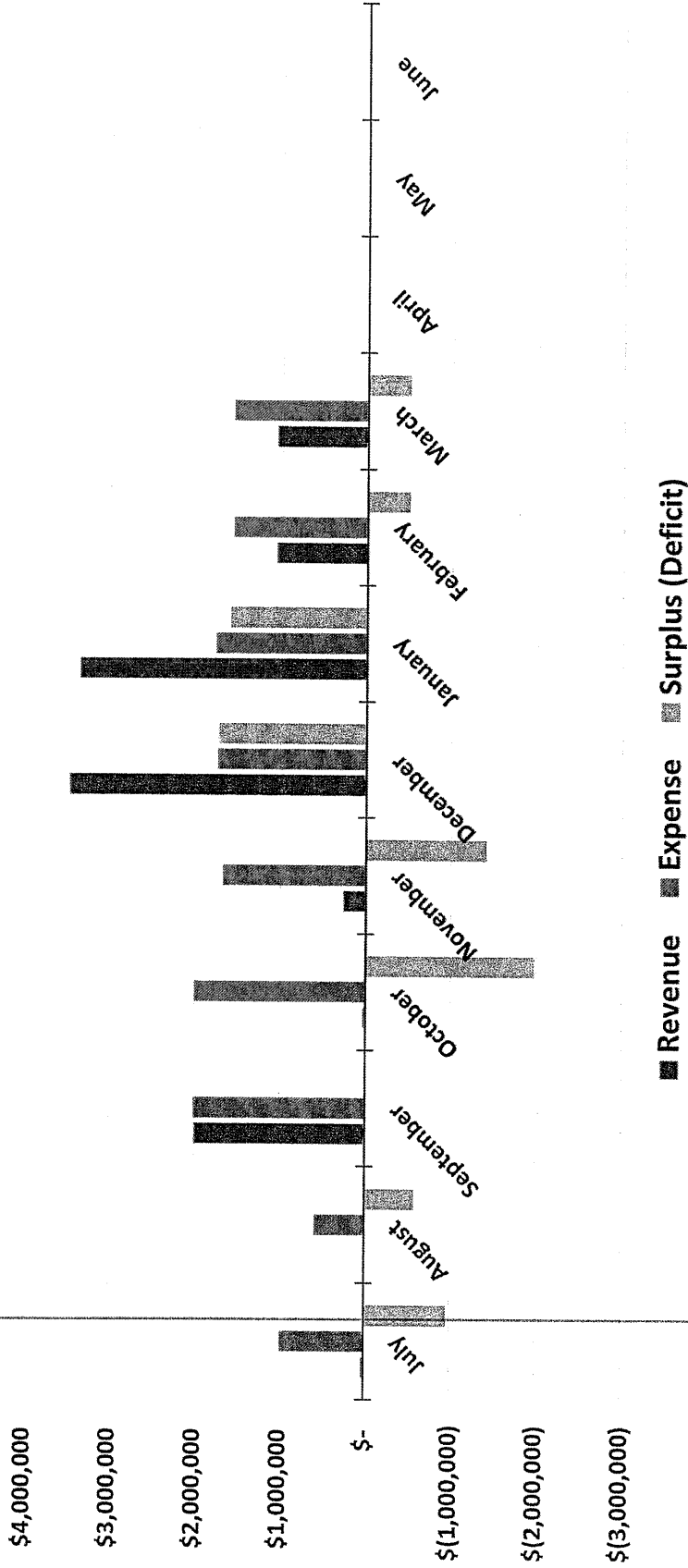


■ March Expenses    ■ YTD Expenses    ■ 2017-18 Remaining Budget

Evansville Community School District

	July	August	September	October	November	December	January	February	March	April	May	June
Revenue	\$ 26,022	\$ 2,869	\$ 1,997,166	\$ 24,715	\$ 260,762	\$ 3,466,105	\$ 3,349,681	\$ 1,058,030	\$ 1,058,030	\$ 1,058,030	\$ 1,058,030	\$ 1,058,030
Expense	\$ 986,240	\$ 580,834	\$ 2,004,228	\$ 1,997,873	\$ 1,671,989	\$ 1,737,286	\$ 1,754,740	\$ 1,557,087	\$ 1,557,087	\$ 1,557,087	\$ 1,557,087	\$ 1,557,087
Surplus (Deficit)	\$ (960,218)	\$ (577,965)	\$ (7,062)	\$ (1,973,158)	\$ (1,411,227)	\$ 1,728,819	\$ 1,594,941	\$ (499,057)	\$ (499,057)	\$ (499,057)	\$ -	\$ -

2017-18 ECSD Monthly Operations (Funds 10 & 27)

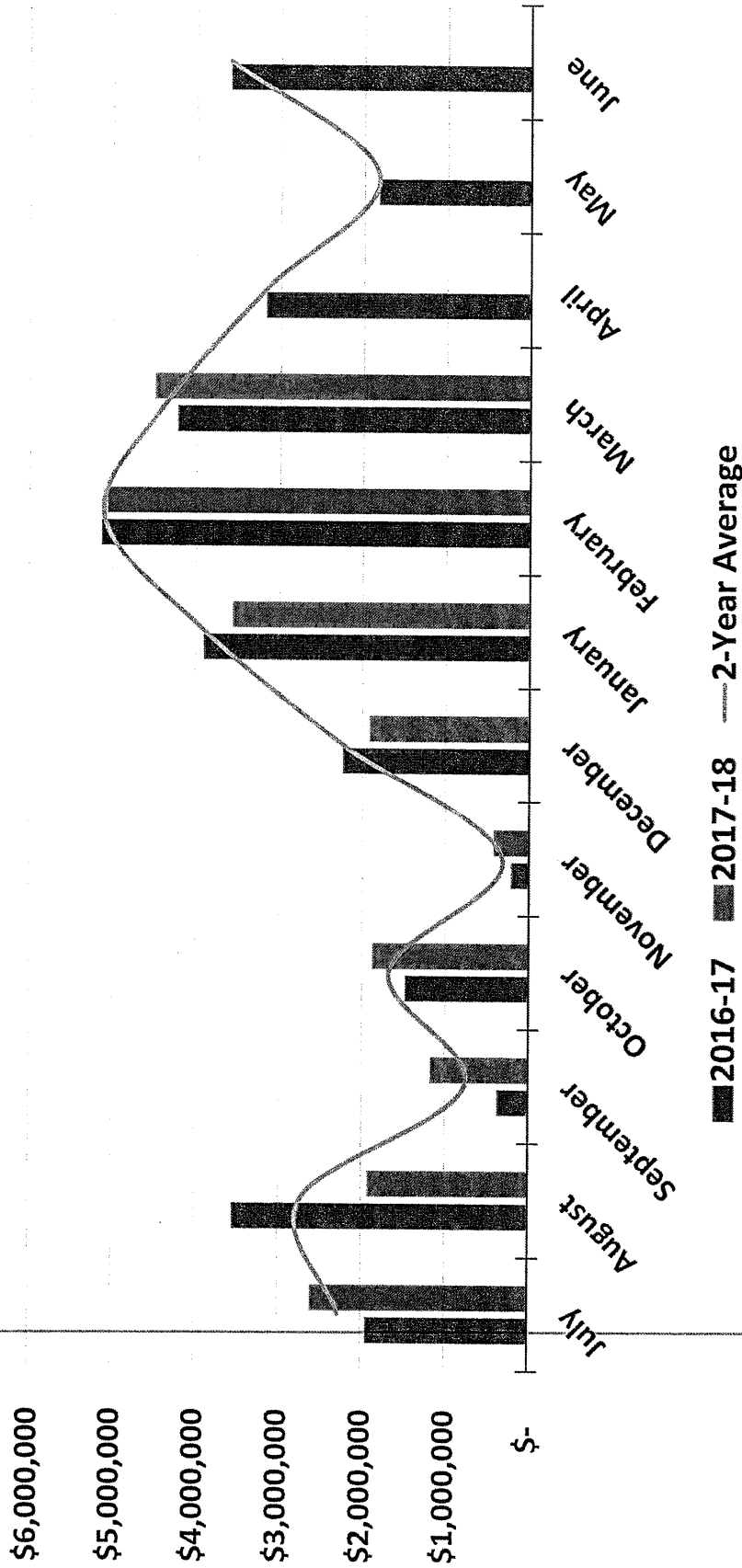




Evansville Community School District  
Cash Flow Report

	July	August	September	October	November	December	January	February	March	April	May	June
2016-17	\$ 1,942,704	\$ 3,546,675	\$ 365,658	\$ 1,478,117	\$ 209,288	\$ 2,231,664	\$ 3,900,499	\$ 5,131,900	\$ 4,222,438	\$ 3,167,459	\$ 1,821,175	\$ 3,603,080
2017-18	\$ 2,605,968	\$ 1,921,687	\$ 1,173,925	\$ 1,870,391	\$ 420,047	\$ 1,911,262	\$ 3,557,500	\$ 5,066,099	\$ 4,489,429	\$ 3,167,459	\$ 1,821,175	\$ 3,603,080
2-Year Average	\$ 2,274,336	\$ 2,734,181	\$ 769,792	\$ 1,674,254	\$ 314,668	\$ 2,231,664	\$ 3,900,499	\$ 5,098,999	\$ 4,355,934	\$ 3,167,459	\$ 1,821,175	\$ 3,603,080

### ECSD Operating Balances (Cash on Hand) (Funds 10 & 27)





Evansville Community School District  
Co-Curricular Salary Schedule

Base Calculation Amount = \$38,072.00

Position	% of Base Amount	1- 2 Yrs. Of Service	3-4 Yrs. Of Service	5-6 Yrs. Of Service	7+ Yrs Of Service
Head Football	11%	\$4,188	\$4,397	\$4,705	\$5,082
Head Basketball	11%	\$4,188	\$4,397	\$4,705	\$5,082
Head Wrestling	11%	\$4,188	\$4,397	\$4,705	\$5,082
HS Band Director	11%	\$4,188	\$4,397	\$4,705	\$5,082

	10%	\$3,807	\$3,998	\$4,277	\$4,620
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Head Musical Director	9%	\$3,426	\$3,598	\$3,850	\$4,158
HS Newspaper	9%	\$3,426	\$3,598	\$3,850	\$4,158

Head Baseball	8%	\$3,046	\$3,198	\$3,422	\$3,696
Head Softball	8%	\$3,046	\$3,198	\$3,422	\$3,696
Head Track	8%	\$3,046	\$3,198	\$3,422	\$3,696
Head Volleyball	8%	\$3,046	\$3,198	\$3,422	\$3,696
Head Cross Country	8%	\$3,046	\$3,198	\$3,422	\$3,696
Head Soccer	8%	\$3,046	\$3,198	\$3,422	\$3,696
Pom-pon Advisor	8%	\$3,046	\$3,198	\$3,422	\$3,696
HS Cheerleading Advisor	8%	\$3,046	\$3,198	\$3,422	\$3,696

Assistant Football	7%	\$2,665	\$2,798	\$2,994	\$3,234
Assistant Basketball	7%	\$2,665	\$2,798	\$2,994	\$3,234
Assistant Wrestling	7%	\$2,665	\$2,798	\$2,994	\$3,234
Assistant Varsity Basketball	7%	\$2,665	\$2,798	\$2,994	\$3,234
Musical Vocal Director	7%	\$2,665	\$2,798	\$2,994	\$3,234
Musical Orchestra Director	7%	\$2,665	\$2,798	\$2,994	\$3,234
Musical Technical Director	7%	\$2,665	\$2,798	\$2,994	\$3,234

Frosh Football	6%	\$2,284	\$2,398	\$2,566	\$2,771
Frosh Basketball	6%	\$2,284	\$2,398	\$2,566	\$2,771
Assistant Baseball	6%	\$2,284	\$2,398	\$2,566	\$2,771
Assistant Softball	6%	\$2,284	\$2,398	\$2,566	\$2,771
Assistant Track	6%	\$2,284	\$2,398	\$2,566	\$2,771
Assistant Cross Country	6%	\$2,284	\$2,398	\$2,566	\$2,771
Assistant Volleyball	6%	\$2,284	\$2,398	\$2,566	\$2,771
Assistant Soccer	6%	\$2,284	\$2,398	\$2,566	\$2,771
JV Pom-Pon Advisor	6%	\$2,284	\$2,398	\$2,566	\$2,771
HS Choir	6%	\$2,284	\$2,398	\$2,566	\$2,771
Drama Coach	6%	\$2,284	\$2,398	\$2,566	\$2,771

Updated January 29, 2018

2-26-18 Board Approved